

City of Monticello, Iowa

www.ci.monticello.ia.us

Monticello City Council Meeting September 3, 2024 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes	August	19, 2024
Approval of Payroll	August	22, 2024
Approval of Bill List		
Approval of Northside Bar Alcohol license		
Approval of Pheasants Forever Alcohol license		
Approval of The Blind Pig Monticello Special Class C Alcohol License for September 10-14, 2024		

Presentations:

1. **Presentation** - Lucas Gobeli on New Ticket Building/Main Entry at Fairgrounds
2. **Presentation** – Parks and Rec Bike Track

Resolutions:

3. **Resolution** Approving Submission of Letter of Support and Financial Commitment to the Main Street Iowa Challenge Grant Application
4. **Resolution** Approving Pay Request #4 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$729,897.94
5. **Resolution** Requesting Abatement of accrued Property Taxes on Property owned by the City of Monticello for public purposes within the city limits of the City of Monticello
6. **Resolution** Approving quote for replacement security cameras at Monticello Municipal Airport from Infrastructure Technology Solutions, LLC, Monticello Iowa in the amount of \$8,907.12
7. **Resolution** Approve Preliminary and Final Plat for Elsie Park Second Addition, all in Jones County, Iowa
8. **Resolution** Approving Pay Request #4 to Eastern Iowa Excavating & Concrete, LLC, Re: N. Chestnut Street Reconstruction Project in the amount of \$60,535.43
9. **Resolution** Approving the hiring of a Monticello Full-Time Certified Police Officer and setting wage

Motions:

10. **Motion** to schedule Trick or Treat Night and hours for Thursday October 31, 2024 from 6:00 to 8:00 P.M.
11. **Discussion and possible motion** on changing date or time of the September 16th Council meeting, as Homecoming Parade is downtown and all the other festivities that follow at the football field

Reports / Potential Actions:

12. City Engineer
13. Mayor
14. City Administrator
15. Ambulance Director
16. City Clerk
17. Public Works Director
18. Police Chief
19. Water/Wastewater Superintendent
20. Park and Recreation Director
21. Library Director

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: September 3, 2024

Time: Sep 3, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83189984452>

Meeting ID: 831 8998 4452

One tap mobile

+13092053325,,83189984452# US

+13126266799,,83189984452# US (Chicago)

Dial by your location

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 669 900 9128 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

Meeting ID: 831 8998 4452

Find your local number: <https://us02web.zoom.us/u/kbW1fxwioy>

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Regular Council Meeting
August 19, 2024, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Dave Goedken, Candy Langerman, Mary Phelan, Jake Ellwood and Scott Brighton. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Library Director Faith Brehm, Park & Rec Director Jacob Oswald, Public Works Director Nick Kahler, Water/Wastewater Superintendent Jim Tjaden, and Police Chief Britt Smith. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Ellwood moved to approve the agenda; Brenneman seconded, roll call was unanimous.

Ellwood moved to remove Whiskey River Pub & Grub alcohol license from the consent agenda for separate consideration, Brenneman seconded. Roll call was unanimous.

Goedken moved to approve the consent agenda, as amended; Ellwood seconded. Roll call was unanimous.

Smith advised that he contacted Alcoholic Beverages Division (ABD) and discussed his concerns with Whiskey River Pub & Grub. ABD investigator will contact the owner of Whiskey River Pub & Grub to discuss the issues. Smith advised the ABD investigator recommended Council approve the license renewal and let ABD investigate then the sanctions would be at ABD discretion. Smith recommends Council approve renewal. Brighton moved to approve Whiskey River Pub & Grub alcohol license renewal, Goedken seconded. Roll call was unanimous.

Goedken moved to approve Marvin Kelchen’s building permit application to install a fence on his property located at 293 North Pine Street, Brenneman seconded. Roll call was unanimous.

Great Jones County Fair Manager, Lucas Gobeli was not able to attend this meeting and requested the presentation on the proposed new ticket office building and main entrance at the Fairgrounds be moved to September 3rd Council meeting.

Langerman moved to approve Resolution #2024-122 Approving the hiring of a Monticello Ambulance Full-Time EMT and setting wage, Brighton seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2024-123 Finally Accept South Water Tower Repainting and Maintenance Project, and Releasing Retainage in the amount of \$15,216.49, Brighton seconded. Roll call was unanimous.

Phelan moved to approve Resolution #2024-124 Adopting the City of Monticello Cash Management and Internal Control policy, Goedken seconded. Roll call was unanimous.

Regular Council Meeting
August 19, 2024

Brighton moved to approve Resolution #2024-125 Approving Final Report generated as a result of City of Monticello Goal Setting meeting held on July 15, 2024, Langerman seconded. Roll call was unanimous.

Brenneman moved to approve Resolution #2024-126 Awarding the Aquatic Center Basin and Wading Pool Resurfacing Project to Claussen Painting in the amount of \$29,950, Ellwood seconded. Roll call was unanimous.

Langerman introduced and moved Ordinance #744 amending the Code of Ordinances of the City of Monticello, Iowa, by amending provisions pertaining to Adding New Subsections to Chapter 69, Parking Regulations, Section 08 “No Parking Zones on portions of East Grand Street and East Washington Street”, first reading in title only. Brighton seconded, roll call unanimous. Goedken moved that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #744 amending provisions pertaining to Adding New Subsections to Chapter 69, Parking Regulations, Section 08 “No Parking Zones on portions of East Grand Street and East Washington Street”, and it be regarded as having been considered and voted on at two prior council meetings. Phelan seconded, roll call unanimous. Ellwood moved Ordinance #744 amending provisions pertaining to Adding New Subsections to Chapter 69, Parking Regulations, Section 08 “No Parking Zones on portions of East Grand Street and East Washington Street”, third and final reading in title only. Langerman seconded, roll call unanimous.

Goedken introduced and moved Ordinance #775 amending the Code of Ordinances of the City of Monticello, Iowa, by Adding a New Chapter “Establishing an Emergency Medical Services Department”. Brenneman seconded, roll call unanimous. Goedken moved that the statutory rule requiring said ordinance be considered and voted on for passage at two prior Council meetings prior to the meeting at which it is to be finally passed be suspended with respect to Ordinance #775 Adding a New Chapter “Establishing an Emergency Medical Services Department”, and it be regarded as having been considered and voted on at two prior council meetings. Brenneman seconded, roll call unanimous. Brenneman moved Ordinance #775 amending the Code of Ordinances of the City of Monticello, Iowa, by Adding a New Chapter “Establishing an Emergency Medical Services Department”, third and final reading in title only. Ellwood seconded, roll call unanimous

Farnum reported reaching out to several property owners along the Sixth Street Ditch Project regarding easements and will work to contact the remaining owners. Farnum reported the contractor for the North Chestnut Street Project is working to complete the final punch list.

Peach advised he has had some interesting calls from an individual of the community, he is planning to come to a future Council meeting.

Farnum reported that Monti Days was a huge success and weather was great. Monti In Motion car show will be on September 15, 2024 from 8 AM to 2 PM.

Regular Council Meeting
August 19, 2024

Farnum advised of new Federal Regulations regarding exempt staff and overtime. He is looking into the ruling and will keep Council updated.

Farnum advised a recent Iowa Supreme Court case shifts liability of defective sidewalks to the City, in certain situations. Staff is looking into current sidewalk inspections and the process moving forward.

Farnum advised the Clock Tower is currently not working. Tjaden advised there are limited number who repair these clocks. The repairman is scheduled to be here on Thursday.

Brehm gave a report on upcoming activities at the Library, including the 1st cooking class on August 31st. You must be registered to attend, if interested contact the Library.

Kahler reported cleaning sidewalks on North Chestnut Street Project. The street sweeper is out cleaning streets. The compost grinder is at the compost site, so there is mulch available for anyone needing it.

Kahler reported for Fire Chief Joe Bayne that the concrete at the station should be completed by early next week. The Fire Department is holding the Don McCarthy 9-hole golf tournament on September 14th, as a fundraiser. They will also be having a street dance by City Hall that evening, with a free will donation.

Tjaden reported the water inspection went well.

Oswald reported the pool season is wrapping up. With school starting, this weekend until September 1st, the pool will be open on weekends only.

Oswald reported the Friends of the Park will be providing recreation programming funding for families in need. Applications will be available soon.

During the work session on Republic Waste Services contract, Matt Pivit, with Republic reviewed his proposal to extend the commercial and residential pickup until December 31, 2029. No action was taken.

During the work session on the Goal report, the Council reviewed the top 10 goals from the goal setting session and came up with additional objectives. Farnum will compile the list for the next meeting. No action was taken.

Brenneman moved to adjourn the meeting at 8:03 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - AUGUST 22, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	August 5 - 18, 2024				
Brian Bronemann	\$ 863.70	\$ -	0.00	0.00	\$ 714.49
Jamie Coleman	2,248.79	31.19	0.00	0.00	1,757.49
Jordan Fullerton	961.92	-	0.00	0.00	812.96
Mason Hanson	526.68	-	0.00	0.00	432.36
Jayna Koffron	58.93	-	0.00	0.00	50.77
Lori Lynch	3,173.85	-	0.00	0.00	2,101.46
Coletta Matson	2,217.60	-	28.50	40.50	1,478.03
Chloe Mogensen	228.69	-	0.00	0.00	116.99
Kyle Pierson	282.84	-	0.00	0.00	243.64
Daniel Poirier	110.88	-	0.00	0.00	95.51
Shirlee Scott	2,137.60	-	0.00	0.00	1,603.86
Curtis Wyman	2,149.88	184.28	0.00	30.75	1,488.29
TOTAL AMBULANCE	\$ 14,961.36	\$ 215.47	28.50	71.25	\$ 10,895.85
CEMETERY	August 5 - 18, 2024				
Sawyer Brokaw	\$ 1,220.00	\$ -	0.00	0.00	\$ 1,027.17
Dan McDonald	2,106.40	-	0.00	0.00	1,551.08
Anthony Williams	1,220.00	-	0.00	0.00	1,025.63
TOTAL CEMETERY	\$ 4,546.40	\$ -	0.00	0.00	\$ 3,603.88
CITY HALL	August 5 - 18, 2024				
Cheryl Clark	\$ 2,288.00	\$ -	1.50	9.75	\$ 1,574.41
Russ Farnum	3,961.54	-	0.00	0.00	2,566.06
Sally Hinrichsen	3,192.54	-	0.00	0.00	1,944.95
Nanci Tuel	2,176.80	-	0.00	0.00	1,580.77
TOTAL CITY HALL	\$ 11,618.88	\$ -	1.50	9.75	\$ 7,666.19
COUNCIL / MAYOR	August 5 - 18, 2024				
Josh Brenneman	\$ 300.00	\$ -	0.00	0.00	\$ 276.78
Scott Brighton	300.00	-	0.00	0.00	276.78
Jake Ellwood	300.00	-	0.00	0.00	277.05
Dave Goedken	300.00	-	0.00	0.00	276.78
Candy Langerman	300.00	-	0.00	0.00	277.05
Wayne Peach	500.00	-	0.00	0.00	421.75
Mary Phelan	300.00	-	0.00	0.00	277.05
TOTAL COUNCIL / MAYOR	\$ 2,300.00	\$ -	0.00	0.00	\$ 2,083.24
LIBRARY	August 5 - 18, 2024				
Faith Brehm	\$ 1,764.00	\$ -	0.00	0.00	\$ 1,342.89
Molli Hunter	1,305.60	-	0.00	0.00	1,032.83
Penny Schmit	1,549.60	-	0.00	0.00	1,090.00
Jacqueline Stadtmueller	480.00	-	0.00	0.00	443.28
TOTAL LIBRARY	\$ 5,099.20	\$ -	0.00	0.00	\$ 3,909.00
MBC	August 5 - 18, 2024				
Grace Dupuy	\$ 1,655.77	\$ -	0.00	0.00	\$ 1,267.70
Jacob Oswald	2,533.92	-	0.00	0.00	1,914.42
Ambrose Williams	960.00	-	0.00	0.00	828.30
TOTAL MBC	\$ 5,149.69	\$ -	0.00	0.00	\$ 4,010.42

PAYROLL - AUGUST 22, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POLICE	August 5 - 18, 2024				
Dawn Graver	\$ 2,945.60	\$ -	0.00	0.00	\$ 2,143.00
Erik Honda	3,144.12	-	0.00	6.00	2,341.94
Jordan Koos	3,240.48	-	0.75	25.50	2,180.05
Cole Millard	2,830.20	95.40	0.00	0.00	1,904.97
Britt Smith	3,561.31	-	0.00	0.00	2,602.65
Madonna Staner	1,870.37	51.17	0.00	0.00	1,386.80
Brian Tate	3,426.44	-	0.00	0.00	2,554.04
TOTAL POLICE	\$ 21,018.52	\$ 146.57	0.75	31.50	\$ 15,113.45
POOL	August 2 - 15, 2024				
Lydia Ahlrichs	\$ 124.06	\$ -	0.00	0.00	\$ 79.57
Allisen Capron	379.25	-	0.00	0.00	350.24
Collin Cashner	100.00	-	0.00	0.00	92.35
Marlee Chapman	566.56	-	0.00	0.00	522.49
Skylar Christensen	180.00	-	0.00	0.00	166.23
Reece Drew	150.00	-	0.00	0.00	138.52
Macy Dusanek	282.00	-	0.00	0.00	260.43
Jill Flynn	1,344.78	-	0.00	0.00	1,236.62
Stella Flynn	321.56	-	0.00	0.00	296.96
Taylor Gassman	168.44	-	0.00	0.00	155.56
Ella Glawatz	168.44	-	0.00	0.00	155.56
Emma Hardersen	40.00	-	0.00	0.00	36.94
Lacie Koppes	507.57	-	0.00	0.00	468.74
Karle Kramer	523.38	-	0.00	0.00	483.34
Carter Kuehler	84.56	-	0.00	0.00	78.09
Carlos Lagunes-Torres	84.56	-	0.00	0.00	78.09
Zoe Lagunes-Torres	261.00	-	0.00	0.00	241.04
Lanie Luensman	42.88	-	0.00	0.00	39.60
Jacob Miller	1,000.45	-	0.00	0.00	880.02
Adalyn Monk	189.63	-	0.00	0.00	175.12
Gage Rickels	153.75	-	0.00	0.00	141.99
Samantha Ruchti	168.44	-	0.00	0.00	155.56
Brynn Schmit	129.00	-	0.00	0.00	119.13
Alexis Schneiter	372.00	-	0.00	0.00	343.55
Emma Schwendinger	799.57	-	0.00	0.00	738.41
Kendall Siebels	85.75	-	0.00	0.00	79.19
River Smith	290.94	-	0.00	0.00	268.68
Marissa Speltz	217.50	-	0.00	0.00	200.86
Katherine Stadtmueller	324.00	-	0.00	0.00	299.21
Karley Tobiason	207.50	-	0.00	0.00	191.62
Hayden Tomkins	128.63	-	0.00	0.00	118.78
Brock Westphal	416.50	-	0.00	0.00	384.64
Abigail Wright	245.00	-	0.00	0.00	226.26
Lily Wright	117.50	-	0.00	0.00	108.51
TOTAL POOL	\$ 10,175.20	\$ -	0.00	0.00	\$ 9,311.90
ROAD USE	August 5 - 18, 2024				
Zeb Bowser	\$ 2,066.40	\$ -	3.38	12.63	\$ 1,568.81

PAYROLL - AUGUST 22, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Jacob Gravel	2,066.40	-	1.88	1.88	1,519.76
Nick Kahler	2,578.35	-	0.00	0.00	1,832.70
Jasper Scott	2,066.40	-	1.13	2.63	1,595.93
TOTAL ROAD USE	\$ 8,777.55	\$ -	6.39	17.14	\$ 6,517.20
SEWER	August 3 - 16, 2024				
Jim Tjaden	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,116.09
TOTAL SEWER	\$ 2,928.12	\$ -	0.00	0.00	\$ 2,116.09
WATER	August 3 - 16, 2024				
Scott Hagen	\$ 2,126.40	\$ -	0.00	13.50	\$ 1,670.52
Josh Willms	2,126.40	-	0.00	12.00	1,416.87
TOTAL WATER	\$ 4,252.80	\$ -	0.00	25.50	\$ 3,087.39
TOTAL - ALL DEPTS.	\$ 90,827.72	\$ 362.04	37.14	155.14	\$ 68,314.61

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
EXPRESS SIGN & LOGO LLC	PD SUPPLIES		26.00		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES		163.34		
IOWA STATE PRISON INDUSTRIES	PD TRAFFIC CONES		1,912.50		
JOHN DEERE FINANCIAL	PD BLDG REPAIR/MAINT		15.16		
KARDES INC	PD FUEL		237.25		

	110 POLICE DEPARTMENT TOTAL		2,354.25		
STREET LIGHTS					
ALLIANT ENERGY-IES	WELTER DRIVE STREETLIGHTS		93.13		

	230 STREET LIGHTS TOTAL		93.13		
AQUATIC CENTER					
FAREWAY STORES #840-1	POOL CONCESSIONS		122.32		
JILL FLYNN	POOL PRIVATE LESSONS		468.75		
ELLA J GLAWATZ	POOL PRIVATE LESSONS		225.50		
INFRASTRUCTURE TECHNOLOGY	POOL OFFICE SUPPLIES		8.98		
KARDES INC	POOL CONCESSIONS		81.20		
LACIE R KOPPES	POOL PRIVATE LESSONS		224.75		
KARLE J KRAMER	POOL PRIVATE LESSONS		375.00		
MYERS-COX CO.	POOL CONCESSIONS		325.51		
EMMA J SCHWENDINGER	POOL PRIVATE LESSONS		375.00		

