

# City of Monticello, Iowa

www.ci.monticello.ia.us

Monticello City Council Meeting June 17, 2024 at 6:00 p.m.  
Monticello Renaissance Center, 220 E. 1<sup>st</sup> Street, Monticello, Iowa

<b>Mayor:</b>	Wayne Peach	<b>Staff:</b>	
<b>City Council:</b>		<b>City Administrator:</b>	Russell Farnum
<b>At Large:</b>	Josh Brenneman	<b>City Clerk/Treas.:</b>	Sally Hinrichsen
<b>At Large:</b>	Scott Brighton	<b>Police Chief:</b>	Britt Smith
<b>At Large:</b>	Jake Ellwood	<b>Library Director:</b>	Faith Brehm
<b>At Large:</b>	Dave Goedken	<b>Public Works Dir.:</b>	Nick Kahler
<b>At Large:</b>	Candy Langerman	<b>Water/Wastewater Sup.:</b>	Jim Tjaden
<b>At Large:</b>	Mary Phelan	<b>Park &amp; Rec Director:</b>	Jacob Oswald
		<b>Ambulance Director:</b>	Lori Lynch
		<b>City Engineer:</b>	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

**Open Forum:** If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

**Consent Agenda** (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

<b>Approval</b> of Council Mtg. Minutes	June	3, 2024
<b>Approval</b> of Payroll	June	13, 2024
<b>Approval</b> of Bill List		
<b>Approval</b> of Treasurer's Report	April	2024
<b>Approval</b> of Great Jones County Fair Class C Retail Alcohol license		
<b>Approval</b> of Great Jones County Fair fireworks permit		

## Resolutions:

1. **Resolution** Approving Change Order #3, in the decreased amount of \$5,000.00, submitted by Tank Pro, Inc related to the South Water Tower Repainting and Maintenance Project
2. **Resolution** Approving Plat of Survey to Parcel 2024-29 for Property at 22102 Highway 151

3. **Resolution** Accepting Chestnut Street Easement Michael and Jacqueline Jacobs
4. **Resolution** Approving Pay Request #2 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$524,564.29
5. **Resolution** Approving Ambulance Tier Agreements and Authorizing Ambulance Director to Execute
6. **Resolution** Adopting FY '25 Salary for the non-hourly employees (tabled from the May 6, 2024 Council Meeting)

**Reports / Potential Actions:**

7. City Engineer
8. Mayor
9. City Administrator
10. City Clerk
11. Public Works Director
12. Police Chief
13. Water/Wastewater Superintendent
14. Park and Recreation Director
15. Library Director
16. Ambulance Director

**Adjournment:** Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

**The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.**

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: June 17, 2024 Council Meeting

Time: Jun 17, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82233049749>

Meeting ID: 822 3304 9749

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One tap mobile

+13126266799,,82233049749# US (Chicago)

+16465588656,,82233049749# US (New York)

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Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Meeting ID: 822 3304 9749

Find your local number: <https://us02web.zoom.us/j/82233049749>

“This employer is an equal opportunity provider & employer”

Regular Council Meeting  
June 3, 2024, 6:00 P.M.  
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Dave Goedken, Candy Langerman, Scott Brighton and Mary Phelan. Council member Jake Ellwood joined the meeting electronically. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Water/Wastewater Superintendent Jim Tjaden, and City Engineer Colton Ingles. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Brenneman moved to approve the agenda, Langerman seconded, roll call was unanimous.

Langerman moved to approve the consent agenda; Ellwood seconded. Roll call was unanimous.

Farnum advised he is working with the engineers and contractor to correct the location of the logo, so it can be seen from Hwy 151. Brighton moved to approve Resolution #2024-90 Approving Pay Request #3 to Tank Pro, Inc., Re: South Water Tower Repainting and Maintenance Project in the amount of \$67,514.60. Phelan seconded. Roll call was unanimous.

Langerman moved to approve Resolution #2024-91 Approving Pay Request #1 to Eastern Iowa Excavating & Concrete, LLC, Re: N. Chestnut Street Reconstruction Project in the amount of \$77,363.25. Brenneman seconded. Roll call was unanimous.

Brighton moved to approve Resolution #2024-92 Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello. Brenneman seconded. Roll call was unanimous.

Langerman moved to approve transfer/sale of Police Department vehicle to Parks and Recreation Department in the amount of \$5,000, Brenneman seconded. Roll call was unanimous.

Ingles stated the water tower has been disinfected and they are filling the tower today. Contractor for the Wastewater Treatment Plant is installing the concrete footings for the building. The water main is near completion on the N. Chestnut Street Project. The plans for the Sixth Street Ditch are near completion and will be setting up a meeting to go over plans with City Staff. Engineer is reviewing the history of the wall in the ditch along South Cedar Street and working on options to repair the walls.

Peach reminded Council and staff that they are to contact City Administrator prior to contacting the City Attorney.

Farnum reported that City did not get enough bids for the Homeland Security Grant for the South Well generator. He has prepared new bid documents, with bids being due June 17<sup>th</sup>.

Regular Council Meeting  
June 3, 2024

Farnum advised the Downtown Conference is August 6 & 7 and City is allowed to have one person attend through JCED, if interested contact Farnum.

Farnum advised the JCED approved the Affordable Housing Agreement. They are inquiring if the City would consider selling them the lot on North Chestnut for \$1, for them to use for a single-family home. Consensus was to proceed with the proposed plan.

Farnum advised the Theisen building is on schedule. He has also been working with two new business owners in the downtown area and the building permit process.

Farnum stated the Ambulance Department is preparing for their State Certification inspection.

Farnum stated the Pool is open. The Rec League baseball and softball started last week. This is the last weekend for the tournament leagues. Phelan stated she felt the tournament leagues were well organized and Jacob Oswald ran the program well. People commented on how well the tournament ran and great job that was done.

Farnum advised the street sweeping is underway. The Public Works is also working on the street painting and striping and working to install the banners. They are tracking the location of the stumps and will be bidding to have them removed.

Tjaden advised the lift station alarms stopped working last week. He contacted Electric Pump and the transformer, transducer and the modem quit working. The cost will be approximately \$5,000. Tjaden stated no by-pass was necessary, but DNR was notified.

Langerman moved to go into closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code Section 21.5(1)(i). Phelan seconded. Roll call was unanimous.

Langerman moved to return to open session, Phelan seconded. Roll call was unanimous. No action was taken.

Brenneman moved to adjourn the meeting at 7:06 P.M.

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Wayne Peach, Mayor

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Sally Hinrichsen, City Clerk/Treasurer

