

**Community Center and Library,  
December 02, 2024 at 5:00 pm  
Meet at the Library, 205 East Grand Street**

Following the tours, Council will reconvene at the address below for the regular Council meeting.

## City of Monticello, Iowa

[www.ci.monticello.ia.us](http://www.ci.monticello.ia.us)

**Monticello City Council Meeting December 2, 2024 at 6:00 p.m.  
Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa**

<b>Mayor:</b>	Wayne Peach	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Josh Brenneman	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Scott Brighton	<b>Police Chief:</b>	Britt Smith
<b>At Large:</b>	Jake Ellwood	<b>Library Director:</b>	Faith Brehm
<b>At Large:</b>	Dave Goedken	<b>Public Works Dir.:</b>	Nick Kahler
<b>At Large:</b>	Candy Langerman	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>At Large:</b>	Mary Phelan	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>Ambulance Director:</b>	Lori Lynch
		<b>City Engineer:</b>	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	November	18, 2024
<b>Approval</b> of Payroll	November	28, 2024
<b>Approval</b> of Bill List		
<b>Approval</b> of Casey's Class E Alcohol license		
<b>Appointment</b> of Kurt Jansen to the Airport Board to replace Charlie Becker		

## **Mayor's Report**

### **Presentations:**

1. **Presentation** – City award presentation for North Chestnut Street Project – Colton Ingels

### **Resolutions:**

2. **Resolution** To approve the hiring a Monticello Ambulance Full-Time AEMT and setting wage
3. **Resolution** Approving Pay Request #7 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$1,732,849.31
4. **Resolution** Accepting bids related to Ambulance and auto cot loading system and to approve purchase of Ambulance and auto cot loading system from Legacy Emergency Vehicles
5. **Resolution** Approving the Creation of a Monticello Park and Recreation Adult Recreation and Events Coordinator Position – tabled from last meeting
6. **Resolution** Approving Fiscal Sponsorship Agreement with Monticello Firefighters Organization for Community Foundation Grant(s) to purchase 2-way Radios

### **Motions:**

7. **Motion** to approve purchase of Trojan U.V. Bulbs for the Wastewater Treatment Facility in the amount of \$14,464
8. **Motion** to approve rental rate and Memorandum of Understanding for Tough Entertainment specific to Winter Bounce
9. **Motion** to approve purchase of skid steer
10. **Motion** to approve purchase of mini excavator

### **Ordinances:**

11. **Ordinance** Amending the Code of Ordinances of the City of Monticello, Iowa, by Adding a New Chapter 126 “Consumable Hemp And Marijuana Product Sales” - 3<sup>rd</sup> & final reading

### **Reports / Potential Actions:**

12. City Engineer
13. City Administrator
14. Police Chief
15. Water/Wastewater Superintendent

16. Park and Recreation Director
17. Library Director
18. Ambulance Director
19. City Clerk
20. Public Works Director

**Work Sessions:**

21. Work Session – Sidewalk Policy

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: December 2, 2024 Council Meeting  
Time: Dec 2, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/88022216794>

Meeting ID: 880 2221 6794

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One tap mobile  
+13092053325,,88022216794# US  
+13126266799,,88022216794# US (Chicago)

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Dial by your location

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Meeting ID: 880 2221 6794

Find your local number: <https://us02web.zoom.us/j/88022216794>

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**City Council Meeting**  
**Prep. Date:** 11/26/2024  
**Preparer:** Russell Farnum



**Agenda Item: #**  
**Agenda Date:** 12/02/2024

*Communication Page*

**Agenda Items Description:** Fiscal Sponsorship Agreement

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
  
Resolution  
Fiscal Sponsorship Agreement

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Summary:** The Monticello Firefighters Organization sought, and received, grants from Theisen’s (\$1,000) and the Jones County Community Foundation (\$5,647.50) for the purchase of a total of six new 2-way handheld radios that work with the new County system.