	440 AQUATIC CENTER TOTAL		2,207.01		
CEMETERY					
JOHN DEERE FINANCIAL	CEMETERY GROUNDS SUPPLIES		91.48		

	450 CEMETERY TOTAL		91.48		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES		400.00		

	641 ATTORNEY TOTAL		400.00		
CITY HALL/GENERAL BLDGS					
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		550.74		
INSURANCE ASSOCIATES, INC.			361.00-		
JOHN DEERE FINANCIAL	CH BUILDING SUPPLIES		30.96		
LIMESTONE BLUFFS R C & D	MAQUOKETA RIVER WATERSHED		4,040.00		
GABRIELA RODRIGUEZ	CH AUDIT DEPOSIT REFUND		500.00		
NANCI TUEL	CH BUILDING SUPPLIES		9.61		

	650 CITY HALL/GENERAL BLDGS TOTAL		4,770.31		

	001 GENERAL TOTAL		9,916.18		
MONTICELLO BERNDES CENTER					

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
PARKS					
BAKER PAPER CO INC	MBC BUILDING SUPPLIES		358.88		
CIVICPLUS LLC	MBC OFFICE SUPPLIES		3,803.63		
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES		972.44		
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT		224.26		
PEPSI COLA BOTTLING CO	MBC CONCESSIONS		305.00		
	430 PARKS TOTAL		5,664.21		
	005 MONTICELLO BERNDES CENTER TOTAL		5,664.21		
TOURNAMENT FUND-GEN CKG					
PARKS					
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS		34.36		
	430 PARKS TOTAL		34.36		
	012 TOURNAMENT FUND-GEN CKG TOTAL		34.36		
FIRE					
FIRE					
INFRASTRUCTURE TECHNOLOGY	FIRE COMPUTER SUPPORT FEES		17.98		
INSURANCE ASSOCIATES, INC.			1,888.71-		
BODENSTEINER IMPLEMENT CO	FIRE VENTILATION RESCUE SAW		1,799.99		
RADIO COMMUNICATIONS CO INC	FIRE RADIOS (2)		1,377.00		
	150 FIRE TOTAL		1,306.26		
	015 FIRE TOTAL		1,306.26		
AMBULANCE					
AMBULANCE					
BOUND TREE MEDICAL, LLC	AMB MEDICAL SUPPLIES		360.69		
INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING		22.98		
INSURANCE ASSOCIATES, INC.	AMB WORKMANS COMP INSURANCE		5,263.74		
IOWA DEPT OF HUMAN SERVICES	AMB REFUND		5,643.79		
KARDES INC			1.10-		
KARDES INC	AMB FUEL		29.13		
3B MEDICAL INC	AMB MEDICAL SUPPLIES		695.57		
	160 AMBULANCE TOTAL		12,014.80		
	016 AMBULANCE TOTAL		12,014.80		
POLICE IMPROVEMENT					
POLICE DEPARTMENT					
HILL COUNTRY CLASS 3 LLC	PD OTTER CREEK POLONIUM (5)		2,282.50		
ZACHARY D LONG	POLICE IMP LOCK BOX		75.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	110 POLICE DEPARTMENT TOTAL		2,357.50		
	026 POLICE IMPROVEMENT TOTAL		2,357.50		
LIBRARY					
LIBRARY					
BAKER & TAYLOR BOOKS	LIB BOOKS		101.80		
BIBLIONIX	LIB DATA PROCESSING		2,310.00		
E.O. JOHNSON CO INC	LIB OFFICE SUPPLIES		189.52		
JOHN DEERE FINANCIAL	LIB PROGRAMS/PROMOTIONS		7.49		
	410 LIBRARY TOTAL		2,608.81		
	041 LIBRARY TOTAL		2,608.81		
AIRPORT					
AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 TERMINAL BLDG		701.60		
DUBUQUELAND DOOR CO.	AIRPORT BLDG REPAIR/MAINT		443.95		
JOHN DEERE FINANCIAL	AIRPORT EQUIP REPAIR/MAINT		152.44		
MCALDER WATER CONDITIONING INC	AIRPORT BUILDING SUPPLIES		52.60		
MCALLISTER ELECTRICAL SERVICES	AIRPORT EQUIP REPAIR/MAINT		140.00		
MONTICELLO AVIATION INC	AIRPORT MANAGER		2,500.00		
STEVE REYHONS	AIRPORT-ROWLAND/KRAUS PROPERTY		522.84		
	280 AIRPORT TOTAL		4,513.43		
	046 AIRPORT TOTAL		4,513.43		
ROAD USE					
STREETS					
ACCENT CONCRETE LLC	RU STREET MAINTENANCE CONTRACT		1,351.00		
BARD MATERIALS	RU STREET MAINTENANCE SUPPLIES		379.90		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		212.90		
INFRASTRUCTURE TECHNOLOGY	RU UTILITIES		11.48		
INSURANCE ASSOCIATES, INC.	RU PROPERTY INSURANCE		495.00		
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES		460.20		
JOHN DEERE FINANCIAL	RU STREET MAINTENANCE SUPPLIES		150.13		
JONES CO ENGINEER	RU STREET MAINTENANCE CONTRACT		3,984.00		
KROMMINGA MOTORS INC	RU EQUIP REPAIR/MAINT		1,154.57		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		165.29		
MERCY PHYSICIAN ASSOCIATES	RU OSHA - SCOTT		69.00		
MID-AMERICAN RESEARCH CHEMICAL	RU STREET MAINTENANCE SUPPLIES		4,970.61		
	210 STREETS TOTAL		13,404.08		
	110 ROAD USE TOTAL		13,404.08		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
EMPLOYEE BENEFITS POLICE DEPARTMENT INSURANCE ASSOCIATES, INC.			283.33-		
	110 POLICE DEPARTMENT TOTAL		----- 283.33-		
STREETS INSURANCE ASSOCIATES, INC.	RU WORKMANS COMP INSURANCE		331.49		
	210 STREETS TOTAL		----- 331.49		
LIBRARY INSURANCE ASSOCIATES, INC.	LIB WORKMANS COMP INSURANCE		31.23		
	410 LIBRARY TOTAL		----- 31.23		
PARKS INSURANCE ASSOCIATES, INC.	MBC WORKMANS COMP INSURANCE		1,257.52		
	430 PARKS TOTAL		----- 1,257.52		
AQUATIC CENTER INSURANCE ASSOCIATES, INC.	POOL WORKMANS COMP INSURANCE		964.42		
	440 AQUATIC CENTER TOTAL		----- 964.42		
CEMETERY INSURANCE ASSOCIATES, INC.	CEMETERY WORKMANS COMP INS		442.49		
	450 CEMETERY TOTAL		----- 442.49		
SUPER MAC FUND INSURANCE ASSOCIATES, INC.	SUPER MAC WORKMANS COMP INS		9.02		
	499 SUPER MAC FUND TOTAL		----- 9.02		
MAYOR AND CITY COUNCIL INSURANCE ASSOCIATES, INC.	MAYOR/COUNCIL WORKMANS COMP		11.23		
	610 MAYOR AND CITY COUNCIL TOTAL		----- 11.23		
CLERK/CITY ADMIN INSURANCE ASSOCIATES, INC.			32.27-		
	620 CLERK/CITY ADMIN TOTAL		----- 32.27-		
	112 EMPLOYEE BENEFITS TOTAL		----- 2,731.80		
BATY DISC GOLF COURSE PARKS STEVE MONK CONSTRUCTION	BATY DG MOWING		1,014.30		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	430 PARKS TOTAL		1,014.30		
	338 BATY DISC GOLF COURSE TOTAL		1,014.30		
WATER					
WATER					
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING		20.48		
INSURANCE ASSOCIATES, INC.	WATER WORKMANS COMP INSURANCE		75.75		
STEVE MONK CONSTRUCTION	WATER SYSTEM		146.62		
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE		116.67		
HD SUPPLY, INC	WATER LAB SUPPLIES		205.93		
WATER ENVIRONMENT FEDERATION	WATER DUES - TJADEN		47.50		
	810 WATER TOTAL		612.95		
	600 WATER TOTAL		612.95		
CUSTOMER DEPOSITS					
WATER					
CITY OF MONTICELLO	JAMES/JOHN WT		716.25		
CATHY CUCKLER	WATER DEPOSIT REFUND		74.13		
TRAE FUHRMEISTER	WATER DEPOSIT REFUND		91.19		
RAVIN PATTERSON	WATER DEPOSIT REFUND		68.43		
	810 WATER TOTAL		950.00		
	602 CUSTOMER DEPOSITS TOTAL		950.00		
SEWER					
SEWER					
ELECTRIC PUMP INC	SEWER EQUIP REPAIR/MAINT		1,115.00		
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING		8.98		
INSURANCE ASSOCIATES, INC.	SEWER WORKMANS COMP INSURANCE		69.40		
IOWA DEPT OF NATURAL RESOURCES	SEWER NPDES ANNUAL FEE		1,275.00		
JOHN DEERE FINANCIAL	SEWER LAB SUPPLIES		69.75		
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE		116.67		
HD SUPPLY, INC	SEWER LAB SUPPLIES		150.13		
WATER ENVIRONMENT FEDERATION	SEWER DUES - TJADEN		47.50		
	815 SEWER TOTAL		2,852.43		
	610 SEWER TOTAL		2,852.43		
SANITATION					
SANITATION					
INSURANCE ASSOCIATES, INC.	SAN WORKMANS COMP INSURANCE		65.02		
MONTICELLO POST OFFICE	FIRST CLASS PRESORT FEE		116.66		
REPUBLIC SERVICES	RESIDENTIAL GARBAGE		25,829.82		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	840 SANITATION TOTAL		26,011.50		
	670 SANITATION TOTAL		26,011.50		
YARD WASTE SITE SANITATION ALLIANT ENERGY-IES	22411 BUSINESS HWY 151		32.18		
	840 SANITATION TOTAL		32.18		
	675 YARD WASTE SITE TOTAL		32.18		
STORM WATER STORM WATER FUND STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE		379.50		
	865 STORM WATER FUND TOTAL		379.50		
	740 STORM WATER TOTAL		379.50		
	Accounts Payable Total		86,404.29		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	9,916.18
005 MONTICELLO BERNDES CENTER	5,664.21
012 TOURNAMENT FUND-GEN CKG	34.36
015 FIRE	1,306.26
016 AMBULANCE	12,014.80
026 POLICE IMPROVEMENT	2,357.50
041 LIBRARY	2,608.81
046 AIRPORT	4,513.43
110 ROAD USE	13,404.08
112 EMPLOYEE BENEFITS	2,731.80
338 BATY DISC GOLF COURSE	1,014.30
600 WATER	612.95
602 CUSTOMER DEPOSITS	950.00
610 SEWER	2,852.43
670 SANITATION	26,011.50
675 YARD WASTE SITE	32.18
740 STORM WATER	379.50

TOTAL FUNDS	86,404.29



JcCo
GREAT JONES COUNTY FAIR







GREY HOUND'S COUNTY FAIR



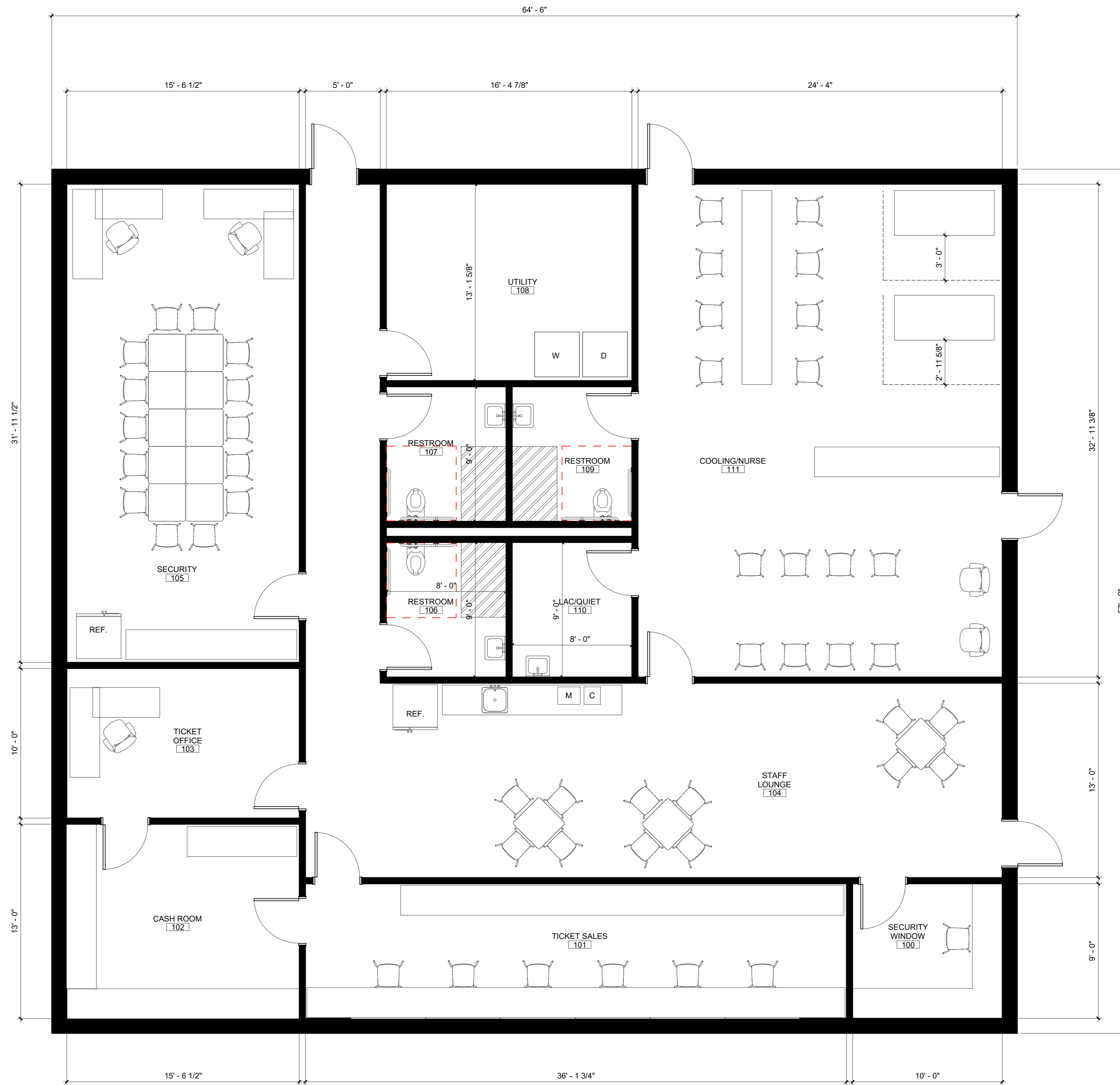






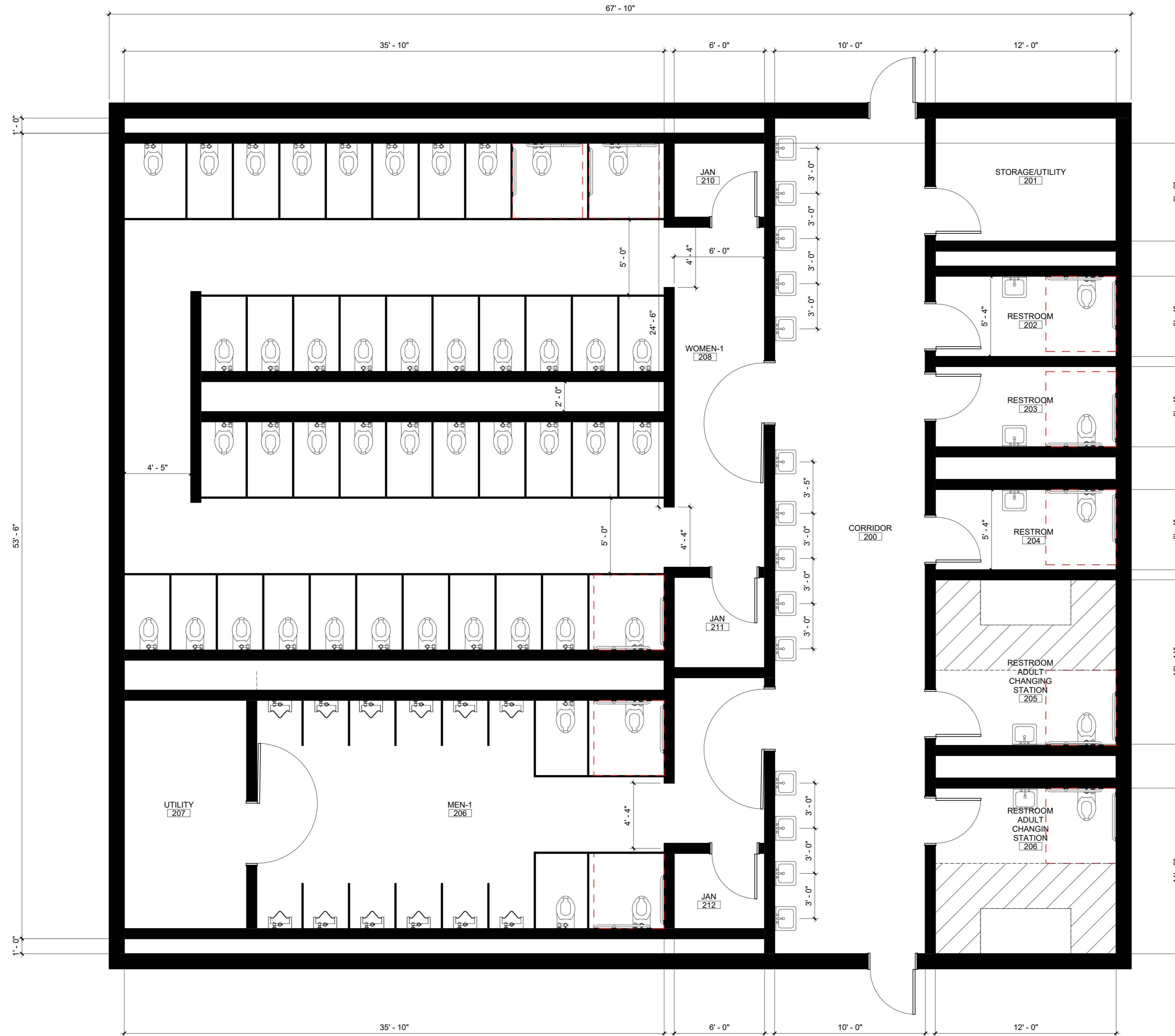


JoCo
GREAT JONES COUNTY FAIR



1 LEVEL 1 FLOOR PLAN - TICKET OFFICE
1/4" = 1'-0"

GREAT JONES COUNTY FAIR - ENTRY BUILDINGS - FLOOR PLAN TICKET OFFICE/NURSE



1 LEVEL 1 FLOOR PLAN-RESTROOMS
1/4" = 1'-0"

GREAT JONES COUNTY FAIR - ENTRY BUILDINGS - FLOOR PLAN RESTROOMS

City Council Meeting
Prep. Date: 08/27/2024
Preparer: Russell Farnum



Agenda Item: # 3
Agenda Date: 09/03/2024

Communication Page

Agenda Items Description: Support and Funding for Main Street Challenge Grant, 103 E. First Street

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution
Letter of Support
Design Proposal

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Summary: Tim and Jill Flynn, of Flynn Studios, have purchased the “Duit” building at 119 E. 1st Street. This building is just west of Muddy Boots flower shop and a “twin” to that building. They plan to remodel the retail storefront into a photography gallery and studio, and remodel the apartment upstairs for rent.