# PAYROLL - JUNE 13, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>AMBULANCE</b>	<b>May 27 - June 9, 2024</b>				
Chris Bell	\$ 543.50	\$ -	0.00	0.00	\$ 468.17
Brian Bronemann	934.80	-	0.00	0.00	765.86
Jamie Coleman	3,220.80	1,108.80	0.00	32.75	2,433.42
Jordan Fullerton	260.35	-	0.00	0.00	224.26
Ron Herman, Jr.	368.00	-	0.00	0.00	316.69
Sonya Johnson	239.50	-	0.00	0.00	206.31
Jayna Koffron	1,702.40	470.40	0.00	50.75	1,301.23
Lori Lynch	3,173.85	-	0.00	0.00	2,101.46
Coletta Matson	2,679.60	990.00	0.00	36.00	1,751.66
Chloe Mogensen	567.60	-	0.00	0.00	383.20
Mandy Norton	359.80	-	0.00	0.00	299.26
Shirlee Scott	2,032.00	-	0.00	0.00	1,530.43
Reggie Welter	880.00	-	0.00	0.00	719.13
Curtis Wyman	1,907.10	35.10	0.00	232.25	1,319.46
<b>TOTAL AMBULANCE</b>	<b>\$ 18,869.30</b>	<b>\$ 2,604.30</b>	<b>0.00</b>	<b>351.75</b>	<b>\$ 13,820.54</b>
<b>CEMETERY</b>	<b>May 27 - June 9, 2024</b>				
Sawyer Brokaw	\$ 976.00	\$ -	0.00	0.00	\$ 842.24
Dan McDonald	2,225.40	258.20	0.00	0.00	1,633.75
Anthony Williams	854.00	-	0.00	0.00	746.11
<b>TOTAL CEMETERY</b>	<b>\$ 4,055.40</b>	<b>\$ 258.20</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,222.10</b>
<b>CITY HALL</b>	<b>May 27 - June 9, 2024</b>				
Cheryl Clark	\$ 2,101.81	\$ 9.81	1.50	42.00	\$ 1,445.07
Russ Farnum	3,711.54	-	0.00	0.00	2,462.49
Sally Hinrichsen	3,044.31	-	0.00	0.00	1,858.63
Nanci Tuel	1,840.80	-	0.00	0.00	1,345.80
<b>TOTAL CITY HALL</b>	<b>\$ 10,698.46</b>	<b>\$ 9.81</b>	<b>1.50</b>	<b>42.00</b>	<b>\$ 7,111.99</b>
<b>FIRE</b>					
Joe Bayne	\$ 208.33	\$ -	0.00	0.00	\$ 192.39
Billy Norton	166.67	-	0.00	0.00	143.57
Johnny Russ	125.00	-	0.00	0.00	115.44
<b>TOTAL FIRE</b>	<b>\$ 500.00</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 451.40</b>
<b>LIBRARY</b>	<b>May 27 - June 9, 2024</b>				
Faith Brehm	\$ 1,680.00	\$ -	0.00	0.00	\$ 1,284.55
Molli Hunter	1,243.20	-	0.00	0.00	987.78
Penny Schmit	1,476.01	-	0.00	0.00	1,036.89
Jacqueline Stadtmueller	480.00	-	0.00	0.00	443.28
<b>TOTAL LIBRARY</b>	<b>\$ 4,879.21</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 3,752.50</b>
<b>MBC</b>	<b>May 27 - June 9, 2024</b>				
Skylar Christensen	\$ 60.00	\$ -	0.00	0.00	\$ 55.43
Grace Dupuy	1,576.92	-	0.00	0.00	1,212.70
Keziah McQuillen	442.50	-	0.00	0.00	408.64
Jacob Oswald	2,413.27	-	0.00	0.00	1,830.60
Gage Rickels	41.00	-	0.00	0.00	37.85
Peyton Schilling	758.69	-	0.00	0.00	672.22

# PAYROLL - JUNE 13, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
Marissa Speltz	20.00	-	0.00	0.00	18.47
Ambrose Williams	558.75	-	0.00	0.00	516.01
<b>TOTAL MBC</b>	<b>\$ 5,871.13</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 4,751.92</b>
<b>POLICE</b>					
<b>May 27 - June 9, 2024</b>					
Dawn Graver	\$ 2,783.21	\$ -	0.00	0.00	\$ 2,030.06
Erik Honda	3,336.76	430.82	0.00	34.50	2,475.91
Jordan Koos	2,927.44	-	0.00	15.00	1,991.72
Cole Millard	2,735.04	-	0.00	0.00	1,838.79
Britt Smith	3,393.62	-	0.00	0.00	2,515.45
Madonna Staner	1,710.69	31.49	0.00	0.00	1,275.87
Brian Tate	3,587.03	-	0.00	49.75	2,578.14
<b>TOTAL POLICE</b>	<b>\$ 20,473.79</b>	<b>\$ 462.31</b>	<b>0.00</b>	<b>99.25</b>	<b>\$ 14,705.94</b>
<b>POOL</b>					
<b>May 24 - June 6, 2024</b>					
Lydia Ahrlichs	\$ 580.94	\$ -	0.00	0.00	\$ 534.56
Allisen Capron	84.56	-	0.00	0.00	78.09
Collin Cashner	70.00	-	0.00	0.00	64.64
Marlee Chapman	254.19	-	0.00	0.00	234.74
Skylar Christensen	352.50	-	0.00	0.00	325.51
Macy Dusanek	108.00	-	0.00	0.00	99.73
Jill Flynn	1,248.72	-	0.00	0.00	1,152.28
Stella Flynn	343.00	-	0.00	0.00	316.76
Sullivan Flynn	39.81	-	0.00	0.00	36.76
Taylor Gassman	529.81	-	0.00	0.00	489.28
Ella Glawatz	670.44	-	0.00	0.00	608.26
Emma Hardersen	122.50	-	0.00	0.00	113.12
Lacie Koppes	370.56	-	0.00	0.00	342.22
Carter Kuehler	156.31	-	0.00	0.00	144.35
Carlos Lagunes-Torres	210.13	-	0.00	0.00	194.05
Lanie Luensman	498.69	-	0.00	0.00	460.54
Jacob Miller	742.12	-	0.00	0.00	667.29
Adalyn Monk	156.31	-	0.00	0.00	144.35
Addison Norton	70.00	-	0.00	0.00	64.64
Gage Rickels	307.50	-	0.00	0.00	283.99
Samantha Ruchti	140.88	-	0.00	0.00	130.11
Brynn Schmit	231.00	-	0.00	0.00	213.33
Alexis Schneiter	234.00	-	0.00	0.00	216.10
Emma Schwendinger	714.38	-	0.00	0.00	659.73
Kendall Siebels	257.25	-	0.00	0.00	237.57
River Smith	300.13	-	0.00	0.00	277.17
Marissa Speltz	195.00	-	0.00	0.00	180.08
Jessica Stadtmueller	24.50	-	0.00	0.00	22.62
Katherine Stadtmueller	393.00	-	0.00	0.00	362.93
Karley Tobiason	220.00	-	0.00	0.00	203.17
Brock Westphal	385.88	-	0.00	0.00	356.36
Abigail Wright	499.19	-	0.00	0.00	461.00
Lily Wright	27.50	-	0.00	0.00	25.39
<b>TOTAL POOL</b>	<b>\$ 10,538.80</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 9,700.72</b>

# PAYROLL - JUNE 13, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
<b>ROAD USE</b>	<b>May 27 - June 9, 2024</b>				
Zeb Bowser	\$ 1,927.20	\$ -	0.75	3.00	\$ 1,472.09
Jacob Gravel	1,927.20	-	0.00	0.00	1,423.05
Nick Kahler	2,457.46	-	0.00	0.00	1,760.05
Jasper Scott	1,927.20	-	0.00	0.00	1,483.56
<b>TOTAL ROAD USE</b>	<b>\$ 8,239.06</b>	<b>\$ -</b>	<b>0.75</b>	<b>3.00</b>	<b>\$ 6,138.75</b>
<b>SEWER</b>	<b>May 25 - June 7, 2024</b>				
Jim Tjaden	\$ 2,941.54	\$ -	0.00	0.00	\$ 2,159.72
<b>TOTAL SEWER</b>	<b>\$ 2,941.54</b>	<b>\$ -</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 2,159.72</b>
<b>WATER</b>	<b>May 25 - June 7, 2024</b>				
Scott Hagen	\$ 2,137.20	\$ -	0.00	17.00	\$ 1,709.74
Josh Willms	2,137.20	-	6.00	70.50	1,442.74
<b>TOTAL WATER</b>	<b>\$ 4,274.40</b>	<b>\$ -</b>	<b>6.00</b>	<b>87.50</b>	<b>\$ 3,152.48</b>
<b>TOTAL - ALL DEPTS.</b>	<b>\$ 91,341.09</b>	<b>\$ 3,334.62</b>	<b>8.25</b>	<b>583.50</b>	<b>\$ 68,968.06</b>