The attached Agreement makes the City the sponsoring agency for the Organization and allows us to process the money through the City to get these purchases made.

The Resolution approves the Agreement and allows purchase of the six radios without further Council action.

**Recommendation:** Approval is recommended.

# The City of Monticello, Iowa

IN THE NAME AND BY THE AUTHORITY OF THE CITY OF MONTICELLO, IOWA

RESOLUTION #2024-\_\_\_

Approving Fiscal Sponsorship Agreement with Monticello  
Firefighters Organization to process Grants for the purchase of  
Handheld 2-way Radios

**WHEREAS**, the City of Monticello City Council supports upgrades to the Monticello Fire Department radios as a priority, and

**WHEREAS**, the Monticello Firefighters Organization supports the Monticello Fire Department and has received a grant from the Jones County Community Foundation in the amount of \$5,647.50 for the purchase of five new hand-held 2-way radios, and a second grant from Theisen's in the amount of \$1,000 for the purchase of an additional hand-held 2-way radio, and

**WHEREAS**, the Council is cooperative with the Monticello Firefighters Organization and is desirous of using this grant to further fulfill the needs of the Monticello Fire Department, and

**WHEREAS**, the Council finds that the attached Fiscal Sponsorship Agreement is in the best interests of the City of Monticello and the Monticello Fire Department and should, therefore, be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Fiscal Sponsorship Agreement and authorizes the City Clerk/Treasurer or City Administrator to fulfill the obligations thereunder, including authorization of purchase of six 2-way radios, as anticipated by the grants, without further review or approval by the City Council.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 2<sup>nd</sup> day of December, 2024.

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Wayne Peach, Mayor

Attest:

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Sally Hinrichsen, City Clerk/Treasurer



# Community Foundation of Greater Dubuque

## Non-501(c)(3) Fiscal Sponsorship Agreement

The Fiscal Sponsor's IRS 501(c)3 Tax Exempt Determination Letter or the comparable proof of charitable exception (i.e. a determination document from a City, County or School, confirming their status as a government entity) must be attached to this agreement.

Purpose of Grant:     Purchase of Handheld 2-way Radios    

Applicant:     Monticello Firefighters Organization      
Name of the Sponsored Organization Applying for Grant

Sponsor:     City of Monticello, an Iowa Municipality      
501 (c) 3 or Legal Applicant/Fiscal Sponsor

Sponsor EIN: **42-6004981** Sponsor Mailing Address: **200 E 1<sup>st</sup> St, Monticello IA 52310**

**City of Monticello** (Legal Applicant/Fiscal Sponsor, hereafter referred to as The Sponsor) has agreed to serve as a fiscal program/project sponsor for the **Monticello Firefighters Organization** (Organization conducting the program/project, hereafter referred to as the Applicant) as outlined in the attached application and supporting materials. The City Council of The Sponsor has passed a resolution adopting the Applicant as a program or project consistent with its purpose and mission. The Applicant's financial activities will be accounted for as a program of The Sponsor for IRS auditing and financial reporting purposes.

Since the Applicant is not a recognized 501(c) 3 tax-exempt entity, The Sponsor must exercise full control over the Applicant's financial administration, management and disbursement of funds. The Sponsor has delegated (name of person/s) **Sally Hinrichsen, City Clerk/Treasurer or Russell Farnum, City Administrator**, phone number **319-465-3577** as responsible for fulfilling of these accounting and reporting functions subject to the ultimate authority of the City Council of The Sponsor.

The Sponsor is responsible for ensuring completion of timely reports and submission of necessary financials statements to the Community Foundation of Greater Dubuque, 700 Locust St, Ste 195, Dubuque, IA 52001. Failure to insure timely reporting on behalf of the Applicant will also result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above in this agreement:

    Joe C. Boyre President      
Applicant Board Chair/Executive Director-Signature

\_\_\_\_\_  
Sponsor - Signature