They are working with Brian Wolken, Director of Monticello Main Street, on applying for a state “Main Street Challenge” grant to help fund their renovation. In order to apply, they need a letter of support from the City. Part of the State funding will include a commitment to the project from the City. Brian Wolken’s recommendation is that the City commit assistance of 10%, up to \$25,000, to the project, depending upon the amount funded by the Challenge Grant (40%).

Background:

The Challenge grant is Main Street Iowa's building improvement grant. This year's applicant from Monticello will be Flynn Properties. The project includes a full renovation of the 1st and 2nd floor. This will bring a high-quality housing unit back onto the market along with activating the underutilized first floor. Structural stabilization, electrical, plumbing, HVAC, and windows are all included in this project. When done, the building will be firmly set to last another century in Monticello's historic downtown.

It would be a competitive advantage in the grant process to have the city be a contributing member to the project. Whether TIF, Urban Revitalization, or another mode, the scoring will be helped by a city contribution. Some of the recent successful applications have used a following formula:

- Property owner 50%
- Main Street Challenge grant 40%

City 10%

The maximum grant is \$100,000 which would break down as follows:

Property owner investment \$125,000

Main Street Challenge grant \$100,000

City investment: \$ 25,000

Council commitment does not need to be cash to the project. If Council is agreeable to committing a \$25,000 share towards the project, the form and substance of which (whether cash, property tax rebates, abatements, or in-kind services, etc.) can be determined at a later date, assuming this project is awarded the Challenge Grant.

This City funding is contingent upon receiving the Challenge Grant, if the grant is not awarded, the City is not obligated to participate in the project. If that occurs, the Flynn's may still request city participation in the project.

Recommendation: Approval is recommended.

The City of Monticello, Iowa

RESOLUTION

Approving Submission of Letter of Support and Financial Commitment to the Main Street Iowa Challenge Grant Application.

WHEREAS, The Monticello Main Street is applying for the Main Street Iowa Challenge Grant for the Flynn Properties located at 119 East First Street. The Challenge Grant is Main Street Iowa's building improvement grant; and

WHEREAS, Flynn Properties plans a full renovation of the first and second floor of 119 East First Street. This will bring a high-quality housing unit back onto the market along with activating the underutilized first floor. Structural stabilization, electrical, plumbing, HVAC and windows are all included in this property. Once completed, the building will be firmly set to last another century in Monticello's historic downtown, and

WHEREAS, the Council finds that renovating the building would be beneficial in that it would keep the renovated building standing, keep property on the tax rolls, and not create two large holes in the downtown landscape; and

WHEREAS, Letters of Support and financial commitment must be received for submission in the Grant Application by no later than September 4th, as Monticello Main Street will need for submission on September 5th. The Council finds that the proposed letter of support, a copy of same being appended hereto, setting forth the commitment of the City to fund the cost share portion of the grant, should said grant be approved as outlined below.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby agree to committing a cost share toward the project, in the amount of 10% of the project, up to \$25,000, depending upon the amount of the Challenge Grant funded, with the form and substance of which (whether cash, property tax rebates, abatements, or in-kind services, etc.) to be determined, and authorizes the Mayor to execute letters of support for the project on behalf of the City Council.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa, to be affixed hereto. Done this 3rd day of September, 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, Monticello City Clerk



200 E. First Street
Monticello, IA 52310
(319) 465-3577
Fax (319) 465-3527

August 28, 2024

Iowa Main Street
Iowa Economic Development Agency
1963 Bell Ave
Des Moines, IA 50315

The City of Monticello supports Monticello Main Street's application to the Iowa Economic Development Authority for a Main Street Challenge Grant.

We further state that representatives of the city council and local building and/or fire code officials who may be responsible for inspection of project properties have reviewed the project proposal.

We further agree that all historically significant properties submitted for consideration in this application will comply with the Secretary of Interior Standards for historic property rehabilitation.

Signature of the Mayor: _____ Date _____
Monticello, IA

Signature of
President of Applicant Organization _____ Date _____
Main Street Monticello

DESIGN CONCEPT PROPOSAL

August 19, 2024
Flynn Properties, 119 E 1st Street, Monticello, IA
Project #04424 - Updated



Design recommendations are based upon field inspection during the site visit and/or information provided by the owner/tenant and are conceptual only. They are not intended for construction purposes. Additional consultation, or the use of specialized consultants including a licensed architect or engineer, may be required for additional design development and for individual issues or concerns. Prior to beginning any work, consult with local officials to ensure compliance with local codes and ordinances.



Clockwise from Top Left: Existing building. Historic Photo showing columns and transom windows, Crack in foundation wall, existing building from the alley showing level changes in roofline.

NOTES

119 E 1st Street is the left half of building which features a double storefront with a shared central stairwell providing access to the upper floor. The two halves of the building have separate owners with a shared easement for the

center stairway. 119 has recently changed hands and the new owners are in process of renovating the building to house their photography studio on the main level, and they intend to renovate the upper floor for housing. The owner is interested in building an addition to extend the second floor to create additional housing units. The project builds on recent renovations to the right side of the building.

The purpose of this report is to provide recommendations for façade improvements which complement the improvements of the connected storefront, ground floor layout, and provide possible layouts for the second floor.

FACADE

- Investigation into the storefront conditions has revealed that the original cast iron columns and recommend exposing these features and incorporating into the design as shown in the renderings.
- We recommend replacing the existing storefront windows with new storefront windows and entry doors in black or dark bronze to match the adjacent storefront. The transom windows are intact. We recommend retaining the full transom window that remains intact and installing a vertical trim piece between the transom window and cladding on the adjacent storefront as shown. Note that the edge of the original transom glass may differ slightly from what is shown in the rendering.
- We recommend a full-lite commercial entry door for the photography studio and a ½ or ¼-lite door for the stairway to the second floor.
- We recommend replacing the second-floor windows with new single-hung windows that fill the entire masonry opening, using black or dark bronze to match the storefront. Note that a center partition wall between units has been added which splits the center window. We suggest adjusting this wall location, so the full window is in one room.
- We recommend removing the stone cladding from the bulkhead and installing a frame-and-panel bulkhead to reflect the original. Use wood or a smooth cement board. Do not use clap board or other residential-style siding.
- Remove the paneling on the left side of the storefront to expose the brick pier behind it. Repoint masonry as needed using a mortar of similar color and strength. Mortar should always be softer than the bricks themselves. Refer to [Preservation Brief 2: Repointing Mortar Joints in Historic Masonry Buildings](#), prepared by the National Park Service.
- We recommend painting the storefront trim and bulkhead to match the adjacent and incorporating accent colors are shown in the rendering.
- There is a single step-up to the building entry. We recommend adjusting the entry to be ADA accessible. It is possible with the low step that the sidewalk and entry could be regraded and slope for a zero-step entry. Alternatively, the entry could be extended towards the street and an ADA ramp poured sloping towards the uphill side. Note that ADA tax credits are available through the IRS and can offset a portion of costs for ADA improvements.
- Add business identifying signage. Consider multiple scales – larger signage on the upper façade is more visible from a distance, while vinyl letter signage on doors and windows is at a pedestrian scale.

GROUND FLOOR

- We recommend removing all interior partitions and drop ceilings to expose original building fabric. Install new partition walls as shown in the proposed plans.
- We recommend Updating all MEP systems throughout the building.
- The ground floor extends approximately 80' deep and features a separate 24' addition. The second floor extends approximately 50' deep. It was not determined at the time of the walk-through what support structure is in place to carry the load of the rear second floor wall. The existing partition walls did not appear

to be bearing walls (walls did not appear to extend above the drop ceiling), however, this should be verified prior to demolition of potential bearing points. Verify what is carrying the load of the upper wall and add additional support if needed.

- The rear stone footing wall in the basement is cracked and shows signs of displacement. We recommend having a qualified mason inspect and repair the wall.
- We recommend including an ADA compliant restroom in the buildout. A single unisex restroom should be sufficient for the proposed use. Note that ADA tax credits are available through the IRS and can offset a portion of costs for ADA improvements.
- There is opportunity to utilize the front entry lounge/gallery space to also showcase other artis work and/or for complimentary retail sales, postcards and prints or work, books on photography, etc. for additional revenue and activation of the space outside photo-shoot hours.
- We recommend reframing the access stair to the basement level. There is also opportunity to pour a self-leveling concrete floor to make the area more usable for storage.

SECOND FLOOR

- The second floor features a shared landing with the adjacent building and has an existing apartment. The apartment is currently vacant but is in okay condition. The layout is functional but could be improved. Appliances and fixtures appear to be dated but functional.
- The existing second-floor apartment appears to be livable and could be rented after some sprucing up. We recommend at minimum installing new carpeting and, repainting walls, installing a dishwasher in the available space, and removing the drop ceiling in the front room so that new windows can be installed which fill the entire masonry opening.
- The owner expressed an interest in a more complete renovation, and a desire to explore options for extending the second floor for additional units. A second-floor addition will require altering the roof framing of the ground floor. The existing truss design and capacity of the walls to support the addition will need to be verified. We recommend consulting a licensed architect on final design and to detail these items. There are two layout options provided below which include rear additions;
 - a) Option A.1: Create a second-floor addition above the existing ground floor addition only. This creates a *Mews-Style* studio apartment with a separate entrance off the alley. This option limits reframing to the rear addition which would be fairly straightforward and could be completed with limited interruption to the commercial space or existing apartment space. There is potential to utilize the roof area between the two second-floor sections for rooftop patios. The studio unit would be well-suited for a short-term rental and the separation would create privacy between units. The proposed layout keeps the ground floor below as part of the commercial space for use as storage or additional studio space. Alternatively, the ground floor could be incorporated into the residential unit to create a larger one-bed or 2-bed townhome. An egress route would need to be maintained for the commercial space.

Option A.2: Renovate the existing apartment to create a more functional layout, and nicer apartment space. An alley apartment could be added at a later time without interfering with the front apartment.
 - b) Option B: Extend the second floor the entire length of the building. This will likely require reframing the roof system. The adjacent building are single-story which allows for windows on the side walls. This layout accommodates a spacious one-bedroom apartment in the front and a 2-bedroom in the back. The need for a hallway to the second unit creates some inefficiencies of layout, with the hallway limiting leasable space.

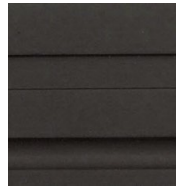
Main Street Iowa recommendations follow the [Secretary of Interior's Standards](#) for the rehabilitation of historic buildings. Additional information on technical guidance can be found in [Preservation Briefs](#) prepared by the National Park Service.

COLOR SCHEME

Benjamin Moore paint colors and Sunbrella awning fabric is shown here for reference. Appearance of color samples will vary depending on computer screen or printer – view actual samples for color matching.

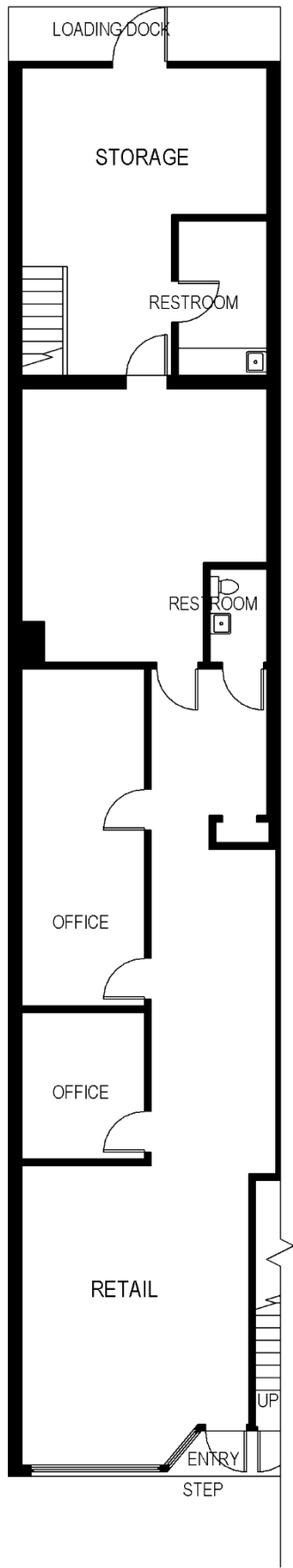


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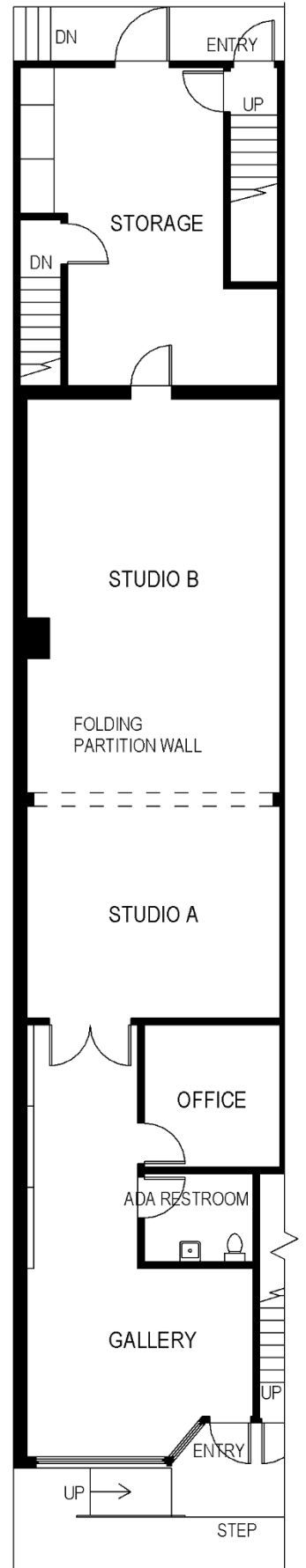


Dark Bronze

Main Street Iowa design staff is available to provide continued assistance as the project progresses. Please contact Sarah Lembke (515.348.6181 or sarah.lemcke@iowaeda.com) or Keegan Hall (515. 348.6186 or keegan.hall@iowaeda.com) with any questions, requests for technical information or project updates.