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				OHNWARD BANK & TRUST GENERAL			
6250	1	6/18/24	6/18/24	26535 AARON'S AUTOMOTIVE LLC PD VEHICLE OPERATING	94.41	001 001-110-6331	1
				INVOICE TOTAL	94.41		
6446	1	6/18/24	6/18/24	PD VEHICLE OPERATING	91.85	001 001-110-6331	1
				INVOICE TOTAL	91.85		
				VENDOR TOTAL	186.26		
INV00346975	1	6/18/24	6/18/24	1031 ALADTEC, INC. PD SCHEDULING SOFTWARE	729.00	001 001-110-6507	1
				INVOICE TOTAL	729.00		
				VENDOR TOTAL	729.00		
WO400043615	1	6/18/24	6/18/24	1022 ALTORFER INC. PD GENERATOR REPAIR/MAINT	201.75	001 001-110-6310	1
				INVOICE TOTAL	201.75		
				VENDOR TOTAL	201.75		
455970	1	6/18/24	6/18/24	2011 BAKER PAPER CO INC PD BLDG REPAIR/MAINT	16.37	001 001-110-6310	1
				INVOICE TOTAL	16.37		
				VENDOR TOTAL	16.37		
191605	1	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. PD OSHA	41.70	001 001-110-6230	1
				INVOICE TOTAL	41.70		
191607	1	6/18/24	6/18/24	PD OSHA	161.90	001 001-110-6230	1
				INVOICE TOTAL	161.90		
				VENDOR TOTAL	203.60		
33694	1	6/18/24	6/18/24	9180 INFRASTRUCTURE TECHNOLOGY PD SUPPLIES	55.15	001 001-110-6507	1
				INVOICE TOTAL	55.15		
				VENDOR TOTAL	55.15		
3443139	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL PD VEHICLE OPERATING	19.98	001 001-110-6331	1
				INVOICE TOTAL	19.98		
				VENDOR TOTAL	19.98		
SA000058182	1	6/18/24	6/18/24	19041 STANARD & ASSOCIATES INC PD SUPPLIES	90.50	001 001-110-6507	1
				INVOICE TOTAL	90.50		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	90.50		
				POLICE DEPART	1,502.61		
8078	1	6/18/24	6/18/24	26159 ANIMAL WELFARE FRIENDS ANIMAL CONTROL	105.00	001 001-190-6499	1
				INVOICE TOTAL	105.00		
				VENDOR TOTAL	105.00		
				ANIMAL CONTRO	105.00		
06042024-126 HIGHVIE	1	6/18/24	6/18/24	27011 HENNICK TREE SERVICE LLC RU TREE REMOVAL	1,800.00	001 001-210-6420	1
				INVOICE TOTAL	1,800.00		
06042024-410 N CEDAR	1	6/18/24	6/18/24	RU TREE REMOVAL	2,500.00	001 001-210-6420	1
				INVOICE TOTAL	2,500.00		
06042024-640 N CEDAR	1	6/18/24	6/18/24	RU TREE REMOVAL	1,000.00	001 001-210-6420	1
				INVOICE TOTAL	1,000.00		
06042024-705 N BIRCH	1	6/18/24	6/18/24	RU TREE REMOVAL	2,000.00	001 001-210-6420	1
				INVOICE TOTAL	2,000.00		
				VENDOR TOTAL	7,300.00		
3444294	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL RU STREET MAINTENANCE SUPPLIES	8.58	001 001-210-6509	1
				INVOICE TOTAL	8.58		
3444320	1	6/18/24	6/18/24	RU STREET MAINTENANCE SUPPLIES	43.97	001 001-210-6509	1
				INVOICE TOTAL	43.97		
3444397	1	6/18/24	6/18/24	RU STREET MAINTENANCE SUPPLIES	13.99-	001 001-210-6509	1
				INVOICE TOTAL	13.99-		
3444398	1	6/18/24	6/18/24	RU STREET MAINTENANCE SUPPLIES	13.99	001 001-210-6509	1
				INVOICE TOTAL	13.99		
				VENDOR TOTAL	52.55		
36844	1	6/18/24	6/18/24	11067 KLUESNER CONSTRUCTION, INC. RU ROADWAY/STREETS CONST	1,216.00	001 001-210-6750	1
				INVOICE TOTAL	1,216.00		
				VENDOR TOTAL	1,216.00		
				STREETS	8,568.55		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
00033779	1	6/18/24	6/18/24	6002 FAREWAY STORES #840-1 POOL CONCESSIONS	145.43	001 001-440-6503	1
				INVOICE TOTAL	145.43		
00034514	1	6/18/24	6/18/24	POOL CONCESSIONS	141.20	001 001-440-6503	1
				INVOICE TOTAL	141.20		
00090339	1	6/18/24	6/18/24	POOL CONCESSIONS	111.43	001 001-440-6503	1
				INVOICE TOTAL	111.43		
				VENDOR TOTAL	398.06		
33724	1	6/18/24	6/18/24	9180 INFRASTRUCTURE TECHNOLOGY POOL HP ENGAGE ONE PRO	2,240.20	001 001-440-6727	1
				INVOICE TOTAL	2,240.20		
				VENDOR TOTAL	2,240.20		
582721	1	6/18/24	6/18/24	13018 MYERS-COX CO. POOL CONCESSIONS	1,406.11	001 001-440-6503	1
				INVOICE TOTAL	1,406.11		
583014	1	6/18/24	6/18/24	POOL CONCESSIONS	620.38	001 001-440-6503	1
				INVOICE TOTAL	620.38		
				VENDOR TOTAL	2,026.49		
				AQUATIC CENTE	4,664.75		
191610	1	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. CEMETERY OSHA	185.70	001 001-450-6230	1
				INVOICE TOTAL	185.70		
				VENDOR TOTAL	185.70		
P77350	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL CEMETERY EQUIP REPAIR/MAINT	75.49	001 001-450-6350	1
				INVOICE TOTAL	75.49		
				VENDOR TOTAL	75.49		
301947	1	6/18/24	6/18/24	12119 LAPORTE MOTOR SUPPLY CEMETERY EQUIP REPAIR/MAINT	143.51	001 001-450-6350	1
				INVOICE TOTAL	143.51		
				VENDOR TOTAL	143.51		
				CEMETERY	404.70		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
1000597287	3	6/18/24	6/18/24	26827 TK ELEVATOR CORPORATION ELEVATOR MAINTENANCE	45.57	001 001-498-6310	1
				INVOICE TOTAL	45.57		
				VENDOR TOTAL	45.57		
				SOLDIER'S MEM	45.57		
05132024-06092024	1	6/18/24	6/18/24	26530 MOLLI JENN HUNTER JANITORIAL SERVICES	350.00	001 001-620-6020	1
				INVOICE TOTAL	350.00		
				VENDOR TOTAL	350.00		
				CLERK/CITY AD	350.00		
124.0022.08-4	1	6/18/24	6/18/24	19224 SNYDER & ASSOCIATES, INC ENGINEERING FEES	2,314.00	001 001-640-6490	1
				INVOICE TOTAL	2,314.00		
				VENDOR TOTAL	2,314.00		
				ENGINEER	2,314.00		
3981938	1	6/18/24	6/18/24	4041 DORSEY & WHITNEY LLP ATTORNEY FEES	9,269.00	001 001-641-6411	1
				INVOICE TOTAL	9,269.00		
				VENDOR TOTAL	9,269.00		
217729	1	6/18/24	6/18/24	12132 LYNCH DALLAS, P.C. ATTORNEY FEES	82.50	001 001-641-6411	1
				INVOICE TOTAL	82.50		
				VENDOR TOTAL	82.50		
				ATTORNEY	9,351.50		
26192	1	6/18/24	6/18/24	1017 ROB SAND AUDITOR OF STATE CH PRO FEES - AUDIT 2022-2023	29,796.96	001 001-650-6490	1
				INVOICE TOTAL	29,796.96		
				VENDOR TOTAL	29,796.96		
191615	1	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. CH OSHA	160.90	001 001-650-6230	1
HKMESSAGE 07.01.21				<b>City of Monticello IA</b>			OPER: CC