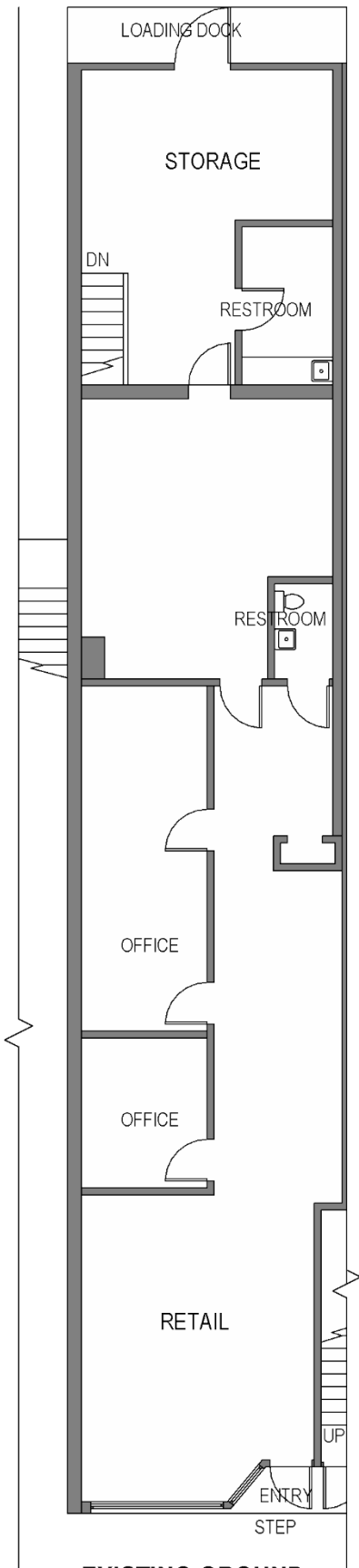


EXISTING GROUND FLOOR PLAN

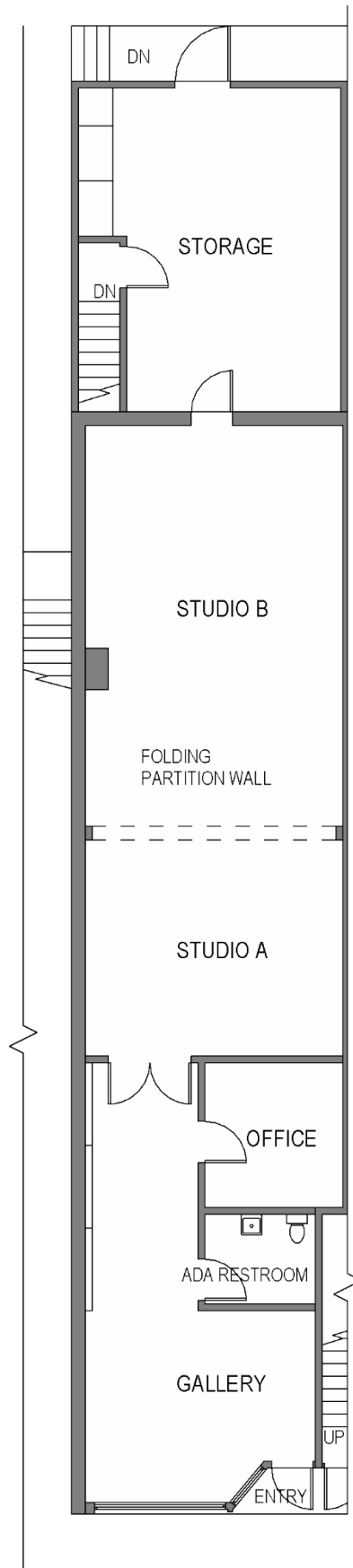


**PROPOSED GROUND FLOOR PLAN
OPTION A**



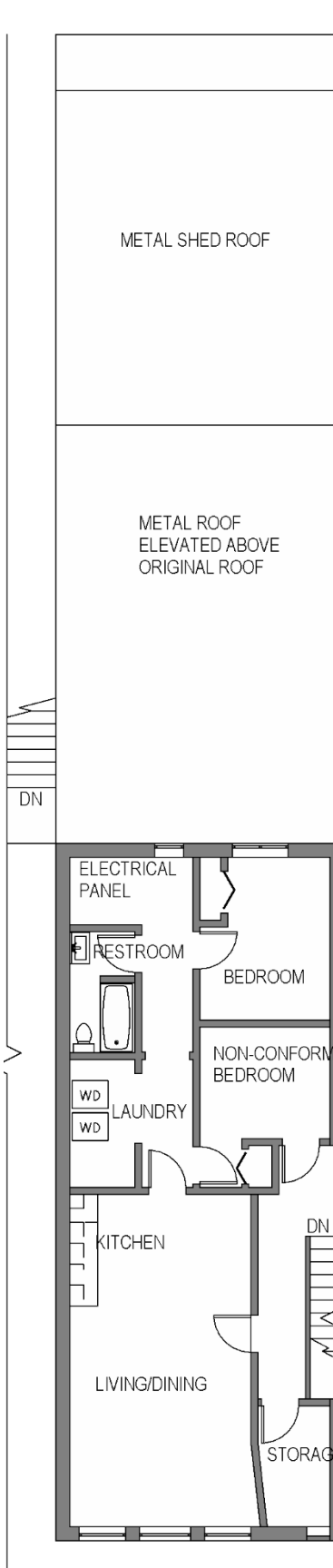


EXISTING GROUND FLOOR PLAN

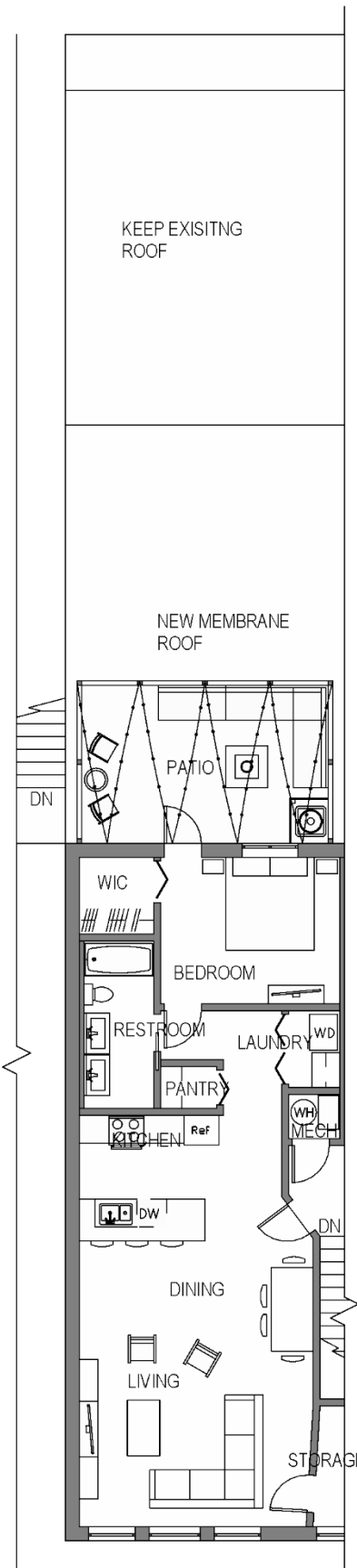


PROPOSED GROUND FLOOR PLAN - OPTION B

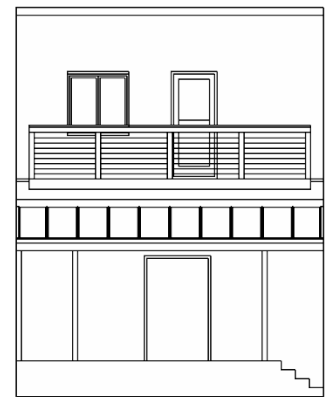




EXISTING SECOND FLOOR PLAN

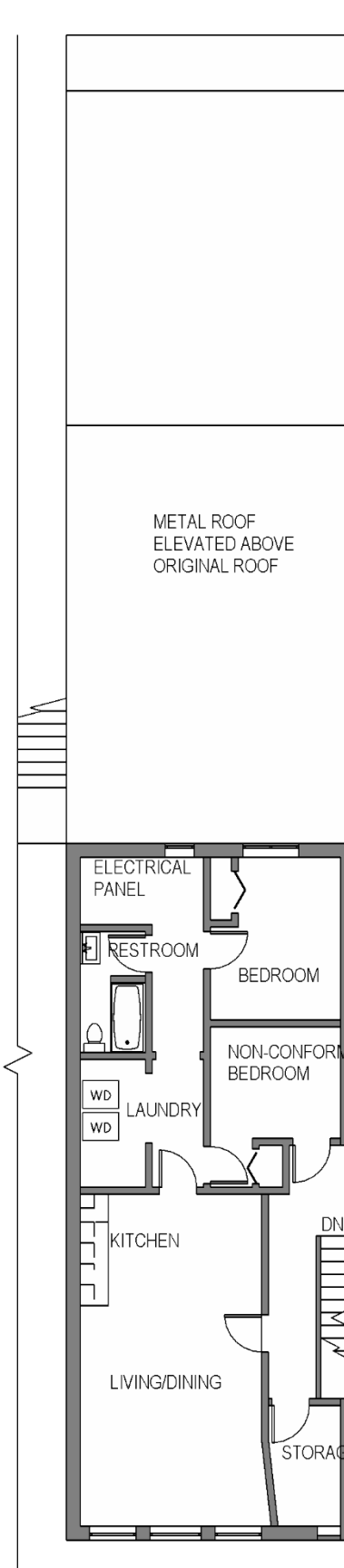


PROPOSED SECOND FLOOR PLAN - OPTION A

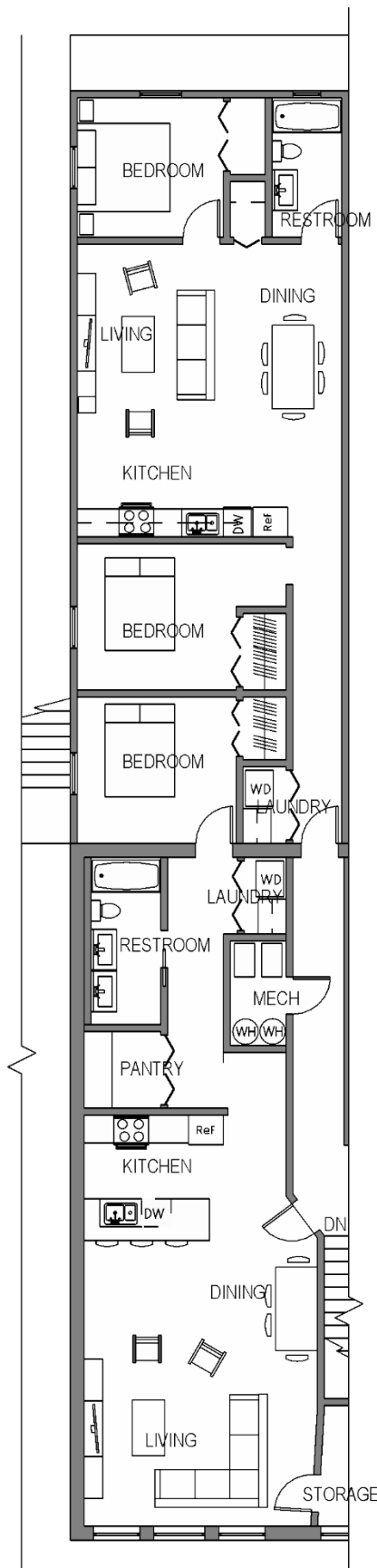


PROPOSED ALLEY ELEVATION

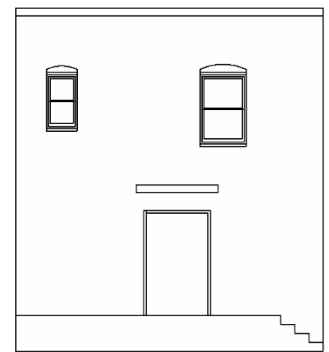




EXISTING SECOND FLOOR PLAN



PROPOSED SECOND
FLOOR PLAN - OPTION B

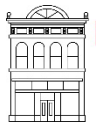


PROPOSED ALLEY
ELEVATION





Concept Rendering of improved façade showing restored storefront and second-floor windows.



MAIN STREET
IOWA

DESIGN CONCEPT

Project #04424

Flynn Properties 119 E 1st Street, Monticello, IA

Date: August 19, 2024



August 16, 2024

Mayor and City Council
City of Monticello
200 East 1st Street
Monticello, IA 52310

RE: CONTRACTOR'S APPLICATION FOR PAYMENT #4 - WASTEWATER
TREATMENT PLANT IMPROVEMENTS – BILL BRUCE BUILDERS, INC

Dear Mayor and City Council:

Enclosed for your review and approval is the Contractor's Application for Payment #4 for work completed on the Wastewater Treatment Plant Improvement Project.

Application for Payment includes costs associated with general conditions, submittals, SWPPP installation & inspections, forming and pouring of footings for the biosolids storage building and excavations needed for the footings of the biosolids storage building.

I have reviewed the application for payment and find it in agreement with the work completed to date. I, therefore, recommend approval of the Application for Payment #4 in the amount of **\$729,897.94** to Bill Bruce Builders, Inc.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Nick Eisenbacher', with a long horizontal flourish extending to the right.

Nick Eisenbacher, P.E.
Project Engineer

Enclosure: Bill Bruce Builders, Inc Contractor's Application for Payment #4

cc: Karen Howe & David Kull, USDA Rural Development; Russ Farnum and Jim Tjaden City of Monticello

Contractor's Application for Payment

Owner: <u>City of Monticello</u>	Owner's Project No.: <u>120.1109.08</u>
Engineer: <u>Snyder & Associates, Inc.</u>	Engineer's Project No.: <u>120.1109.08</u>
Contractor: <u>Bill Bruce Builders, Inc.</u>	Contractor's Project No.: <u>20231024</u>
Project: <u>Wastewater Treatment Plant (WWTP) Improvements</u>	
Contract: <u>Wastewater Treatment Plant Improvements</u>	
Application No.: <u>4</u>	Application Date: <u>8/6/2024</u>
Application Period: From <u>7/1/2024</u>	to <u>7/31/2024</u>

1. Original Contract Price	\$ 23,448,000.00 -
2. Net change by Change Orders	\$ 763,990.30 -
3. Current Contract Price (Line 1 + Line 2)	\$ 24,211,990.30 -
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 2,908,307.25 -
5. Retainage	
a. <u>5%</u> X <u>\$2,504,886.45-</u> Work Completed	\$ 125,244.32
b. <u>5%</u> X <u>\$ 403,420.80-</u> Stored Materials	\$ 20,171.04
c. Total Retainage (Line 5.a + Line 5.b)	\$ 145,415.36
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 2,762,891.89 -
7. Less previous payments (Line 6 from prior application)	2,032,993.95
8. Amount due this application	\$ 729,897.94 -
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 21,449,098.41 -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

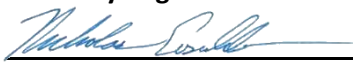
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Bill Bruce Builders, Inc.

Signature:  **Date:** 8/6/2024

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Engineers</u>	Title: _____
Date: <u>8/16/2024</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: City of Monticello
 Engineer: Snyder & Associates, Inc.
 Contractor: Bill Bruce Builders, Inc.
 Project: Wastewater Treatment Plant (WWTP) Improvements
 Contract: Wastewater Treatment Plant Improvements

Owner's Project No: 120.1109.08
 Engineer's Project No: 120.1109.08
 Contractor's Project No: 20231024

Application No.: 4 From 7/1/2024 to 7/31/2024 Application Date: 08/06/24

A ITEM #	B DESCRIPTION OF WORK	C SUBCONTRACTOR OR SUPPLIER	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED & STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Original Contract									
1	Insurance - Bond	Bruce Builders	175,724.00	175,724.00			175,724.00	100%	0.00
2	Insurance - Builders Risk	Bruce Builders	36,000.00	36,000.00			36,000.00	100%	0.00
3	Insurance - General Liability	Bruce Builders	135,000.00	135,000.00			135,000.00	100%	0.00
4	Preconstruction	Bruce Builders	12,000.00	12,000.00			12,000.00	100%	0.00
5	General Conditions - 36 Months	Bruce Builders	2,002,468.00	166,872.33	55,624.11		222,496.44	11%	1,779,971.56
6	Submittals	Bruce Builders	50,000.00	41,500.00	2,000.00		43,500.00	87%	6,500.00
7	Concrete Reinforcing	White Cap	1,207,086.00	61,293.96	41,501.89		102,795.85	9%	1,104,290.15
8	Cast-In-Place Concrete	Bard	950,000.00		64,922.81		64,922.81	7%	885,077.19
9	Rebar Labor	KE Flatwork	1,000,000.00		30,000.00		30,000.00	3%	970,000.00
10	Concrete - Aeromod	KE Flatwork	1,610,500.00				0.00	0%	1,610,500.00
11	Concrete - BioSolids	KE Flatwork	927,500.00		200,000.00		200,000.00	22%	727,500.00
12	Concrete - Generator	KE Flatwork	12,800.00				0.00	0%	12,800.00
13	Concrete - Controls & UV Building	KE Flatwork	260,000.00				0.00	0%	260,000.00
14	Concrete - Truck Dump Oil Sand Interceptor	KE Flatwork	30,000.00				0.00	0%	30,000.00
15	Concrete Paving	KE Flatwork	130,000.00				0.00	0%	130,000.00
16	Mobilization	KE Flatwork	300,000.00		30,000.00		30,000.00	10%	270,000.00
17	Placement on Project	KE Flatwork	179,200.00				0.00	0%	179,200.00
18	Digging for Electrical/Concrete around pipes	KE Flatwork	100,000.00				0.00	0%	100,000.00
19	Sluice Gates/Slides Gates Install	KE Flatwork	50,000.00				0.00	0%	50,000.00
20	Liquid Process Pipe Install	KE Flatwork	50,000.00				0.00	0%	50,000.00
21	Shaftless Screw Conveyor - Labor	KE Flatwork	20,000.00				0.00	0%	20,000.00
22	Seondary Containment Scale - Labor	KE Flatwork	10,000.00				0.00	0%	10,000.00
23	Ploymer Blending and Feed Equipment - Labor	KE Flatwork	10,000.00				0.00	0%	10,000.00
24	Rotary Press System - Labor	KE Flatwork	20,000.00				0.00	0%	20,000.00
25	Precast Structural Concrete - Engineering	Advanced Precast Company	24,000.00	24,000.00			24,000.00	100%	0.00
26	Precast Structural Concrete - Wall Panels	Advanced Precast Company	368,127.00			130,359.00	130,359.00	35%	237,768.00
27	Precast Structural Concrete - 10" Hollowcore	Advanced Precast Company	96,927.00				0.00	0%	96,927.00
28	Precast Structural Concrete - 8" Hollowcore	Advanced Precast Company	28,760.00			28,760.00	28,760.00	100%	0.00
29	Precast Structural Concrete - Trucking	Advanced Precast Company	16,320.00				0.00	0%	16,320.00
30	Precast Structural Concrete - Wash	Advanced Precast Company	14,100.00				0.00	0%	14,100.00
31	Precast Structural Concrete - Caulking & Grouting	Advanced Precast Company	45,500.00				0.00	0%	45,500.00
32	Precast & Steel Erection	Cedar Valley Steel	199,400.00				0.00	0%	199,400.00
33	Masonry	B&B Masonry	150,000.00				0.00	0%	150,000.00
34	Structural Steel Fabrication	Bix Fabrication & Welding	199,750.00	35,500.00	71,500.00		107,000.00	54%	92,750.00
35	Rough Carpentry - Labor	Bruce Builders	66,000.00				0.00	0%	66,000.00
36	Demolition of Metal Panels	Bruce Builders	12,800.00				0.00	0%	12,800.00
37	Metal Panel Install	Bruce Builders	45,980.00				0.00	0%	45,980.00
38	EPDM Roofing	Dryspace, Inc.	192,400.00				0.00	0%	192,400.00
39	Sectional Doors	Overhead Door Co of Dubuque	76,462.00				0.00	0%	76,462.00
40	FRP Aluminum Hybrid Doors	Opening Specialists	77,155.00			70,006.22	70,006.22	91%	7,148.78
41	Aluminum Framed Entrances and Storefronts	East Moline Glass	30,090.00		1,500.00		1,500.00	5%	28,590.00
42	Painting	CertaPro Painting	124,931.00				0.00	0%	124,931.00
43	Specialties	Bruce Builders	8,030.00				0.00	0%	8,030.00
44	Lab Equipment - End Loader	Bruce Builders	179,000.00		179,000.00		179,000.00	100%	0.00
45	Lab Equipment - Hotsy Pressure Washer	Bruce Builders	7,800.00				0.00	0%	7,800.00

46	Refrigerated Composite Sampler	Bruce Builders	27,500.00					0.00	0%	27,500.00
47	Plumbing / HVAC	Geisler Brothers Company	499,980.00					0.00	0%	499,980.00
48	Electrical - General Conditions (temp pwer, submittals & Mob)	Westphal	144,025.00	21,603.75				21,603.75	15%	122,421.25
49	Electrical - Service Equipment	Westphal	675,000.00		13,982.47		66,378.74	80,361.21	12%	594,638.79
50	Electrical - Site Work	Westphal	310,613.00					0.00	0%	310,613.00
51	Electrical - Building Power and Equipment	Westphal	310,612.00					0.00	0%	310,612.00
52	Lagoon Sludge Removal	Midwest Injections	93,900.00					0.00	0%	93,900.00
53	SWPPP Installation	Absolute Group	43,795.00	1,371.20		236.80		1,608.00	4%	42,187.00
54	SWPPP Inspections	Absolute Group	14,600.00	3,050.00		350.00		3,400.00	23%	11,200.00
55	Retaining Walls	Hardscape	43,207.00					0.00	0%	43,207.00
56	MOBILIZATION	Central Excavating	219,649.00	64,844.78				64,844.78	30%	154,804.22
57	TOPSOIL STRIP SALVAGE SPREAD	Central Excavating	58,971.00	5,710.00				5,710.00	10%	53,261.00
58	SITE GRADING	Central Excavating	148,842.00	11,349.00				11,349.00	8%	137,493.00
59	ROCK SURFACING AND SUBBASE	Central Excavating	62,214.00					0.00	0%	62,214.00
60	WATER MAIN AND SERVICES	Central Excavating	322,021.00	129,571.98				129,571.98	40%	192,449.02
61	PRV VALVE VAULT	Central Excavating	61,312.00					0.00	0%	61,312.00
62	4" SANITARY FORCE MAIN	Central Excavating	34,589.00					0.00	0%	34,589.00
63	8" SANITARY GRAVITY MAIN	Central Excavating	72,519.00					0.00	0%	72,519.00
64	10" SANITARY FORCE MAIN	Central Excavating	19,920.00					0.00	0%	19,920.00
65	16" SANITARY GRAVITY MAIN	Central Excavating	21,984.00					0.00	0%	21,984.00
66	18" SANITARY GRAVITY MAIN	Central Excavating	128,356.00					0.00	0%	128,356.00
67	SANITARY MANHOLES	Central Excavating	254,293.00					0.00	0%	254,293.00
68	MH-11 DIGESTED SLUDGE PS & VV	Central Excavating	94,292.00					0.00	0%	94,292.00
69	EFFLUENT PS & VV	Central Excavating	424,757.00					0.00	0%	424,757.00
70	BYPASS PUMPING	Central Excavating	145,830.00					0.00	0%	145,830.00
71	STORM SEWER AND DRAIN TILE	Central Excavating	59,390.00					0.00	0%	59,390.00
72	TRUCK DUMP TANK & SANITARY	Central Excavating	52,864.00					0.00	0%	52,864.00
73	STRUCTURE EXCAVATION	Central Excavating	334,347.00	38,535.00				38,535.00	12%	295,812.00
74	STRUCTURE BACKFILL	Central Excavating	283,748.00					0.00	0%	283,748.00
75	STRUCTURE SUBBASE	Central Excavating	204,903.00	21,929.00				21,929.00	11%	182,974.00
76	DEMO	Central Excavating	304,279.00	5,878.57				5,878.57	2%	298,400.43
77	DEWATERING	Central Excavating	164,411.00					0.00	0%	164,411.00
78	Wall Mounted Walkways - Install	Bruce Builders	34,000.00					0.00	0%	34,000.00
79	Stop Logs / Stainless Steel Sluices Gates & Slide Gates	Engineered Equipment Solutions	94,800.00					0.00	0%	94,800.00
80	Split-Clarator Secondary Clarifier	AeroMod	688,417.00					0.00	0%	688,417.00
81	Wall Mounted Aerators	AeroMod	371,879.00					0.00	0%	371,879.00
82	Sludge Management	AeroMod	10,959.00					0.00	0%	10,959.00
83	Plant Process Controls	AeroMod	123,612.00					0.00	0%	123,612.00
84	Wall mounted Walkways	AeroMod	308,612.00					0.00	0%	308,612.00
85	Actuated Valves	AeroMod	93,971.00					0.00	0%	93,971.00
86	Sluice Gates & Hand Lift Stop Plates	AeroMod	21,206.00					0.00	0%	21,206.00
87	Aeration Blower and Controls	AeroMod	649,681.00					0.00	0%	649,681.00
88	Probe Module & Sensor Probes	AeroMod	19,213.00					0.00	0%	19,213.00
89	Clarifier Algae Control	AeroMod	20,857.00					0.00	0%	20,857.00
90	Bio-P Selector Tank Mixing	AeroMod	65,643.00					0.00	0%	65,643.00
91	Installation Materials and Spare Parts	AeroMod	91,750.00					0.00	0%	91,750.00
92	Manufacturer's Services	AeroMod	14,500.00					0.00	0%	14,500.00
93	Freight	AeroMod	14,400.00					0.00	0%	14,400.00
94	Variable Frequency Motor Controllers / Controls / Submersible Pumps	Electric Pump	1,514,000.00					0.00	0%	1,514,000.00
95	Fabricated Stainless Steel - Labor	Dubuque Plumbing & Heating	100,750.00	7,025.00		2,100.00		9,125.00	9%	91,625.00
96	Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	170,000.00	9,706.08			107,916.84	117,622.92	69%	52,377.08
97	Ultraviolet Disinfection Equipment - Placement for Fabrication	Enaqua	45,897.00					0.00	0%	45,897.00
98	Ultraviolet Disinfection Equipment - Submittals	Enaqua	45,897.00	45,897.00				45,897.00	100%	0.00
99	Ultraviolet Disinfection Equipment - Delivered to Job Site	Enaqua	45,897.00					0.00	0%	45,897.00
100	Ultraviolet Disinfection Equipment - Start-Up	Enaqua	15,299.00					0.00	0%	15,299.00
101	Girt Classifying & Washer	Fluidyne Corporation	104,099.00					0.00	0%	104,099.00
102	Chemical Containments & Scales / Polymer Blending & Feed Equipment Chemical Feed / Shaftless Screw Conveyor	Vessco	280,527.00					0.00	0%	280,527.00
103	Liquid Process Piping - Man Holes, Valves, and Piping	Gurney	190,648.00			2,717.64		2,717.64	1%	187,930.36
104	Fournier - Rotary Press Submittals	Fournier Industries	75,220.95	75,220.95				75,220.95	100%	0.00
104.1	Fournier - Rotary Press		426,252.05					0.00	0%	426,252.05
105	Utility Materials - Piping, valves, vaults	Core & Main	931,480.00	66,930.79				66,930.79	7%	864,549.21
Original Contract Totals			\$ 23,448,000.00	\$ 1,196,513.39	\$ 695,435.72	\$ 403,420.80	\$ 2,295,369.91	\$ 0.10	\$ 21,152,630.09	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: City of Monticello
 Engineer: Snyder & Associates, Inc.
 Contractor: Bill Bruce Builders, Inc.
 Project: Wastewater Treatment Plant (WWTP) Improvements
 Contract: Wastewater Treatment Plant Improvements

Owner's Project No: 120.1109.08
 Engineer's Project No: 120.1109.08
 Contractor's Project No: 20231024

Application No.: 4 Application Period: From 7/1/2024 to 7/31/2024 Application Date: 08/06/24

A ITEM #	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED & STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
			Change Orders					
1	Unsuitable Soils	763,990.30	607,937.34	5,000.00		612,937.34	80%	151,052.96
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
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						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
Change Order Totals		\$ 763,990.30	\$ 607,937.34	\$ 5,000.00	\$ -	\$ 612,937.34	\$ 0.80	\$ 151,052.96

Original Contract and Change Orders								
Project Totals		\$ 24,211,990.30	\$ 1,804,450.73	\$ 700,435.72	\$ 403,420.80	\$ 2,908,307.25		\$ 21,303,683.05

Stored Materials Summary

Contractor's Application for Payment

Owner: City of Monticello
 Engineer: Snyder & Associates, Inc.
 Contractor: Bill Bruce Builders, Inc.
 Project: Wastewater Treatment Plant (WWTP) Improvements
 Contract: Wastewater Treatment Plant Improvements

Owner's Project No: 120.1109.08
 Engineer's Project No: 120.1109.08
 Contractor's Project No: 20231024

Application No.: 41 Application Period: From 7/1/2024 to 7/31/2024

Application Date: 08/06/24

A ITEM NO. LUMP SUM TAB	B SUPPLIER INVOICE NO.	C SUBMITTAL NO. (WITH SPECIFICATION SECTION NO)	D DESCRIPTON OF MATERIALS OR EQUIPMENT STORED	E STORAGE LOCATION	F APPLICATION NO NO. WHEN MATERIALS PLACED IN STORAGE	G, H, I MATERIALS STORED			J, K INCORPOATED IN WORK		L TOTAL AMOUNT INCORPOATED IN THE WORK (J+K) (S)	M MATERIALS REMAINING IN STORAGE (I-L) (S)
						G PREVIOUS AMOUNT STORED (S)	H AMOUNT STORED THIS PERIOD (S)	I AMOUNT STORED TO DATE (G+H) (S)	J AMOUNT PREVIOUSLY INCORPORATED IN THE WORK (S)	K AMOUNT INCORPORATED IN THE WORK THIS PERIOD (S)		
26	Pay App #1		Wall Panels	Advanced Precast	1	130,359.00		130,359.00			0.00	130,359.00
28	Pay App #2		8" Hollowcore	Advanced Precast	1	28,760.00		28,760.00			0.00	28,760.00
49	Pay App #1		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	40,500.00		40,500.00			0.00	40,500.00
49	Pay App #2		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	25,878.74		25,878.74			0.00	25,878.74
96	Pay App #1		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	3	92,818.94		92,818.94			0.00	92,818.94
40	Pay App #1		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	3	17,226.22		17,226.22			0.00	17,226.22
49	Pay App #2		Fabricated Stainless Steel - Materials	Dubuque Plumbing & Heating	4	15,097.90		15,097.90			0.00	15,097.90
	Pay App #2		FRP Aluminum Hybrid Doors	Opening Specilists, Inc	4	52,780.00		52,780.00			0.00	52,780.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
Totals						\$ 403,420.80	\$ -	\$ 403,420.80	\$ -	\$ -	\$ -	\$ 403,420.80



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<p>PRODUCER AssuredPartners Great Plains, LLC PO Box 759 Dubuque IA 52004-0759</p>	<p>CONTACT NAME: Jena Wilwert PHONE (A/C, No, Ext): 563-556-0272 FAX (A/C, No): 563-556-4425 E-MAIL ADDRESS: jena.wilwert@assuredpartners.com</p>														
<p>INSURED Dubuque Plumbing and Heating Division of Portzen Construction, Inc. 205 Stone Valley Dr Dubuque IA 52003</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : Waypoint Mutual (fka Midwest Builders)</td> <td style="text-align: center;">13126</td> </tr> <tr> <td>INSURER B : Sentry Insurance a Mutual Company</td> <td style="text-align: center;">24988</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Waypoint Mutual (fka Midwest Builders)	13126	INSURER B : Sentry Insurance a Mutual Company	24988	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Waypoint Mutual (fka Midwest Builders)	13126														
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INSURER F :															

COVERAGES CERTIFICATE NUMBER: 1825580369 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
B	<input checked="checked" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="checked" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="checked" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: _____			A0160590	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$												
B	<input checked="checked" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="checked" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="checked" type="checkbox"/> HIRED AUTOS ONLY <input checked="checked" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			A0160590	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$												
B	<input checked="checked" type="checkbox"/> UMBRELLA LIAB <input checked="checked" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____			A0160590	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$												
A	<input checked="checked" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC100-0001565-2023A	12/31/2023	12/31/2024	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;">PER STATUTE</th> <th style="width: 15%;">OTH-ER</th> <th style="width: 70%;">LIMITS</th> </tr> <tr> <td></td> <td></td> <td>E.L. EACH ACCIDENT \$ 500,000</td> </tr> <tr> <td></td> <td></td> <td>E.L. DISEASE - EA EMPLOYEE \$ 500,000</td> </tr> <tr> <td></td> <td></td> <td>E.L. DISEASE - POLICY LIMIT \$ 500,000</td> </tr> </table>	PER STATUTE	OTH-ER	LIMITS			E.L. EACH ACCIDENT \$ 500,000			E.L. DISEASE - EA EMPLOYEE \$ 500,000			E.L. DISEASE - POLICY LIMIT \$ 500,000
PER STATUTE	OTH-ER	LIMITS																	
		E.L. EACH ACCIDENT \$ 500,000																	
		E.L. DISEASE - EA EMPLOYEE \$ 500,000																	
		E.L. DISEASE - POLICY LIMIT \$ 500,000																	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: RE: Monticello WWTF

Coverage includes \$140,000.00 of plumbing and piping materials stored at the insured's premises.

<p>CERTIFICATE HOLDER Bill Bruce Builders Inc 900 E Franklin St Eldridge IA 52748</p>	<p>CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE </p>
---	---

OPENING SPECIALISTS, INC.

430 MAIN ST
 PO BOX 430
 HOLY CROSS, IA 52053
 USA

Voice: 563-870-2018
 Fax: 563-870-4018

INVOICE

Invoice Number: 19002
 Invoice Date: Jul 29, 2024
 Page: 1

Bill To:
BILL BRUCE BUILDERS 900 E FRANKLIN ELDRIDGE, IA 52748

Ship to:
BILL BRUCE BUILDERS MONTICELLO WWTF 1105 EAST 1ST STREET MONTICELLO, IA 52310

	Customer PO	Payment Terms	
	2023 1024	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
RONALD J. KANE	Hand Deliver		8/28/24

Quantity	Description	Unit Price	Amount
	MONTICELLO WWTF IMPROVEMENTS STORED MATERIAL - JULY. CONTRACT BILLING PER QUOTATIONS AND PRICING RECAP ATTACHED		52,780.00

Subtotal	52,780.00
Sales Tax	
Total Invoice Amount	52,780.00
Payment/Credit Applied	
TOTAL	52,780.00

Check/Credit Memo No:

We will add finance charges on invoices more than 30 days overdue.



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

7/29/2024

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY AssuredPartners Great Plains, LLC PO Box 759 Dubuque, IA 52004-0759		PHONE (A/C, No, Ext): 563-556-0272	COMPANY SECURA Insurance, A Mutual Company P.O. Box 819 Appleton, WI 54912-0819	
FAX (A/C, No): 563-556-4425	E-MAIL ADDRESS: steve.schlueter@assuredpartners.com			
CODE: AGENCY CUSTOMER ID #: OPENSPE-01		SUB CODE:		
INSURED Opening Specialists 430 Main Street PO Box 430 Holy Cross IA 52053-0430		LOAN NUMBER	POLICY NUMBER 20-CP-003244457-13	
		EFFECTIVE DATE 10/09/2023	EXPIRATION DATE 10/09/2024	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION 430 Main Street, Holy Cross, IA 52053
--

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION	PERILS INSURED	BASIC	BROAD	SPECIAL	AMOUNT OF INSURANCE	DEDUCTIBLE
Stored Materials					52,780	1,000

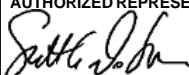
REMARKS (Including Special Conditions)

Project is Monticello WWTF

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS Bill Bruce Builders 900 E. Franklin St. Eldridge, IA 52748	<input type="checkbox"/> ADDITIONAL INSURED	<input type="checkbox"/> LENDER'S LOSS PAYABLE	<input type="checkbox"/> LOSS PAYEE
	<input type="checkbox"/> MORTGAGEE		
	LOAN #		
AUTHORIZED REPRESENTATIVE 			

The City of Monticello, Iowa

RESOLUTION

Approving Pay Request #4 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of 729,897.94

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Bill Bruce Builders, Inc. contracted with the City for the construction of public improvements described in general, as construction of the Wastewater Treatment Facility Improvements Project, and

WHEREAS, Bill Bruce Builders, Inc. has submitted their fourth pay request in the amount of \$729,897.94 which has been reduced by the contractually agreed upon 5% retainer, and

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the fourth pay request from Bill Bruce Builders, Inc., in the amount of \$729,897.94, same reflecting the maintenance of a 5% retainer in the current amount of \$145,415.36 for work completed and stored materials.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 3rd day of September 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 08/27/2024
Preparer: Russell Farnum



Agenda Item: # 5
Agenda Date: 09/03/2024

Communication Page

Agenda Items Description: Abatement of Taxes for City owned property

Type of Action Requested: Resolution

Attachments & Enclosures:

Resolution

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Summary: City purchased a parcel of land for future airport expansion (part of the Rowland Trust property known as Parcel 2023-80). At the time, Council approved the appropriate resolution asking for the abatement of taxes for the publicly-owned parcel.