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ	
				INVOICE TOTAL	160.90			
				VENDOR TOTAL	160.90			
RI106231722	1	6/18/24	6/18/24	6042 FP MAILING SOLUTIONS CH CONTRACTS	104.85	001 001-650-6499	1	
				INVOICE TOTAL	104.85			
				VENDOR TOTAL	104.85			
8309	1	6/18/24	6/18/24	26416 PREMIER WINDOW CLEANING CH WINDOW CLEANING	62.00	001 001-650-6310	1	
				INVOICE TOTAL	62.00			
8311	1	6/18/24	6/18/24	CH WINDOW CLEANING	590.00	001 001-650-6310	1	
				INVOICE TOTAL	590.00			
				VENDOR TOTAL	652.00			
7270679-1	1	6/18/24	6/18/24	12116 LADCO CH BLDG REPAIR/MAINT	632.00	001 001-650-6310	1	
				INVOICE TOTAL	632.00			
				VENDOR TOTAL	632.00			
1000597287	1	6/18/24	6/18/24	26827 TK ELEVATOR CORPORATION ELEVATOR MAINTENANCE	91.14	001 001-650-6310	1	
				INVOICE TOTAL	91.14			
				VENDOR TOTAL	91.14			
				CITY HALL/GEN	31,437.85			
				GENERAL	58,744.53			
				MONTICELLO BERNDES CENTER				
06122024	1	6/18/24	6/18/24	27242 PORTER CAMPBELL MBC REFEREE FEES	160.00	005 005-430-6422	1	
				INVOICE TOTAL	160.00			
				VENDOR TOTAL	160.00			
09880	1	6/18/24	6/18/24	3092 BRIAN CROWLEY MBC EQUIP REPAIR/MAINT	360.00	005 005-430-6350	1	
				INVOICE TOTAL	360.00			
				VENDOR TOTAL	360.00			
191609	1	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. MBC OSHA	48.00	005 005-430-6230	1	
				INVOICE TOTAL	48.00			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	48.00		
00088709	1	6/18/24	6/18/24	6002 FAREWAY STORES #840-1 MBC CONCESSIONS	14.95	005 005-430-6503	1
				INVOICE TOTAL	14.95		
				VENDOR TOTAL	14.95		
06122024	1	6/18/24	6/18/24	27245 BRADY DAVID GOGEL MBC REFEREE FEES	20.00	005 005-430-6422	1
				INVOICE TOTAL	20.00		
				VENDOR TOTAL	20.00		
05132024-06092024	2	6/18/24	6/18/24	26530 MOLLI JENN HUNTER JANITORIAL SERVICES	367.50	005 005-430-6020	1
				INVOICE TOTAL	367.50		
				VENDOR TOTAL	367.50		
06122024	1	6/18/24	6/18/24	27243 ALEXANDER JAMISON MBC REFEREE FEES	20.00	005 005-430-6422	1
				INVOICE TOTAL	20.00		
				VENDOR TOTAL	20.00		
3439385	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL MBC EQUIP REPAIR/MAINT	3.10	005 005-430-6350	1
				INVOICE TOTAL	3.10		
				VENDOR TOTAL	3.10		
82428M	1	6/18/24	6/18/24	11003 KROMMINGA MOTORS INC MBC EQUIP REPAIR/MAINT	189.95	005 005-430-6350	1
				INVOICE TOTAL	189.95		
				VENDOR TOTAL	189.95		
06122024	1	6/18/24	6/18/24	27127 LANIE M LUENSMAN MBC REFEREE FEES	20.00	005 005-430-6422	1
				INVOICE TOTAL	20.00		
				VENDOR TOTAL	20.00		
4049	1	6/18/24	6/18/24	13200 STEVE MONK CONSTRUCTION MBC MOWING CONTRACT	6,142.50	005 005-430-6423	1
				INVOICE TOTAL	6,142.50		
4073	2	6/18/24	6/18/24	MBC MOWING CONTRACT	179.40	005 005-430-6423	1
				INVOICE TOTAL	179.40		
				VENDOR TOTAL	6,321.90		

13038 MONTICELLO SPORTS

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
052924-3	1	6/18/24	6/18/24	13038 MONTICELLO SPORTS MBC BASEBALL, SOFTBALL, TBALL SHIRTS	2,004.00	005 005-430-6422	1
				INVOICE TOTAL	2,004.00		
				VENDOR TOTAL	2,004.00		
13519	1	6/18/24	6/18/24	14009 NEXT GENERATION PLBG & HTG LLC MBC EQUIP REPAIR/MAINT	1,617.85	005 005-430-6350	1
				INVOICE TOTAL	1,617.85		
				VENDOR TOTAL	1,617.85		
M143718	1	6/18/24	6/18/24	23003 WELTER STORAGE EQUIP CO., INC. MBC BLDG REPAIR/MAINT	75.00	005 005-430-6310	1
				INVOICE TOTAL	75.00		
				VENDOR TOTAL	75.00		
06122024	1	6/18/24	6/18/24	27244 AVA ZIMMERMAN MBC REFEREE FEES	60.00	005 005-430-6422	1
				INVOICE TOTAL	60.00		
				VENDOR TOTAL	60.00		
				PARKS	11,282.25		
				MONTICELLO BE	11,282.25		
				TOURNAMENT FUND-GEN CKG			
06012024	1	6/18/24	6/18/24	27248 COLIN BLAND MBC SOFTBALL TOURNAMENT REFUND	225.00	012 012-430-6498	1
				INVOICE TOTAL	225.00		
				VENDOR TOTAL	225.00		
531285	1	6/18/24	6/18/24	3076 THE CONE SHOPPE MBC TOURNAMENT CONCESSIONS	275.00	012 012-430-6503	1
				INVOICE TOTAL	275.00		
				VENDOR TOTAL	275.00		
00034417	1	6/18/24	6/18/24	6002 FAREWAY STORES #840-1 MBC TOURNAMENT CONCESSIONS	164.98	012 012-430-6503	1
				INVOICE TOTAL	164.98		
00087703	1	6/18/24	6/18/24	MBC TOURNAMENT CONCESSIONS	19.74	012 012-430-6503	1
				INVOICE TOTAL	19.74		
00089287	1	6/18/24	6/18/24	MBC TOURNAMENT CONCESSIONS	29.28	012 012-430-6503	1
				INVOICE TOTAL	29.28		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
00091577	1	6/18/24	6/18/24	MBC TOURNAMENT CONCESSIONS	98.18	012 012-430-6503	1
				INVOICE TOTAL	98.18		
				VENDOR TOTAL	312.18		
06012024	1	6/18/24	6/18/24	27250 TYSON FARLEY MBC SOFTBALL TOURNAMENT REFUND	300.00	012 012-430-6498	1
				INVOICE TOTAL	300.00		
				VENDOR TOTAL	300.00		
06012024	1	6/18/24	6/18/24	27253 TONY HARRIS MBC SOFTBALL TOURNAMENT REFUND	225.00	012 012-430-6498	1
				INVOICE TOTAL	225.00		
				VENDOR TOTAL	225.00		
06012024	1	6/18/24	6/18/24	27251 EMILY HEIMS MBC SOFTBALL TOURNAMENT REFUND	350.00	012 012-430-6498	1
				INVOICE TOTAL	350.00		
				VENDOR TOTAL	350.00		
3441625	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL MBC TOURNAMENT CONCESSIONS	59.97	012 012-430-6503	1
				INVOICE TOTAL	59.97		
3443720	1	6/18/24	6/18/24	MBC TOURNAMENT CONCESSIONS	89.97	012 012-430-6503	1
				INVOICE TOTAL	89.97		
				VENDOR TOTAL	149.94		
06012024	1	6/18/24	6/18/24	27249 SHELBY KRONLAGE MBC SOFTBALL TOURNAMENT REFUND	300.00	012 012-430-6498	1
				INVOICE TOTAL	300.00		
				VENDOR TOTAL	300.00		
582437	1	6/18/24	6/18/24	13018 MYERS-COX CO. MBC TOURNAMENT CONCESSIONS	1,231.04	012 012-430-6503	1
				INVOICE TOTAL	1,231.04		
				VENDOR TOTAL	1,231.04		
05302024	1	6/18/24	6/18/24	26120 JACOB OSWALD MBC TOURNAMENT CONCESSIONS	630.66	012 012-430-6503	1
				INVOICE TOTAL	630.66		
				VENDOR TOTAL	630.66		
06012024	1	6/18/24	6/18/24	27252 SAMANTHA RYAN MBC SOFTBALL TOURNAMENT REFUND	350.00	012 012-430-6498	1
				INVOICE TOTAL	350.00		



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	350.00		
				PARKS	4,348.82		
				TOURNAMENT FU	4,348.82		
				AMBULANCE			
6285	1	6/18/24	6/18/24	26535 AARON'S AUTOMOTIVE LLC AMB VEHICLE OPERATING	169.51	016 016-160-6331	1
				INVOICE TOTAL	169.51		
6312	1	6/18/24	6/18/24	AMB VEHICLE OPERATING	118.66	016 016-160-6331	1
				INVOICE TOTAL	118.66		
6319	1	6/18/24	6/18/24	AMB VEHICLE OPERATING	963.70	016 016-160-6331	1
				INVOICE TOTAL	963.70		
				VENDOR TOTAL	1,251.87		
INV00346975	2	6/18/24	6/18/24	1031 ALADTEC, INC. AMB SCHEDULING SOFTWARE	2,333.00	016 016-160-6421	1
				INVOICE TOTAL	2,333.00		
				VENDOR TOTAL	2,333.00		
W0400043615	2	6/18/24	6/18/24	1022 ALTORFER INC. AMB GENERATOR REPAIR/MAINT	201.75	016 016-160-6310	1
				INVOICE TOTAL	201.75		
				VENDOR TOTAL	201.75		
455970	2	6/18/24	6/18/24	2011 BAKER PAPER CO INC AMB OFFICE SUPPLIES	16.37	016 016-160-6506	1
				INVOICE TOTAL	16.37		
				VENDOR TOTAL	16.37		
85345849	1	6/18/24	6/18/24	2022 BOUND TREE MEDICAL, LLC AMB MEDICAL SUPPLIES	41.80	016 016-160-6510	1
				INVOICE TOTAL	41.80		
85347551	1	6/18/24	6/18/24	AMB MEDICAL SUPPLIES	164.37	016 016-160-6510	1
				INVOICE TOTAL	164.37		
				VENDOR TOTAL	206.17		
3385886	1	6/18/24	6/18/24	26940 CR PHARMACY SERVICE INC AMB MEDICAL SUPPLIES	222.08	016 016-160-6510	1
				INVOICE TOTAL	222.08		
				VENDOR TOTAL	222.08		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
05242024-4504	1	6/18/24	6/18/24	27247 JAMIE COLEMAN AMB VEHICLE OPERATING	53.48	016 016-160-6331	1
				INVOICE TOTAL	53.48		
				VENDOR TOTAL	53.48		
191605	2	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. AMB OSHA	41.70	016 016-160-6230	1
				INVOICE TOTAL	41.70		
191611	1	6/18/24	6/18/24	AMB OSHA	91.50	016 016-160-6230	1
				INVOICE TOTAL	91.50		
				VENDOR TOTAL	133.20		
00033823	1	6/18/24	6/18/24	6002 FAREWAY STORES #840-1 AMB SUPPLIES	29.97	016 016-160-6506	1
				INVOICE TOTAL	29.97		
				VENDOR TOTAL	29.97		
05222024-2936	1	6/18/24	6/18/24	26190 KARDES INC AMB FUEL	81.99	016 016-160-6331	1
				INVOICE TOTAL	81.99		
				VENDOR TOTAL	81.99		
1072	1	6/18/24	6/18/24	27204 LEGACY EMERGENCY VEHICLES LLC AMB VEHICLE REPAIR/MAINT	64.98	016 016-160-6350	1
				INVOICE TOTAL	64.98		
				VENDOR TOTAL	64.98		
JUNE 2024	1	6/18/24	6/18/24	26047 JOSHUA PRUITT AMB MEDICAL DIRECTOR	500.00	016 016-160-6016	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	500.00		
254433	1	6/18/24	6/18/24	27125 QUADMED INC AMB MEDICAL SUPPLIES	887.50	016 016-160-6510	1
				INVOICE TOTAL	887.50		
254468	1	6/18/24	6/18/24	AMB MEDICAL SUPPLIES	479.00	016 016-160-6510	1
				INVOICE TOTAL	479.00		
255132	1	6/18/24	6/18/24	AMB MEDICAL SUPPLIES	882.50	016 016-160-6510	1
				INVOICE TOTAL	882.50		
256250	1	6/18/24	6/18/24	AMB MEDICAL SUPPLIES	1,898.40	016 016-160-6510	1
				INVOICE TOTAL	1,898.40		
256499	1	6/18/24	6/18/24	AMB MEDICAL SUPPLIES	370.50	016 016-160-6510	1
				INVOICE TOTAL	370.50		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
256955	1	6/18/24	6/18/24	AMB MEDICAL SUPPLIES	116.00	016	016-160-6510	1
				INVOICE TOTAL	116.00			
				VENDOR TOTAL	4,633.90			
				AMBULANCE	9,728.76			
				AMBULANCE	9,728.76			
				LIBRARY IMPROVEMENT				
08012024	1	6/18/24	6/18/24	26133 RICK EUGENE BRAMMER LIB IMP SUMMER READING PROGRAM	375.00	030	030-410-6506	1
				INVOICE TOTAL	375.00			
				VENDOR TOTAL	375.00			
06252024	1	6/18/24	6/18/24	27190 LAURA CASTELLINE LIB IMP SUMMER READING PROGRAM	250.00	030	030-410-6506	1
				INVOICE TOTAL	250.00			
				VENDOR TOTAL	250.00			
				LIBRARY	625.00			
				LIBRARY IMPRO	625.00			
				LIBRARY				
0058818	1	6/18/24	6/18/24	3067 CULLIGAN TOTAL WATER - LIB BUILDING SUPPLIES	7.00	041	041-410-6320	1
				INVOICE TOTAL	7.00			
13242TN	1	6/18/24	6/18/24	LIB PROGRAMS/PROMOTIONS	10.15	041	041-410-6420	1
				INVOICE TOTAL	10.15			
				VENDOR TOTAL	17.15			
1027	1	6/18/24	6/18/24	27233 EXPRESS PRINTING & DESIGN LLC LIB OFFICE SUPPLIES	45.00	041	041-410-6506	1
				INVOICE TOTAL	45.00			
				VENDOR TOTAL	45.00			
00089407	1	6/18/24	6/18/24	6002 FAREWAY STORES #840-1 LIB PROGRAMS/PROMOTIONS	7.28	041	041-410-6420	1
				INVOICE TOTAL	7.28			
				VENDOR TOTAL	7.28			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
05132024-06092024	3	6/18/24	6/18/24	26530 MOLLI JENN HUNTER JANITORIAL SERVICES	227.50	041	041-410-6020	1
				INVOICE TOTAL	227.50			
				VENDOR TOTAL	227.50			
955288	1	6/18/24	6/18/24	13028 MICRO MARKETING LLC LIB AUDIO RECORDINGS	47.49	041	041-410-6515	1
				INVOICE TOTAL	47.49			
				VENDOR TOTAL	47.49			
0040696	1	6/18/24	6/18/24	26906 MID AMERICA BOOKS LIB BOOKS	103.18	041	041-410-6513	1
				INVOICE TOTAL	103.18			
				VENDOR TOTAL	103.18			
8308	1	6/18/24	6/18/24	26416 PREMIER WINDOW CLEANING LIB WINDOW CLEANING	446.00	041	041-410-6310	1
				INVOICE TOTAL	446.00			
				VENDOR TOTAL	446.00			
1000597287	2	6/18/24	6/18/24	26827 TK ELEVATOR CORPORATION ELEVATOR MAINTENANCE	45.57	041	041-410-6310	1
				INVOICE TOTAL	45.57			
				VENDOR TOTAL	45.57			
UT4177803-2024	1	6/18/24	6/18/24	21004 USA TODAY INC LIB MAGAZINES	400.05	041	041-410-6220	1
				INVOICE TOTAL	400.05			
				VENDOR TOTAL	400.05			
				LIBRARY	1,339.22			
				LIBRARY	1,339.22			
				AIRPORT				
2901	1	6/18/24	6/18/24	13037 MONTICELLO AVIATION INC AIRPORT EQUIP REPAIR/MAINT	244.66	046	046-280-6350	1
				INVOICE TOTAL	244.66			
3031	1	6/18/24	6/18/24	AIRPORT EQUIP REPAIR/MAINT	1,156.97	046	046-280-6350	1
				INVOICE TOTAL	1,156.97			
3050	1	6/18/24	6/18/24	AIRPORT EQUIP REPAIR/MAINT	284.91	046	046-280-6350	1
				INVOICE TOTAL	284.91			