A portion of the parcel lies in the TIF district, so it was later assigned a separate Tax Parcel ID by the County Assessor. Because the Council resolution does not reference that second Tax Parcel ID, the County has not approved a tax abatement, and the Council needs to pass a corrected resolution that references both Tax Parcels: MONAG 0234200013 and MONAG 0226300023.

Recommendation: Approval is recommended.

The City of Monticello, Iowa

RESOLUTION

Requesting Abatement of accrued Property Taxes on Property owned by the City of Monticello for public purposes within the city limits of the City of Monticello

WHEREAS, The City of Monticello purchased the property located at PARCEL 2023-80 and requested an abatement with Resolution #2024-08 on January 3rd, 2024, for PARCEL 2023-80, further described below. Jones County Auditor recently advised that the property was divided into two taxing parcels, as one parcel was in TIF and the other was not in TIF, and

WHEREAS, The City of Monticello purchased the property located at PARCEL 2023-80, being a part of Lot 3 of R.H. George Place, all of Parcels 2001-171 and 2001-172 in the SW1/4 SW1/4 of SECTION 26, part of the SE1/4 SE1/4 of SECTION 27, part of the E1/2 NE1/4 of SECTION 34, and part of the NW1/4 NW1/4 of SECTION 35; all in TOWNSHIP 86, NORTH, RANGE 3, West of the 5th P.M., in the City of Monticello, Iowa, as shown in the PLAT OF SURVEY recorded in DOCUMENT NO. 2023-2590 of the Jones County, Iowa records, containing 47.30 acres. SUBJECT TO the rights of the public in all highways and to all easements of record, same being described by the following Tax Parcel IDs: MONAG 0234200013 and MONAG 0226300023, and

WHEREAS, The Purchase Agreement with the property owner prorated the Real Estate Taxes to December 20, 2023, which the Seller paid the September 2023 and a portion of the March 2024 tax installments prior to closing; and will pay the remaining March 2024 tax installments at closing and relieved them of responsibility for all other accrued taxes. The City did, collect \$762.62 from the property owner to pay property tax installments due September 2024, and

WHEREAS, The Council finds it appropriate, under the circumstances, to request the abatement of all accrued and accruing taxes related to said parcel, whether past due or accrued and not yet due, except for the \$762.62 that was collected from Seller and to so inform the County Treasurer so that the County Board of Supervisors can take action to formally abate said taxes as required by §445.63 of the Iowa Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby direct the City Clerk to inform the County Treasurer of the decision of the City Council to request the abatement of the taxes accrued and accruing, except for the \$762.62 that was collected from Seller, on the above-described tax parcel consistent with §445.63 of the Iowa Code.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 3rd day of 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 08/27/2024
Preparer: Russell Farnum



Agenda Item: #6
Agenda Date: 09/03/2024

Communication Page

Agenda Items Description: Resolution approving Quote to Install Security Cameras at Airport

Type of Action Requested: Resolution	
Attachments & Enclosures: Resolution Quote	Fiscal Impact: Budget Line Item: Budget Summary: Expenditure: Revenue:

Summary: The 11-year-old security camera system at the Airport has failed and needs replacement and upgrades. The quote is for a new Vercada system that are better resolution cameras with more features.

Background: The existing security camera system at the Airport has failed. The system is necessary particularly for after-hours security of the Fixed Base Operator (FBO) building, hangars, facilities, and surrounding grounds.

Some Council members may remember that the existing system was instrumental in catching the party responsible for substantial damage due to an intentional gate-crashing and vehicle vandalism a couple of years ago. There are many sensitive areas at the Airport that need to be monitored and protected, and a good camera system is part of the protective system.

The replacement system itself is quoted at just over \$7200 for the equipment, plus shipping, with about \$1000 estimated for installation. Installation includes all new wiring and peripherals (mounts, etc.) to assure that there are no problems with the new system from existing wiring faults or other issues. The total estimate is \$8907 (which also includes tax which we will need to get removed).

The Airport Board will also review this the same evening as Council. It is anticipated that they will recommend approval of this system.

Recommendation: Approval, pending concurrence of the Airport Board, is recommended.

THE CITY OF MONTICELLO, IOWA

RESOLUTION #

**Approving quote for replacement security cameras at Monticello
Municipal Airport from Infrastructure Technology Solutions, LLC,
Monticello Iowa in the amount of \$8,907.12**

WHEREAS, the Monticello Municipal Airport 11-year-old security camera system has failed. The system is necessary particularly for after-hours security of the Fixed Base Operator (FBO) building, hangars, facilities, and surrounding grounds. It was recommended to upgrade the camera system, and

WHEREAS, the City Administrator received a quote from Infrastructure Technology Solutions, LLC in the amount of \$8,907.12 for a new Vercada system. Installation includes all new wiring and peripherals (mounts, etc.) to assure that there are no problems with the new system from existing wiring faults or other issues, and

WHEREAS, The City Council finds it appropriate and in the best interests of the City to move forward with the new Vercada system, for the Monticello Municipal Airport security camera system, and

NOW, THEREFORE, be it Resolved by the City Council of the City of Monticello, Iowa, that the bid received associated with the Monticello Municipal Airport security camera system is hereby acknowledged and is hereby awarded to Infrastructure Technology Solutions, LLC in the amount of \$8,907.12.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto this 3rd day of September, 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



**Infrastructure Technology
Solutions, LLC**

22068 Business Hwy 151
Monticello, IA 52310

Quote

No.: **19632**
Date: **8/22/2024**

Prepared for:
Teresa Bader (319) 465-5488
Monticello Aviation
20373 Hwy 38 South
Po Box 168
Monticello, IA 52310 United States of America

Prepared by: Drew Hackney
Account No.: 145

Quantity	Item ID	Description	UOM	Sell	Total
Replacement Cameras					
3	CM42-256-HW	CM42 Indoor Mini Dome Camera, 256GB, 30 Days Max	EA	\$503.28	\$1,509.84
3	CD62-30E-HW	CD62-E Outdoor Dome Camera, 512GB, 30 Days Max	EA	\$1,223.28	\$3,669.84
3	ACC-MNT-3	Verkada Camera Wall Mounted L-Shaped Bracket	EA	\$92.88	\$278.64
1	LIC-CAM-5Y	Verkada 5 Year Camera License	EA	\$647.28	\$647.28
Switch					
1	02QQ34	24P GE POE+ SMART SWITCH	EA	\$564.55	\$564.55
1	NPR-3YR	Netgear Insight Pro License - 3 Year	EA	\$59.40	\$59.40
PC to allow camera footage to be up on monitor at all times					
1	8NF018	Intel NUC 11 Pro NUC11TNHi5 Barebone System	EA	\$550.00	\$550.00
Installation of new cameras as well as clean up of existing cables in office.					
ITS will Invoice for additional cables should they be necessary.					
1.00	INSTALLESTIMATE	Installation ESTIMATE -	HR	\$1,000.00	\$1,000.00

Your Price: \$8,279.55

Freight: \$118.00
Sales Tax: \$509.57
SubTotal: \$8,907.12

Total: \$8,907.12

Prices are firm until 9/5/2024

Terms: Net 15

Prepared by: Drew Hackney, drew.hackney@infrastructuretech.net

Date: 8/22/2024

Unless quoted here, shipping/handling and installation may be an additional charge.

All sales are subject to the terms of the ITS Master Service Agreement. By signing below, you are agreeing to these terms.

The document is located at <https://www.iowadatecenters.com/ITSMasterServiceAgreement.pdf>

Accepted by: _____

Date: _____

Disclaimer

Please fax signed quote to 319-465-4659 or email to sales@infrastructuretech.net so that your order can be placed. Thank you for your business.

City Council Meeting
Prep. Date: 08/27/2024
Preparer: Russell Farnum



Agenda Item: # 7
Agenda Date: 09/03/2024

Communication Page

Agenda Items Description: Preliminary and Final Plat of Elsie Park Second Addition

Type of Action Requested: Resolution

Attachments & Enclosures:
Resolution
Plat and Location Map

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Summary: Bill Burger, on behalf of Ted and Sarah Kraus, has submitted a 3-lot subdivision plat for approval. The site is on the north side of the Maquoketa River and is unincorporated, but within the City’s 2-mile extraterritorial jurisdiction.

The plat is for Elsie Park Second Addition, a subdivision of rural lots in a hilly, wooded area north of the Conservation League and west of 150th Avenue. The subdivision proposed to extend 226th Street as a private street, with three lots ranging from 1.5 acres to nearly 5 acres. The largest lot (lot 3) is heavily impacted by flood plain and a steep slope. The lot is labelled “Continued Ag Use”.

Because this land falls within 2 miles of the City, it is within the City’s extraterritorial review and the City needs to approve this plat before the County will approve it. The City has no desire or ability to extend City services to this land at this time, and the proposed plat will have no impact upon the future growth or development of the City.

Recommendation: The Planning and Zoning Board reviewed this request at their regular meeting of August 27 and recommended approval by a vote of 4-0 (Adams absent). Approval is recommended.

The City of Monticello, Iowa

RESOLUTION NO.

Approving the Preliminary and Final Plat of Elsie Park
Second Addition, all in Jones County, Iowa

WHEREAS, There has been filed with the City Clerk a Preliminary and Final Plat of Elsie Park Second Addition, all in Jones County, Iowa, and

WHEREAS, The City Planning and Zoning Board has reviewed the Preliminary and Final Plat and recommends that it be approved, and

WHEREAS, Said Preliminary and Final Plat has been examined by the City Council and they find that the same conforms to the statutes and ordinances relating thereto; and

WHEREAS, The City Council concurs that the Preliminary and Final Plat of Elsie Park Second Addition, all in Jones County, Iowa, should be approved.

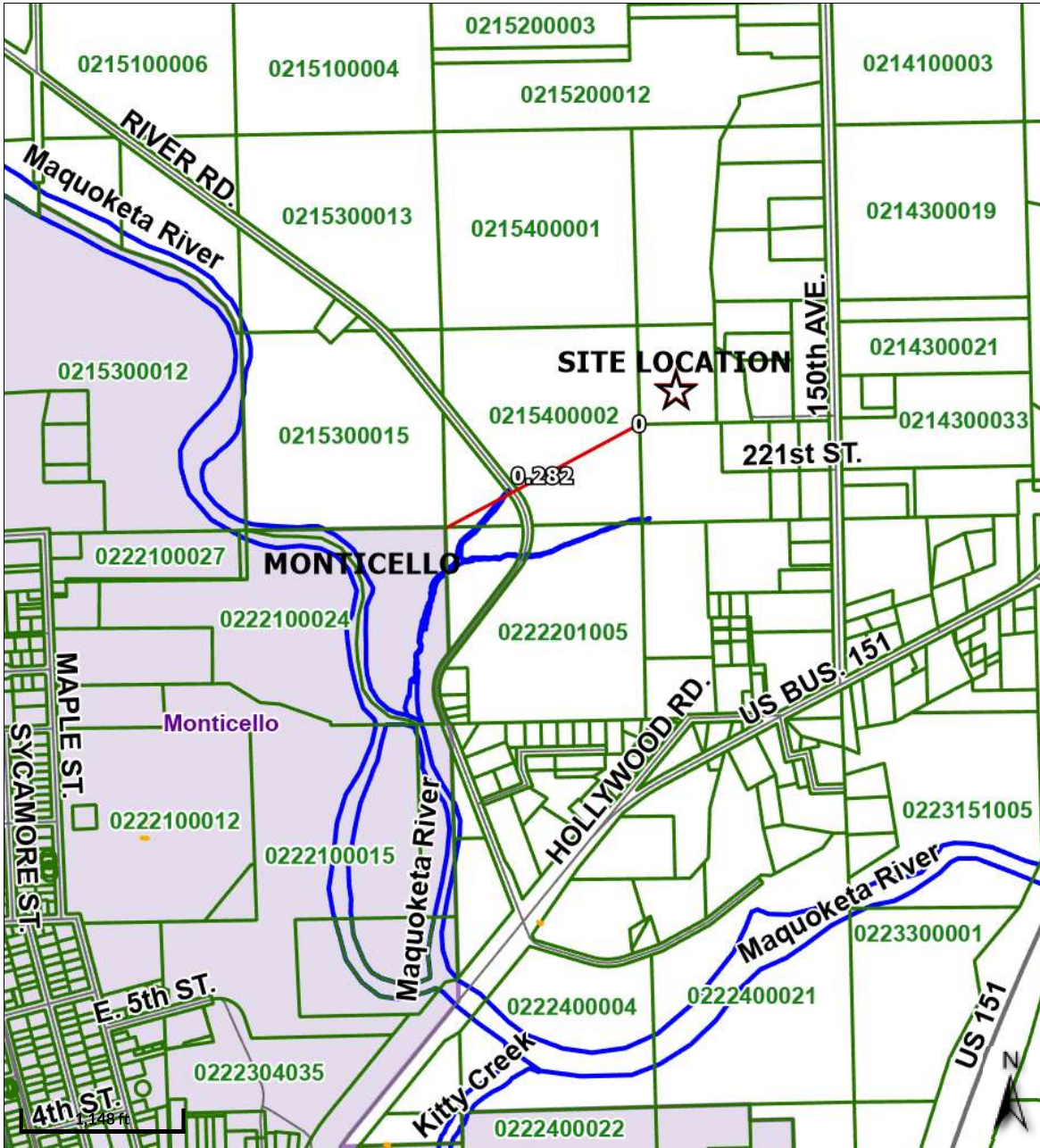
NOW, THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the Preliminary and Final Plat of Elsie Park Second Addition, all in Jones County, Iowa.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.
Done this 3rd day of September, 2024.

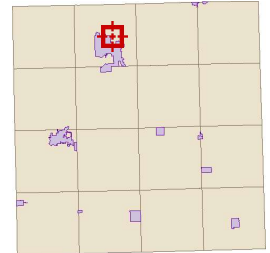
Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



Overview



Legend

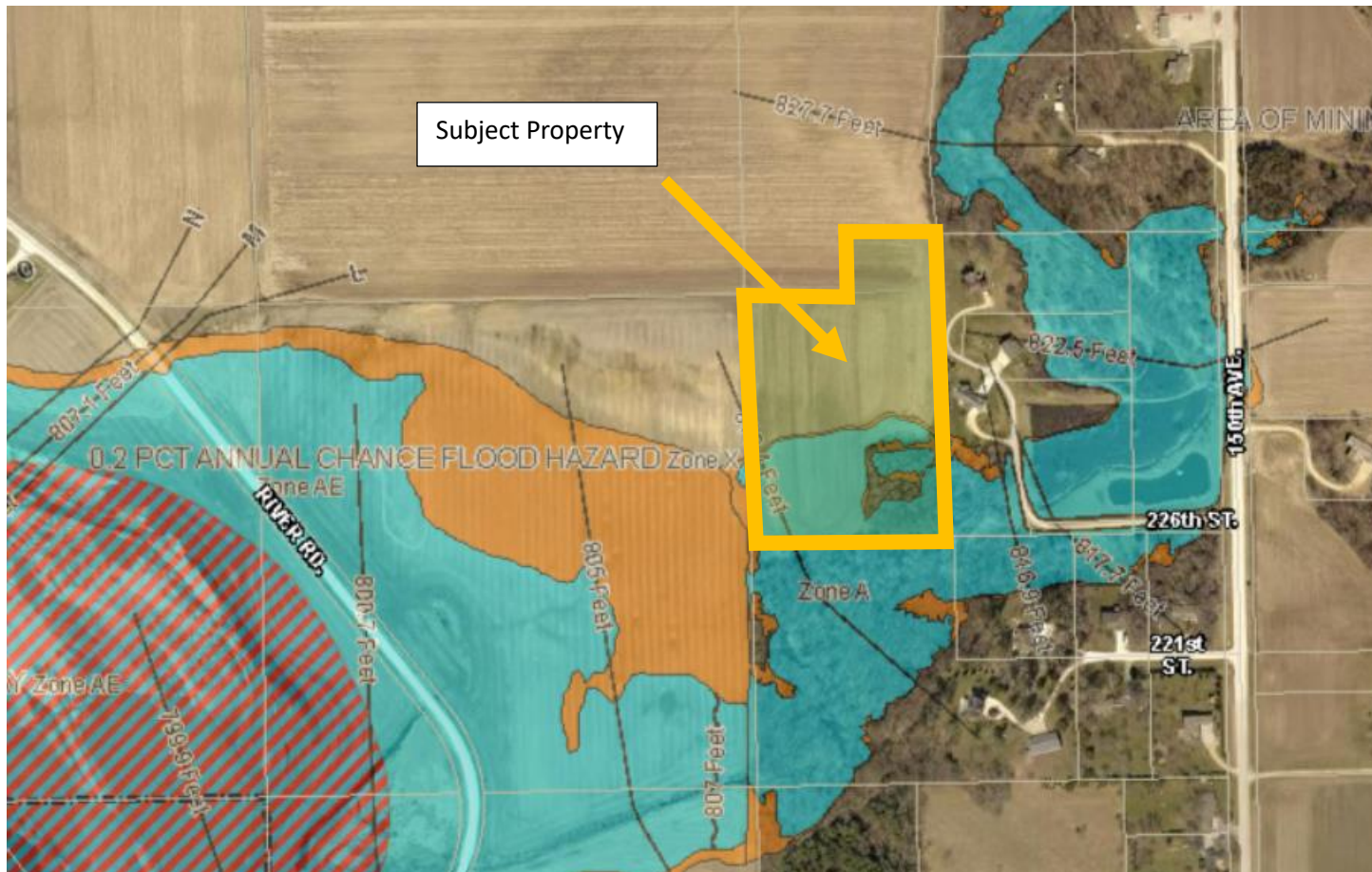
-  Corporate Limits
- Parcels
 -  Structures on Leased Land
 -  Parcels
-  Major Roads
-  Road Centerline
-  Water

THIS MAP DOES NOT REPRESENT A SURVEY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA DELINEATED HEREIN, EITHER EXPRESSED OR IMPLIED BY JONES COUNTY OR ITS EMPLOYEES. THIS MAP IS COMPILED FROM OFFICIAL RECORDS, INCLUDING PLATS, SURVEYS, RECORDED DEEDS, AND CONTRACTS, AND ONLY CONTAINS INFORMATION REQUIRED FOR LOCAL GOVERNMENT PURPOSES. SEE THE RECORDED DOCUMENTS FOR MORE DETAILED LEGAL INFORMATION.

Date created: 8/19/2024

Last Data Uploaded: 8/16/2024 5:27:46 PM

Developed by  Schneider
GEOSPATIAL



Red diagonal stripe - Floodway
Light Blue Area – 100-year Flood Plain
Gold area – 500-year Flood Plain

INDEX LEGEND

LOCATION: PARCEL 2002-27 OF THE SE1/4 SE1/4 AND PART OF THE NE1/4 SE1/4 ALL IN SECTION 15, T86N, R3W
 PROPRIETORS: THEODORE J. KRAUS AND SARAH A. KRAUS
 REQUESTOR: TED KRAUS
 SURVEYOR: BILL BURGER
 SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR
 RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT, WORTHINGTON, IA 52078 | (563) 855-2028

PREPARED BY BILL BURGER

510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078

(563) 855 2028

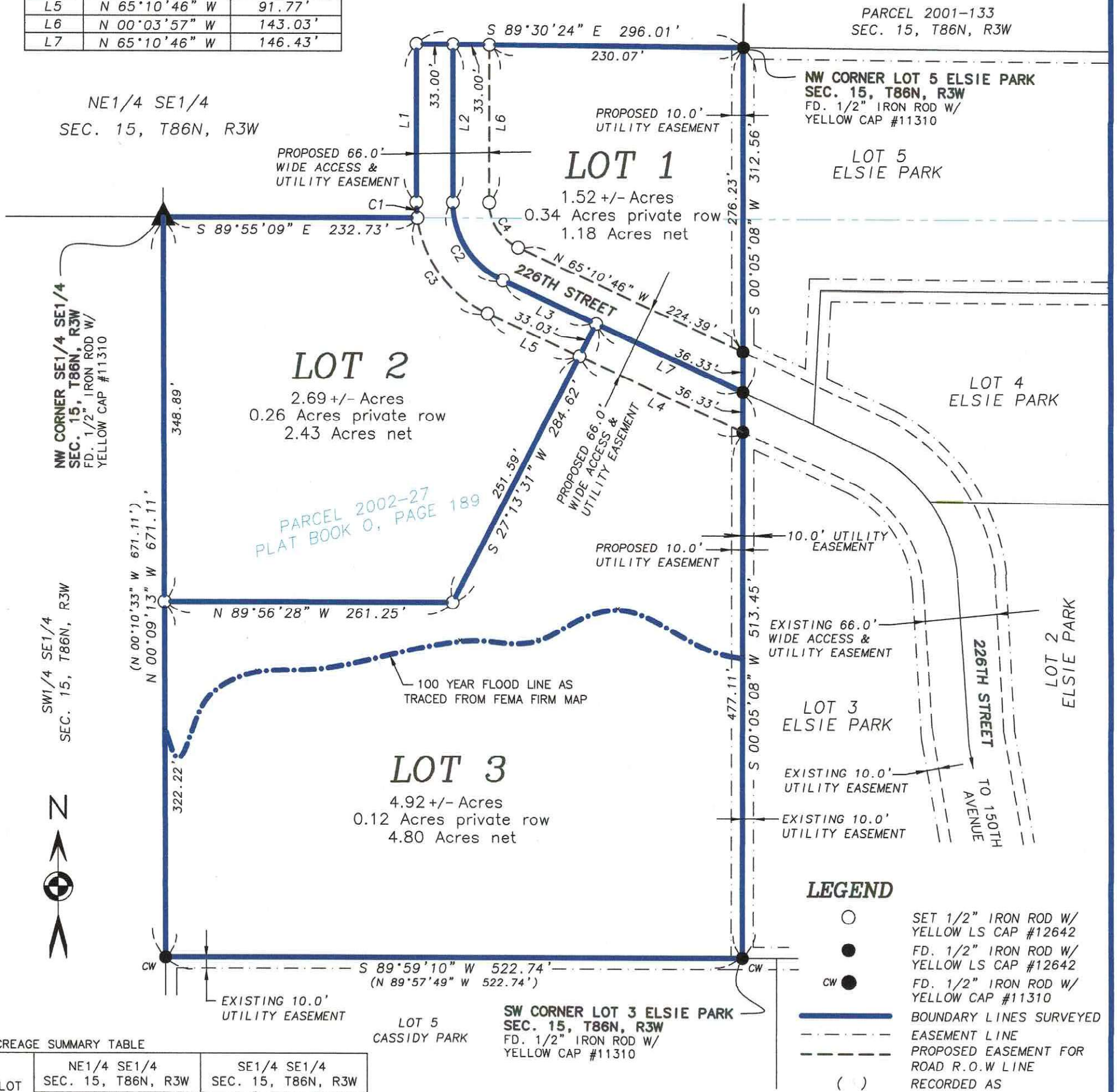
FINAL PLAT

ELSIE PARK SECOND ADDITION

A SUBDIVISION OF PARCEL 2002-27 OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4), AND PART OF THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4) ALL IN SECTION FIFTEEN (15), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN, JONES COUNTY, IOWA.

LINE	BEARING	DISTANCE
L1	N 00°03'57" E	143.50'
L2	N 00°03'57" E	143.26'
L3	N 65°10'46" W	93.16'
L4	N 65°10'46" W	163.02'
L5	N 65°10'46" W	91.77'
L6	N 00°03'57" W	143.03'
L7	N 65°10'46" W	146.43'

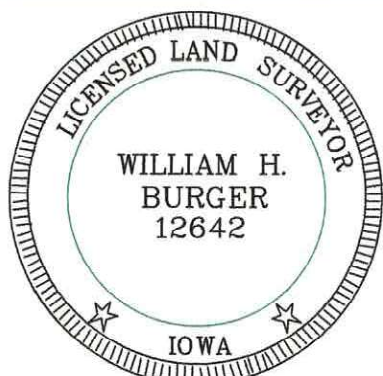
CURVE	ARC	DELTA	RADIUS	CHORD LENGTH	CHORD BEARING
C1	14.45'	07°27'04"	111.08'	14.44'	N 03°38'11" W
C2	88.94'	65°16'06"	78.08'	84.21'	N 32°32'43" W
C3	112.09'	57°49'03"	111.08'	107.40'	N 36°16'14" W
C4	51.35'	65°16'06"	45.08'	48.62'	N 32°32'43" W



ACREAGE SUMMARY TABLE

LOT	NE1/4 SE1/4 SEC. 15, T86N, R3W	SE1/4 SE1/4 SEC. 15, T86N, R3W
	TOTAL ACRES	TOTAL ACRES
1	0.95 +/-	0.57 +/-
2	0.12 +/-	2.57 +/-

NOTE: THIS PLAT IS SUBJECT TO EASEMENTS OF RECORD AND NOT OF RECORD



DATE OF SURVEY: 8/8/2024

SCALE: 1" = 100'

SHEET 1 OF

PROPRIETORS: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

Wm. Burger
LandSurveyor

510 3rd Street West Court
Worthington, Iowa 52078

NO. OF SHEETS COVERED BY THIS SEAL: 1

WILLIAM H. BURGER

#12642

DATE

William H. Burger 8/20/24

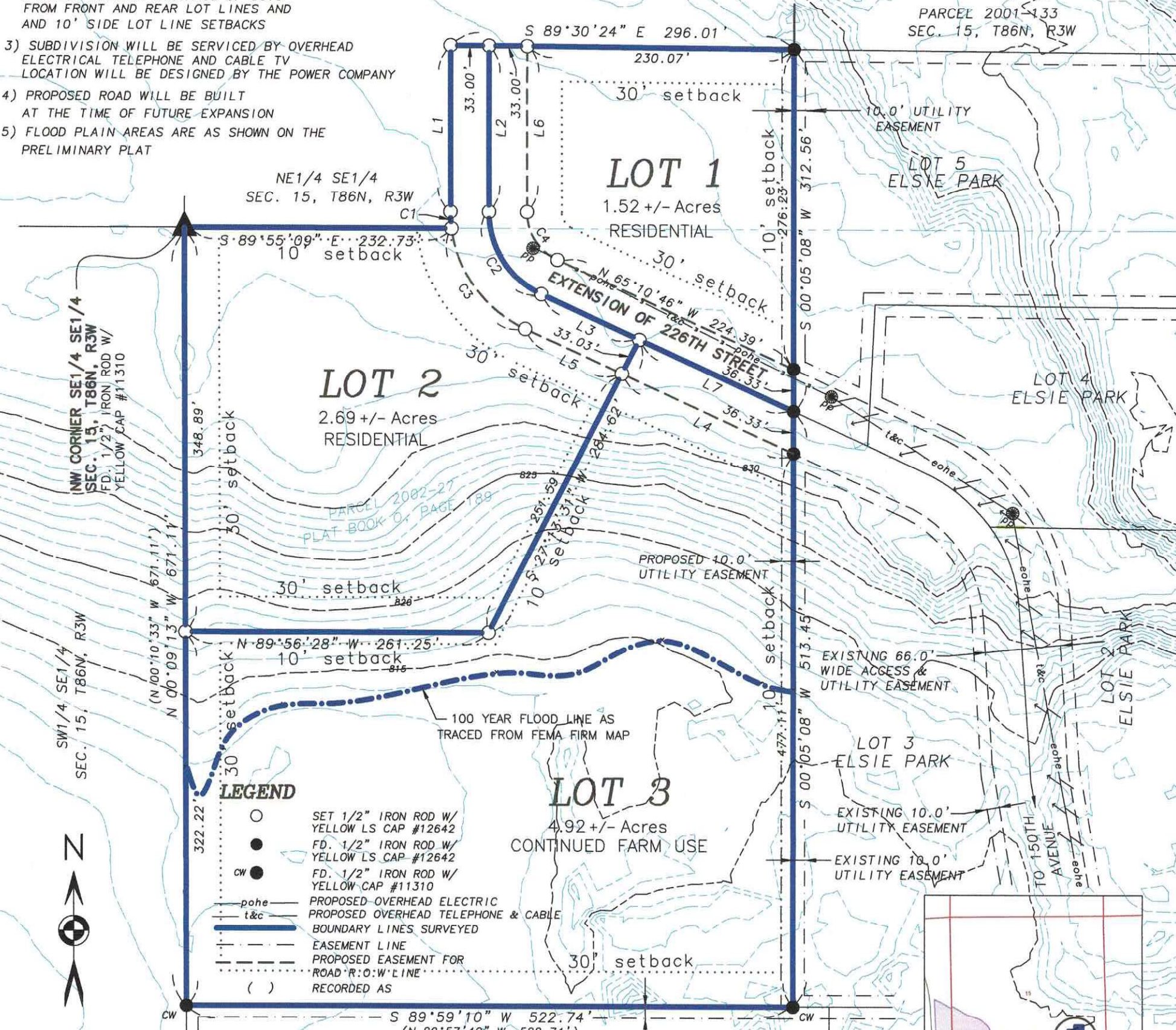
PRELIMINARY PLAT ELSIE PARK SECOND ADDITION

A SUBDIVISION OF PARCEL 2002-27 OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHEAST QUARTER (SE1/4) AND PART OF THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4) ALL IN SECTION FIFTEEN (15) TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE WEST (R3W) OF THE FIFTH P.M. JONES COUNTY, IOWA.

NOTES:

- 1) ALL LOTS TO HAVE INDIVIDUAL SEPTIC TREATMENT SYSTEMS AND PRIVATE OR SHARED WELLS
- 2) ALL LOTS SHALL BE RESTRICTED TO A MINIMUM SETBACK DISTANCE OF 30.0' FROM FRONT AND REAR LOT LINES AND 10' SIDE LOT LINE SETBACKS
- 3) SUBDIVISION WILL BE SERVICED BY OVERHEAD ELECTRICAL TELEPHONE AND CABLE TV LOCATION WILL BE DESIGNED BY THE POWER COMPANY
- 4) PROPOSED ROAD WILL BE BUILT AT THE TIME OF FUTURE EXPANSION
- 5) FLOOD PLAIN AREAS ARE AS SHOWN ON THE PRELIMINARY PLAT

CURVE	ARC	DELTA	RAD. DIS.	CHORD LENGTH	CHORD BEARING
C1	14.45'	07°27'04"	111.08'	14.44'	N 03°38'11" W
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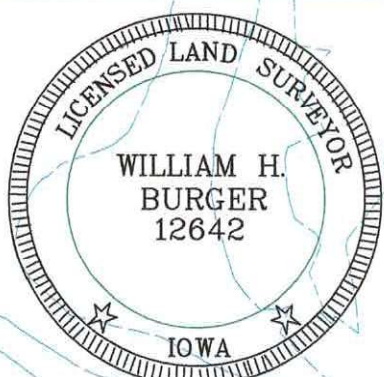
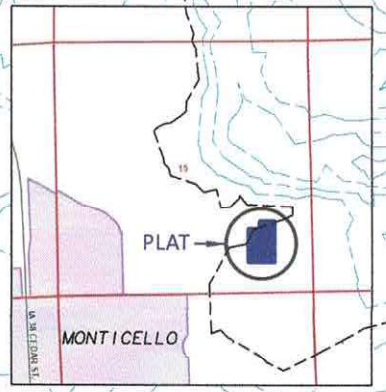
LEGEND

- SET 1/2" IRON ROD W/ YELLOW LS CAP #12642
- FD. 1/2" IRON ROD W/ YELLOW LS CAP #12642
- CW FD. 1/2" IRON ROD W/ YELLOW CAP #11310
- pohe PROPOSED OVERHEAD ELECTRIC
- t&c PROPOSED OVERHEAD TELEPHONE & CABLE
- BOUNDARY LINES SURVEYED
- - - EASEMENT LINE
- - - PROPOSED EASEMENT FOR ROAD "R:O:W" LINE
- () RECORDED AS

LINE	BEARING	DISTANCE
L1	N 00°03'57" E	143.50'
L2	N 00°03'57" E	143.26'
L3	N 65°10'46" W	93.16'
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2	0.12 +/-	2.57 +/-



DATE OF SURVEY: 8/8/2024
 PROPRIETORS: SEE INDEX LEGEND
 I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024.
 Wm. Burger
 Land Surveyor
 510 3rd Street West Court
 Worthington, Iowa 52078
 SCALE: 1" = 100' SHEET 1 OF 1
 NO. OF SHEETS COVERED BY THIS SEAL: 1 WILLIAM H. BURGER #12642 DATE 8/20/24



August 28th, 2024

Mayor and City Council
City of Monticello
200 East 1st Street
Monticello, IA 52310

RE: N. CHESTNUT STREET RECONSTRUCTION
PAY REQUEST #4

Dear Mayor and City Council,

Enclosed for your review and approval is Pay Request #4 for work completed on the N. Chestnut Street Reconstruction project.

Payment for this period includes costs associated with earthwork, subbase placement, paving, and seeding.

We have reviewed the pay estimate and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #4 in the amount of \$60,535.43 to Eastern Iowa Excavating & Concrete, LLC.

Feel free to contact me to discuss this further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Colton Ingels'.

Colton Ingels, P.E.
Project Engineer

Enclosure: Pay Request #4

Cc: Matt Menster, Eastern Iowa Excavating & Concrete, LLC; Russ Farnum, City of Monticello

APPLICATION FOR PARTIAL PAYMENT NO. 4

PROJECT: N. CHESTNUT STREET RECONSTRUCTION

S&A PROJECT NO.:
EI JOB NO.:

123.0484.08
24-1047

OWNER: CITY OF MONTICELLO
CONTRACTOR: EASTERN IOWA EXCAVATION & CONCRETE, LLC
ADDRESS: 121 NIXON ST SE
CASCADE, IA 52033

DATE: August 28, 2024

PAYMENT PERIOD: July 26, 2024
to August 27, 2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 507,984.60
Net Change by Change Order: \$ 7,148.50
Contract Amount to Date: \$ 515,133.10

CONTRACT PERIOD: TOTAL CALENDAR DAYS:

Original Contract Date: April 1, 2024
Original Contract Completion Date: August 5, 2024
Late Start Date: May 13, 2024

2. WORK SUMMARY:

Total Work Performed to Date: \$ 501,286.20
Retainage: 5% \$25,064.31
Total Earned Less Retainage: \$ 476,221.89
Less Previous Applications for Payment: \$ 415,686.46
AMOUNT DUE THIS APPLICATION: \$ 60,535.43

Added by Change Order: _____
Current Contract Completion Date: August 5, 2024

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Eastern Iowa Excavating & Concrete, LLC

CONTRACTOR

By Matt Menster
Matt Menster

DATE: 8-28-24

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By Colton Ingels
Colton Ingels, P.E.