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	1,686.54		
				AIRPORT	1,686.54		
				AIRPORT	1,686.54		
				ROAD USE			
IM75172	1	6/18/24	6/18/24	3044 CNH CAPITAL RU EQUIP REPAIR/MAINT	7.20	110 110-210-6350	1
				INVOICE TOTAL	7.20		
IM75175	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	1.96	110 110-210-6350	1
				INVOICE TOTAL	1.96		
				VENDOR TOTAL	9.16		
09895	1	6/18/24	6/18/24	3092 BRIAN CROWLEY RU EQUIP REPAIR/MAINT	65.00	110 110-210-6350	1
				INVOICE TOTAL	65.00		
				VENDOR TOTAL	65.00		
191822	1	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. RU OSHA	442.45	110 110-210-6230	1
				INVOICE TOTAL	442.45		
				VENDOR TOTAL	442.45		
3439263	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL RU EQUIP REPAIR/MAINT	3.98	110 110-210-6350	1
				INVOICE TOTAL	3.98		
3440524	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	5.99	110 110-210-6350	1
				INVOICE TOTAL	5.99		
3440947	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	14.93	110 110-210-6350	1
				INVOICE TOTAL	14.93		
3441434	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	23.16	110 110-210-6350	1
				INVOICE TOTAL	23.16		
3441628	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	1.99	110 110-210-6350	1
				INVOICE TOTAL	1.99		
P78245	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	26.92	110 110-210-6350	1
				INVOICE TOTAL	26.92		
				VENDOR TOTAL	76.97		
31300M	1	6/18/24	6/18/24	11003 KROMMINGA MOTORS INC RU MINI HOE LEASE	180.00	110 110-210-6415	1
HKMESSAGE 07.01.21				<b>City of Monticello IA</b>			OPER: CC

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				INVOICE TOTAL	180.00		
31301M	1	6/18/24	6/18/24	RU CONCRETE BREAKER LEASE	250.00	110 110-210-6415	1
				INVOICE TOTAL	250.00		
82249M	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	277.44	110 110-210-6350	1
				INVOICE TOTAL	277.44		
				VENDOR TOTAL	707.44		
				12119 LAPORTE MOTOR SUPPLY			
301712	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	13.33	110 110-210-6350	1
				INVOICE TOTAL	13.33		
302041	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	15.94	110 110-210-6350	1
				INVOICE TOTAL	15.94		
302080	1	6/18/24	6/18/24	RU EQUIP REPAIR/MAINT	32.54	110 110-210-6350	1
				INVOICE TOTAL	32.54		
				VENDOR TOTAL	61.81		
				13012 DAVID B MCNEILL			
06102024-692	1	6/18/24	6/18/24	RU SUPPLIES	2.00	110 110-210-6507	1
				INVOICE TOTAL	2.00		
				VENDOR TOTAL	2.00		
				STREETS	1,364.83		
				ROAD USE	1,364.83		
				DEBT SERVICE			
				26431 UMB BANK, N.A.			
978039	1	6/18/24	6/18/24	2014 GO DEBT FEES	250.00	200 200-710-6894	1
				INVOICE TOTAL	250.00		
978602	1	6/18/24	6/18/24	2016 GO DEBT FEES	180.00	200 200-710-6872	1
				INVOICE TOTAL	180.00		
978764	1	6/18/24	6/18/24	2019 GO DEBT FEES	240.00	200 200-710-6863	1
				INVOICE TOTAL	240.00		
				VENDOR TOTAL	670.00		
				DEBT SERVICE	670.00		
				26431 UMB BANK, N.A.			
978602	2	6/18/24	6/18/24	2016 WATER GO DEBT FEES	42.50	200 200-810-6872	1
HKMESSAGE 07.01.21				<b>City of Monticello IA</b>			OPER: CC



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ	
				INVOICE TOTAL	14,849.39			
124.0022.08-4	4	6/18/24	6/18/24	NORTH CHESTNUT STREET PROJECT	6,803.58	325 325-210-6420	1	
				INVOICE TOTAL	6,803.58			
				VENDOR TOTAL	21,652.97			
				STREETS	21,718.97			
				TIF PROJECT	21,718.97			
				CAPITAL IMPROVEMENT				
124.0022.08-4	2	6/18/24	6/18/24	19224 SNYDER & ASSOCIATES, INC SIXTH STREET DITCH PROJECT	3,395.50	332 332-865-6438	1	
				INVOICE TOTAL	3,395.50			
				VENDOR TOTAL	3,395.50			
				STORM WATER F	3,395.50			
				CAPITAL IMPRO	3,395.50			
				BATY DISC GOLF COURSE				
4073	1	6/18/24	6/18/24	13200 STEVE MONK CONSTRUCTION BATY DG MOWING	811.44	338 338-430-6320	1	
				INVOICE TOTAL	811.44			
				VENDOR TOTAL	811.44			
				PARKS	811.44			
				BATY DISC GOL	811.44			
				WATER				
191821	1	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. WATER OSHA	15.75	600 600-810-6230	1	
				INVOICE TOTAL	15.75			
191823	1	6/18/24	6/18/24	WATER OSHA	52.95	600 600-810-6230	1	
				INVOICE TOTAL	52.95			
				VENDOR TOTAL	68.70			
6768036	1	6/18/24	6/18/24	8041 HAWKINS WATER TREATMENT WATER SYSTEM	325.00	600 600-810-6721	1	
HKMESSAGE 07.01.21				<b>City of Monticello IA</b>				OPER: CC



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	325.00			
6774932	1	6/18/24	6/18/24	WATER SYSTEM	493.26	600	600-810-6721	1
				INVOICE TOTAL	493.26			
				VENDOR TOTAL	818.26			
260833	1	6/18/24	6/18/24	9073 IOWA ONE CALL WATER SYSTEM	44.60	600	600-810-6721	1
				INVOICE TOTAL	44.60			
				VENDOR TOTAL	44.60			
3443439	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL WATER EQUIP REPAIR/MAINT	30.65	600	600-810-6350	1
				INVOICE TOTAL	30.65			
				VENDOR TOTAL	30.65			
4073	3	6/18/24	6/18/24	13200 STEVE MONK CONSTRUCTION WATER SYSTEM	117.30	600	600-810-6721	1
				INVOICE TOTAL	117.30			
				VENDOR TOTAL	117.30			
2736	1	6/18/24	6/18/24	26962 PIRC-TOBIN CONSTRUCTION INC WATER SYSTEM	2,014.64	600	600-810-6721	1
				INVOICE TOTAL	2,014.64			
				VENDOR TOTAL	2,014.64			
				WATER	3,094.15			
				WATER	3,094.15			
				WATER CAPITAL IMPROVEMENT				
124.0022.08-4	3	6/18/24	6/18/24	19224 SNYDER & ASSOCIATES, INC WATER TOWER PAINTING	6,135.00	604	604-810-6772	1
				INVOICE TOTAL	6,135.00			
				VENDOR TOTAL	6,135.00			
				WATER	6,135.00			
				WATER CAPITAL	6,135.00			
				SEWER				
				4047 DUBUQUE FIRE EQUIPMENT, INC.				
				<b>City of Monticello IA</b>				

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
191821	2	6/18/24	6/18/24	4047 DUBUQUE FIRE EQUIPMENT, INC. SEWER OSHA	15.75	610 610-815-6230	1
				INVOICE TOTAL	15.75		
191823	2	6/18/24	6/18/24	SEWER OSHA	52.95	610 610-815-6230	1
				INVOICE TOTAL	52.95		
				VENDOR TOTAL	68.70		
0906513-IN	1	6/18/24	6/18/24	5018 ELECTRIC PUMP INC SEWER EQUIP REPAIR/MAINT	2,517.40	610 610-815-6350	1
				INVOICE TOTAL	2,517.40		
				VENDOR TOTAL	2,517.40		
260833	2	6/18/24	6/18/24	9073 IOWA ONE CALL SEWER SYSTEM	44.60	610 610-815-6780	1
				INVOICE TOTAL	44.60		
				VENDOR TOTAL	44.60		
3438968	1	6/18/24	6/18/24	6017 JOHN DEERE FINANCIAL SEWER SUPPLIES	6.99	610 610-815-6507	1
				INVOICE TOTAL	6.99		
3440585	1	6/18/24	6/18/24	SEWER SUPPLIES	19.78	610 610-815-6507	1
				INVOICE TOTAL	19.78		
3440681	1	6/18/24	6/18/24	SEWER SUPPLIES	13.99	610 610-815-6507	1
				INVOICE TOTAL	13.99		
3440827	1	6/18/24	6/18/24	SEWER SUPPLIES	7.00	610 610-815-6507	1
				INVOICE TOTAL	7.00		
3442595	1	6/18/24	6/18/24	SEWER SUPPLIES	85.94	610 610-815-6507	1
				INVOICE TOTAL	85.94		
				VENDOR TOTAL	133.70		
81899M	1	6/18/24	6/18/24	11003 KROMMINGA MOTORS INC SEWER EQUIP REPAIR/MAINT	2,017.30	610 610-815-6350	1
				INVOICE TOTAL	2,017.30		
82129M	1	6/18/24	6/18/24	SEWER EQUIP REPAIR/MAINT	1,579.20-	610 610-815-6350	1
				INVOICE TOTAL	1,579.20-		
82194M	1	6/18/24	6/18/24	SEWER EQUIP REPAIR/MAINT	430.60	610 610-815-6350	1
				INVOICE TOTAL	430.60		
				VENDOR TOTAL	868.70		
301460	1	6/18/24	6/18/24	12119 LAPORTE MOTOR SUPPLY SEWER VEHICLE OPERATING	13.22	610 610-815-6331	1
				INVOICE TOTAL	13.22		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	13.22		
78142	1	6/18/24	6/18/24	20135 TRI COUNTY PROPANE LLC SEWER UTILITIES	280.00	610 610-815-6371	1
				INVOICE TOTAL	280.00		
				VENDOR TOTAL	280.00		
05282024	1	6/18/24	6/18/24	22022 VFW FLAG STORE SEWER SUPPLIES	25.00	610 610-815-6507	1
				INVOICE TOTAL	25.00		
				VENDOR TOTAL	25.00		
				SEWER	3,951.32		
				SEWER	3,951.32		
				SANITATION			
14663	1	6/18/24	6/18/24	10001 JONES COUNTY SOLID WASTE SANITATION LOAD TICKETS	53.95	670 670-840-6507	1
				INVOICE TOTAL	53.95		
				VENDOR TOTAL	53.95		
0897-001022999	1	6/18/24	6/18/24	26030 REPUBLIC SERVICES DUMPSTER COLLECTIONS	13,886.72	670 670-840-6491	1
				INVOICE TOTAL	13,886.72		
				VENDOR TOTAL	13,886.72		
				SANITATION	13,940.67		
				SANITATION	13,940.67		
				STORM WATER			
4073	4	6/18/24	6/18/24	13200 STEVE MONK CONSTRUCTION STORMWATER MAINTENANCE	303.60	740 740-865-6507	1
				INVOICE TOTAL	303.60		
				VENDOR TOTAL	303.60		
				STORM WATER F	303.60		
				STORM WATER	303.60		

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				OHNWARD BANK & TRUST TOTAL	143,570.60		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	.00		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	143,570.60		
				GRAND TOTALS	143,570.60		

Reviewed by: *[Signature]* 5.30.24

Fund	Activity	Beginning Fund Balance	Revenue	Interest Earned	Transfers In	Expenses	Transfers Out	Ending Fund Balance	Cash on Hand	Clerk's Cash In Bank	Clerk's Cash In Bank	Clerk's Cash In Bank	Investments	Ending Fund Balance
<b>GENERAL FUNDS:</b>														
	General	1112114.34	513823.48	13517.77	182492.34	28750.00	1428213.25	750.00	778673.08	648790.17	14675.00			1428213.25
	Soldiers Memorial Board	14403.60	425.00		153.60		14675.00							14675.00
	Monticello Berndes Center	19865.46	4288.52	48.66	9853.50		14469.14	100.00	12139.48	2228.66				14469.14
	Officiating	26618.23	5250.00	49.68			31917.91				31917.91			31917.91
	Dare	6802.90		23.43	74.00		6752.33		6752.33					6752.33
	Canine	5804.51		27.00			5831.51		608.36	5223.15				5831.51
	Insurance Fund	56655.99		259.00			56914.99		12670.78	44244.21				56914.99
	Tournament Fund	8509.37					8543.68		27149.85					8543.68
	Monticello Trees Forever	27040.80		109.05			27149.85		37204.14	179277.48				27149.85
	File	230038.97	6792.82	1051.39	21401.56		216491.62		79064.55	115933.25				216491.62
	Ambulance Operating	203245.61	27075.49	899.63	15833.33	52056.26	194997.80		27664.11					194997.80
	Hotels/Motel Tax Fund	27582.88		81.23			27664.11							27664.11
	Earl F Lehmann Trust	238.79					238.79			238.79				238.79
	Street Bond	1500.00					1500.00		1500.00					1500.00
	Police Improvement	7241.44	5.00				7246.44		7246.44					7246.44
	Library Improvement	51743.42	456.54	232.32	76.49		52355.79		18064.86	34290.93				52355.79
	Library	62433.87	1220.75	262.27	12916.67	76.49	54606.42	200.00	38031.17	16375.25				54606.42
	Equipment Set-A-Side	60980.76		317.22			61297.98		29.03	61297.98				61297.98
	Super Mac	17208.00		71.05		1754.09	15524.96		1416.88	14108.08				15524.96
	Airport	6561.81	4012.35			116560.98	-105966.82		16895.10	29292.28				-105966.82
	Revolving Loan Fund	45891.74		205.64			46187.38							46187.38
<b>SPECIAL REVENUE FUNDS:</b>														
	Road Use Tax	219470.74	46330.13		48608.56		217192.31		1856.74	215335.57				217192.31
	Road Use Tax Set-Aside	21557.74		101.87			21659.61		21659.61					21659.61
	Employee Benefits	267434.20	209752.72		41517.60		435669.32		197399.36	238269.96				435669.32
	TIF Tax Collections	410420.75	191350.58	1708.08			603479.41		367627.81	235861.60				603479.41
	Slavka Genret Trust	43096.40		194.15		740.86	42549.69		1342.68	41207.01				42549.69
	Police Forfeiture Acct	4.95					4.95		4.95					4.95
<b>DEBT SERVICE FUNDS:</b>														
	Debt Service	410188.24	142760.89	1261.94			554211.07		398084.65	156126.42				554211.07
	TIF - Debt Payments	0.00					0.00							0.00
<b>PERMANENT FUNDS:</b>														
	ARPA Grant	0.00					0.00							0.00
	Park Improvements	-52165.83	193.00	192.92	-128622.21		76842.30		38826.48	41015.82				76842.30
	Library Capital Improvements	15100.24		60.89			15161.13		15161.13					15161.13
	Ambulance Improvements	202001.97		918.18			202920.15		52835.14	150085.01				202920.15
	TIF Projects	629022.80			-23692.17		652714.97		194789.98	457924.99				652714.97
	Cemetery Improvements	43137.27	80.00	635.35			43852.62		14328.61	29524.01				43852.62
	Capital Improvements	1012039.51		795.59	108800.00		904035.10		89274.09	45.04				904035.10
	Low Income Housing	16738.75		79.10			16817.85		4470.44	5425.98				16817.85
	Baty Disc Golf Course	9852.94		43.48			9896.42		757.27	6699.55				9896.42
	Mary Maxine Redmond Trust	7422.27		34.55			7456.82		6223.07	5524.39				7456.82
	Pocket Park	11696.48		50.97			11747.46							11747.46
<b>ENTERPRISE FUNDS:</b>														
	Cemetery Perpetual Care	184824.18	90.00	430.81			185444.99		2700.00	182744.99				185444.99
	Charles S Bidwell Book Trust	85280.31		393.56	786.36		84887.51		1241.45	83646.06				84887.51
	Iona Mary Baker Trust	38115.16		178.20	46.74		38244.82		1924.08	37220.54				38244.82
	Water Operating	207468.34	38120.52	975.72	35836.15		210728.43		9194.40	201534.03				210728.43
	Customer Deposits	20055.16	1500.00		665.00		20890.16		19317.60	1572.56				20890.16
	Water Capital Improvements	891594.41	5161.45	2882.85	4917.04		894721.67		532720.77	107402.24				894721.67
	Sewer Operating	2034618.64	101451.15	9156.82	72169.01		2073057.60		699002.60	1379155.00				2073057.60
	Sewer Sinking	53394.77		215.33			53610.10		53610.10					53610.10
	Sewer Capital Improvements	110866.63	5161.46	733.05	19903.00		96858.14		30039.73	66818.41				96858.14
	Sanitation	264070.02	54402.98	964.29	52017.87		267419.42		123417.01	144002.41				267419.42
	Sanitation Capital Improvements	9259.64		25.67			9285.31		9285.31					9285.31
	Yard Waste	46709.66	3703.52	214.30	267.81		50359.67		12767.59	37592.08				50359.67
	Storm Water fund	116108.75	6825.48	497.53	437.64		122994.12		80532.78	42461.34				122994.12
	Self Funded Insurance	0.00					0.00							0.00
<b>AGENCY FUNDS</b>														
	Flex Spending	1504.94	1192.32		896.09		1801.17		1801.17					1801.17
	Enterprise Flex Spending	107.48			107.48		107.48		107.48					107.48
<b>TOTAL OF ALL FUNDS</b>														
		9323810.01	1371426.15	39632.85	28750.00	641945.31	10093223.70	-1050.00	3819331.49	4598770.89	1574071.32	0.00	0.00	10093223.70