DATE: 8-28-2024

5. OWNER'S APPROVAL

City of Monticello

OWNER

By _____
Wayne Peach, Mayor

DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK THIS PERIOD			COMPLETED WORK TO DATE		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	CLEARING AND GRUBBING	109.0	UNIT	\$ 35.50	\$ 3,869.50			\$ -	109		\$ 3,869.50
2.	TOPSOIL, OFF-SITE	331	CY	\$ 38.50	\$ 12,743.50	96		\$ 3,696.00	96		\$ 3,696.00
3.	EXCAVATION, CLASS 10	1633	CY	\$ 12.85	\$ 20,984.05			\$ -	1633		\$ 20,984.05
4.	SUBGRADE PREPARATION	2235	SY	\$ 1.00	\$ 2,235.00			\$ -	2235		\$ 2,235.00
5.	GRANULAR STABILIZATION	186	CY	\$ 38.50	\$ 7,161.00			\$ -	363		\$ 13,975.50
6.	SUBGRADE TREATMENT, GEOGRID	2235	SY	\$ 6.70	\$ 14,974.50			\$ -	2235		\$ 14,974.50
7.	SUBBASE, MODIFIED, 12"	2235	SY	\$ 11.50	\$ 25,702.50	190		\$ 2,185.00	2425		\$ 27,887.50
8.	SUBBASE, SPECIAL BACKFILL, 4"	401	SY	\$ 6.00	\$ 2,406.00			\$ -	401		\$ 2,406.00
9.	REMOVAL OF STRUCTURE, RETAINING WALL	2	EA	\$ 2,050.00	\$ 4,100.00			\$ -	2		\$ 4,100.00
10.	COMPACTION TESTING	1	LS	\$ 2,500.00	\$ 2,500.00			\$ -	1		\$ 2,500.00
11.	ROCK EXCAVATION	11	CY	\$ 85.00	\$ 935.00			\$ -			\$ -
12.	TRENCH FOUNDATION	28	TON	\$ 30.65	\$ 858.20			\$ -			\$ -
13.	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	444	CY	\$ 38.50	\$ 17,094.00			\$ -	671		\$ 25,833.50
14.	TRENCH COMPACTION TESTING	1	LS	\$ 2,500.00	\$ 2,500.00			\$ -	1		\$ 2,500.00
15.	SUBDRAIN, TYPE 1, SMOOTH INTERIOR, 6"	1358	LF	\$ 12.50	\$ 16,975.00			\$ -	1358		\$ 16,975.00
16.	SUBDRAIN CLEANOUT, TYPE A-2, 6"	19	EA	\$ 400.00	\$ 7,600.00			\$ -	19		\$ 7,600.00
17.	SUBDRAIN OUTLETS AND CONNECTIONS, CONNECT TO EXISTING INTAKE, 6"	1	EA	\$ 475.00	\$ 475.00			\$ -	1		\$ 475.00
18.	STORM SEWER SERVICE STUB, PVC, 4"	3	EA	\$ 350.00	\$ 1,050.00			\$ -	4		\$ 1,400.00
19.	WATER MAIN, TRENCHED, PVC AWWA C900, 8"	600	LF	\$ 56.00	\$ 33,600.00			\$ -	600		\$ 33,600.00
20.	WATER MAIN, TRENCHLESS, PVC AWWA C900 CERTA-LOK, 8"	60	LF	\$ 148.00	\$ 8,880.00			\$ -	60		\$ 8,880.00
21.	FITTING, 11.25 DEGREE BEND 8"	2	EA	\$ 345.00	\$ 690.00			\$ -	2		\$ 690.00
22.	FITTING, 45 DEGREE BEND 8"	6	EA	\$ 365.00	\$ 2,190.00			\$ -	6		\$ 2,190.00
23.	FITTING, 90 DEGREE BEND 8"	1	EA	\$ 380.00	\$ 380.00			\$ -	1		\$ 380.00
24.	FITTING, TEE, 8"X8"	1	EA	\$ 570.00	\$ 570.00			\$ -	1		\$ 570.00
25.	FITTING, CROSS, 8"X8"	1	EA	\$ 895.00	\$ 895.00			\$ -	1		\$ 895.00
26.	FITTING, CAP, 8"	1	EA	\$ 215.00	\$ 215.00			\$ -	1		\$ 215.00
27.	FITTING, REDUCER	4	EA	\$ 265.00	\$ 1,060.00			\$ -	3		\$ 795.00
28.	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft)	3	EA	\$ 1,400.00	\$ 4,200.00			\$ -	4		\$ 5,600.00
29.	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 44ft)	2	EA	\$ 2,525.00	\$ 5,050.00			\$ -	3		\$ 7,575.00
30.	WATER MAIN ABANDONMENT, FILL AND PLUG, 6"	549	LF	\$ 9.00	\$ 4,941.00			\$ -	549		\$ 4,941.00
31.	WATER MAIN REMOVAL, 6"	80	LF	\$ 17.25	\$ 1,380.00			\$ -	80		\$ 1,380.00
32.	VALVE, GATE, 8"	4	EA	\$ 2,450.00	\$ 9,800.00			\$ -	5		\$ 12,250.00
33.	FIRE HYDRANT ASSEMBLY	2	EA	\$ 7,950.00	\$ 15,900.00			\$ -	2		\$ 15,900.00
34.	FLUSHING DEVICE (BLOWOFF), 2"	2	EA	\$ 1,585.00	\$ 3,170.00			\$ -	3		\$ 4,755.00
35.	FIRE HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 425.00	\$ 425.00			\$ -	1		\$ 425.00
36.	VALVE REMOVAL	1	EA	\$ 425.00	\$ 425.00			\$ -	1		\$ 425.00
37.	PAVEMENT, PCC, 7"	2012	SY	\$ 57.55	\$ 115,790.60			\$ -	2000		\$ 115,100.00
38.	CURB AND GUTTER, 2.0', 7"	88	LF	\$ 35.00	\$ 3,080.00	60		\$ 2,100.00	60		\$ 2,100.00
39.	CURB AND GUTTER, 3.0', 7"	63	LF	\$ 44.00	\$ 2,772.00	50		\$ 2,200.00	50		\$ 2,200.00
40.	REMOVAL OF SIDEWALK	244	SY	\$ 13.25	\$ 3,233.00			\$ -	244		\$ 3,233.00
41.	REMOVAL OF DRIVEWAY	50	SY	\$ 18.25	\$ 912.50			\$ -	50		\$ 912.50
42.	SIDEWALK, PCC, 4"	222	SY	\$ 48.00	\$ 10,656.00	200		\$ 9,600.00	200		\$ 9,600.00
43.	SIDEWALK, PCC, 6"	100	SY	\$ 67.00	\$ 6,700.00	80		\$ 5,360.00	80		\$ 5,360.00
44.	DETECTABLE WARNING	136	SF	\$ 42.85	\$ 5,827.60	120		\$ 5,142.00	120		\$ 5,142.00
45.	DRIVEWAY, PAVED, PCC, 6"	79	SY	\$ 64.75	\$ 5,115.25			\$ -	75		\$ 4,856.25
46.	FULL DEPTH PATCHES, HMA, 6"	252	SY	\$ 92.00	\$ 23,184.00	284		\$ 26,128.00	284		\$ 26,128.00
47.	SUBBASE OVER-EXCAVATION	78	TON	\$ 37.00	\$ 2,886.00			\$ -			\$ -
48.	PAVEMENT REMOVAL	610	SY	\$ 10.50	\$ 6,405.00			\$ -	610		\$ 6,405.00
49.	REMOVAL AND SALVAGING BRICK PAVERS	14302	SF	\$ 0.95	\$ 13,586.90			\$ -	14302		\$ 13,586.90
50.	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 5,800.00	\$ 5,800.00	0.2		\$ 1,160.00	1		\$ 5,800.00
51.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1	0.42	AC	\$ 7,500.00	\$ 3,150.00	0.42		\$ 3,150.00	0.42		\$ 3,150.00
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 4	0.42	AC	\$ 4,500.00	\$ 1,890.00			\$ -			\$ -
53.	SWPPP MANAGEMENT	1	LS	\$ 850.00	\$ 850.00	1		\$ 850.00	1		\$ 850.00
54.	FILTER SOCKS, 12"	1125	LF	\$ 4.00	\$ 4,500.00			\$ -			\$ -
55.	FILTER SOCKS, REMOVAL	1125	LF	\$ 1.00	\$ 1,125.00			\$ -			\$ -
56.	INLET PROTECTION DEVICE, DROP-IN	1	EA	\$ 120.00	\$ 120.00	1		\$ 120.00	1		\$ 120.00
57.	INLET PROTECTION DEVICE, MAINTENANCE	1	EA	\$ 50.00	\$ 50.00	1		\$ 50.00	1		\$ 50.00
58.	SEGMENTAL BLOCK RETAINING WALL 1	168	SF	\$ 47.00	\$ 7,896.00			\$ -	168		\$ 7,896.00
59.	SEGMENTAL BLOCK RETAINING WALL 2	343	SF	\$ 48.50	\$ 16,635.50			\$ -	343		\$ 16,635.50
60.	HANDRAIL, ALUMINUM	65	LF	\$ 220.00	\$ 14,300.00			\$ -			\$ -
61.	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00	0.1		\$ 1,200.00	0.9		\$ 10,800.00
62.	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 250.00	\$ 250.00			\$ -			\$ -
63.	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 485.00	\$ 485.00	0.2		\$ 97.00	1		\$ 485.00
64.	CONCRETE WASHOUT	1	LS	\$ 850.00	\$ 850.00	0.2		\$ 170.00	1		\$ 850.00
TOTAL ORIGINAL CONTRACT = \$					507,984.60	TOTAL		\$ 63,208.00	TOTAL		\$ 494,137.70

CHANGE ORDER SUMMARY:											
CO1.1	EXPLORATORY EXCAVATION, WATER SERVICE	1	LS	\$ 6,635.00	\$ 6,635.00			-	1	1.1	6,635.00
CO2.1	FITTING, OVERSIZED SLEEVE, 3"	1	EA	\$ 513.50	\$ 513.50	1	2.1	\$ 513.50	1	2.1	\$ 513.50
				TOTAL CHANGE ORDERS = \$ 7,148.50				\$ 513.50	\$ 7,148.50		
				TOTAL CONTRACT							
				& CHANGE ORDERS \$515,133.10				\$ 63,721.50	\$ 501,286.20		

The City of Monticello, Iowa

RESOLUTION

**Approving Pay Request #4 to Eastern Iowa Excavating & Concrete, LLC,
Re: N. Chestnut Street Reconstruction Project in the amount of \$60,535.43**

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Eastern Iowa Excavating & Concrete, LLC contracted with the City to reconstruct North Chestnut Street, and

WHEREAS, Eastern Iowa Excavating & Concrete, LLC has submitted their fourth pay request in the amount of \$60,535.43 same reflecting the maintenance of a 5% retainer in the current amount of \$25,064.31, and

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the fourth pay request from Eastern Iowa Excavating & Concrete, LLC, in the amount of \$60,535.43, same reflecting the maintenance of a 5% retainer in the current amount of \$25,064.31.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 3rd day of September 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 8/26/2024
Preparer: Britt Smith



Agenda Item: #
Agenda Date: 9/3/2024

Communication Page

Agenda Items Description: Resolution to approve the hiring and setting of wage and hiring for a Full-Time Police Officer

Type of Action Requested: Motion; **Resolution;** Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Proposed Resolution

Fiscal Impact:

Budget Line Item:

Budget Summary:

Expenditure:

Revenue:

Synopsis: Approval of the Hiring of a Full-Time Police Officer for the Monticello Police Department and establishing the wage.

Background Information: Due to the departure of former officer, Peter Fleming, in October of 2023, the Police Department has been operating with one less full-time officer. We had initially intended on filling the vacancy in February of 2024 after retaining several months' worth of wages needed to cover the expenses of sending a candidate to the academy training as we believed that the next candidate would be a non-certified applicant. During our previous hiring period in July of 2023, when Officer Cole Millard was hired, we had identified a second candidate and worked to retain the candidate's eligibility until we were ready to fill the vacancy. Unfortunately, this person accepted a position with another agency while we were completing the hiring requirements. This forced us to work through another application process for another round of applicants. The next application period from April to June only yielded 3 applicants. After careful assessment of these candidates, I felt that it was not in the best interest to offer an opportunity to any of them. We went back and opened the application period up from June through July with the modification of our residency restriction. During this application period, we received a total of 13 applications. Of the 13 applicants, 4 were certified officers. The quality and variety of the candidates was very impressive.

After careful consideration through the application process, written assessment, physical agility testing, oral interviews, background investigations, job shadowing, and psychological screening, I have decided to offer the position to Keanan Shannon, an Iowa Law Enforcement Academy Certified Police Officer. Keanan, who previously worked as a Police Officer for the City of Garner Iowa, is the son of Doug Shannon, the current Mount Vernon/Lisbon Police Chief. Keanan, who was born and raised in Mount Vernon, has been working as a certified police officer since 2020 and was looking to relocate closer to eastern Iowa to be closer to his family. Keanan, and his wife Olivia, have a 2-year-old daughter and will be looking to purchase a home in the Monticello area once they can locate suitable housing. Currently, they will be temporarily residing with Keanan's parents in Mount Vernon, which

is still within the 35-mile residency restriction. During FY '24, the Police Department retained over \$70,000 in wages as a result of being short staffed since October of 2023 that remained in the General Operating Fund, in addition to the wages budgeted for FY '25 that have not been utilized. While the wages of hiring a certified officer will be higher than those of hiring a non-certified candidate, we have retained more than enough to cover the difference.

Currently the Police Officers operate within an employment agreement which outlines their wages and are broken down by law enforcement years of service from 0 to 5 years of service and certified vs. non-certified status. As previously mentioned, Keanan Shannon is a certified officer who has 3 years of Certified Law Enforcement experience and therefore would fall into the rate of pay of \$35.64/hr. for the remainder of the FY '25.

Staff Recommendation: I recommend that the Council approve the hiring of the applicant as a full-time Police Officer with the Monticello Police Department and to authorize the starting rate of pay. While I will not be present at the September 3rd meeting, if approved, an introduction to the City Council will be completed at a following City Council meeting and a tentative starting date of September 16th, 2025 is planned.

The City of Monticello, Iowa

RESOLUTION

Approving the hiring of a Monticello
Full-Time Certified Police Officer and setting wage

WHEREAS, a Monticello Full-Time Police Officer position has been open since the resignation of Peter Fleming, and

WHEREAS, After advertising the opening and taking applications, the Police Chief and City Administrator interviewed candidates for the position, and

WHEREAS, City Administrator Russell Farnum recommends hiring Keanan Shannon as full-time Certified Police Officer, and

WHEREAS, The City Council has set forth starting wages for Certified Office at \$35.64 per hour, and

WHEREAS, The City Administrator recommends filling the Monticello Police Officer position, and

WHEREAS, The Council finds it appropriate to follow the recommendation of the City Administrator, therefore, approve hiring the full-time Certified Police Officer and wage, as previously set by City Council.

NOW, THEREFORE, The Council hereby authorizes the hiring Keanan Shannon as full-time Monticello Certified Police Officer at the rate of \$35.64 per hour.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto. Done this 3rd day of September 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 8/26/2024
Preparer: Sally Hinrichsen



Agenda Item: #10
Agenda Date: 09/03/2024

Communication Page

Agenda Items Description: To schedule Trick or Treat Night and hours for Thursday October 31, 2024 from 6:00 to 8:00 PM

Type of Action Requested: Motion; Resolution; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:
Budget Summary:
Expenditure:
Revenue:

Synopsis: Council sets the night and hours for Trick or Treating yearly.

Background Information:

Downtown businesses “Treats On The Streets” will be on October 24th from 5 – 7.

Staff Recommendation: Schedule Trick or Treat Night and hours for Thursday October 31, 2024 from 6:00 to 8:00 PM is recommended

City Council Meeting
Prep. Date: 08/27/2024
Preparer: Russell Farnum



Agenda Item: # 11
Agenda Date: 09/03/2024

Communication Page

Agenda Items Description: Consideration of September 16 Meeting date

Type of Action Requested: Motion

Attachments & Enclosures:

Motion

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Summary: Traditionally MHS Homecoming activities, including the King and Queen ceremonies, parade, powderpuff game, football game, and similar events are held on the Monday of Homecoming Week, which begins on September 16 this year.

Normally Council postpones the meeting until later that week, or the following Monday, so that the events don't conflict with the Council meeting.

This year, MHS is considering spreading the events out nightly, which wouldn't conflict with the Council meeting.

No decision has been made on the MHS Homecoming schedule yet, but one is expected prior to the September 3 Council meeting. So, this was placed on the agenda for discussion in case Council wanted to move the meeting.

Council direction is requested.

City Council Meeting
Prep. Date: 8/28/2024
Preparer: Sally Hinrichsen



Agenda Item: #12-21
Agenda Date: 9/3/2024

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 12. City Engineer
- 13. Mayor
- 14. City Administrator
- 15. Ambulance Director
- 16. City Clerk
- 17. Public Works Director
- 18. Police Chief
- 19. Water/Wastewater Superintendent
- 20. Park and Recreation Director
- 21. Library Director