City of Monticello  
Bank Reconciliation Report  
For the Month of April 2024

Bank Balance	
General Checking	\$3,973,186.44
Property Tax & Water	\$4,598,770.89
Soldiers Memorial Ckg	\$14,675.00
Earl F Lehmann Trust	\$238.79
Youth/Adult Tournament ckg	\$31,917.91
Citizen's Savings	\$1,527,239.62
Total Bank Balance	\$10,146,028.65
Plus (Minus) Adjustment:	
Bank Charge/Error	_____
Total Adjustment	\$0.00
Plus Outstanding Credit Card Pymt:	
Credit Card Payments	\$450.61
Total Outstanding Credit Card Pymts	\$450.61
Less Outstanding Checks:	
Financial/Payroll	\$54,305.56
Soldiers Memorial	\$0.00
Youth/Adult Tournament	\$0.00
Total Outstanding Checks	\$54,305.56
Plus Investments:	
Time Certificates	\$0.00
Petty Cash	\$1,050.00
Total Investments	\$1,050.00
Treasurer's Balance	\$10,093,223.70

Prepared By: Sally Hinrichsen 5-30-2024  
 Sally Hinrichsen, City Clerk Date

Reviewed by: Russell Farnum 5-30-24  
 Russell Farnum, City Administrator Date

City of Monticello  
Cash On Hand By Bank  
For April 30, 2024

*[Signature]* 5-30-24

Bank	Amount	Interest rate	Maturity date	Length of investment	Purpose
Account type & number					
<b>F &amp; M Bank</b>					
Total by Bank	\$0.00				
<b>Citizens State Bank</b>					
Savings # 6025641	\$238.79	0.100	N/A		Earl F Lehmann Trust
Checking #394486	\$14,675.00		N/A		Soldier Memorial
Savings #6467260	\$1,527,239.62	5.130	N/A		General Savings
Total by Bank	\$1,542,153.41				
<b>Dutrac Credit Union</b>					
Total by Bank	\$0.00				
<b>Fidelity Bank &amp; Trust</b>					
Total by Bank	\$0.00				
<b>Ohnward Bank &amp; Trust</b>					
General Ckg/Sweep #40002008	\$3,973,186.44	5.75	N/A		General Checking
Property Tax & Water #40001992	\$4,598,770.89	5.75	N/A		General Savings
Youth/Adult Tournmt Ckg #618231	\$31,917.91	2.02	N/A		Youth/Adult Tournamt
Total by Bank	\$8,603,875.24				
Total Cash on Hand- All Banks	\$10,146,028.65				
Plus Petty Cash	\$1,050.00				Clerk's Office, Library, Aquatic Center and Berndes Center
Adjust Bank Error	\$0.00				
Plus Outstanding Credit Card Pymt	\$450.61				
Less Outstanding Checks	\$54,305.56				
Treasurer's Balance	\$10,093,223.70				

All of the accounts referenced above are "City" accounts, reported under the City Federal I.D. #. This is an all inclusive list of such accounts, including all Clerk's Office and Departmental Checking Accounts, same being subject to review during the annual City audit. In addition to the above accounts, the following component units, while legally separate entities from the City, are considered by the auditor to be "so intertwined with the City" that they are also subject to review during the City audit.

- Riverside Gardeners, Inc
- Monticello Firefighters Organization, Inc
- Monticello Emergency Medical Team
- Friends of the Monticello Public Library
- Monticello Youth Baseball & Softball Assn
- Friends of the Monticello Park & Rec

**TREASURER'S REPORT**  
**CALENDAR 4/2024, FISCAL 10/2024**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	1,112,114.34	527,341.25	211,242.34	.00	1,428,213.25
003 SOLDIER MEMORIAL FUND	14,403.60	425.00	153.60	.00	14,675.00
005 MONTICELLO BERNDES CENT	19,985.46	4,337.18	9,853.50	.00	14,469.14
006 RECREATIONAL SET-A-SIDE	.00	.00	.00	.00	.00
007 YOUTH/ADULT TOURNAMENTS	26,618.23	5,299.68	.00	.00	31,917.91
008 DARE	6,802.90	23.43	74.00	.00	6,752.33
009 POLICE CANINE UNIT	5,804.51	27.00	.00	.00	5,831.51
010 INSURANCE	56,655.99	259.00	.00	.00	56,914.99
012 TOURNAMENT FUND-GEN CKG	8,509.37	34.31	.00	.00	8,543.68
014 MONTICELLO TREES FOREVE	27,040.80	109.05	.00	.00	27,149.85
015 FIRE	230,038.97	7,844.21	21,401.56	.00	216,481.62
016 AMBULANCE	203,245.61	43,808.45	52,056.26	.00	194,997.80
018 HOTEL/MOTEL TAX	27,582.88	81.23	.00	.00	27,664.11
022 EARL F LEHMANN TRUST	238.79	.00	.00	.00	238.79
023 TRUST FUND/STREET BOND	1,500.00	.00	.00	.00	1,500.00
026 POLICE IMPROVEMENT	7,241.44	5.00	.00	.00	7,246.44
030 LIBRARY IMPROVEMENT	51,743.42	688.86	76.49	.00	52,355.79
041 LIBRARY	62,433.87	14,399.69	22,227.14	.00	54,606.42
042 SPORTS COMPLEX	.00	.00	.00	.00	.00
044 EQUIPMENT SET-A-SIDE	60,980.76	317.22	.00	.00	61,297.98
045 SUPER MAC FUND	17,208.00	71.05	1,754.09	.00	15,524.96
046 AIRPORT	6,581.81	4,012.35	116,560.98	.00	105,966.82-
050 REVOLVING LOAN FUND	45,981.74	205.64	.00	.00	46,187.38
110 ROAD USE	219,470.74	46,330.13	48,608.56	.00	217,192.31
111 ROAD USE SETASIDE	21,557.74	101.87	.00	.00	21,659.61
112 EMPLOYEE BENEFITS	267,434.20	209,752.72	41,517.60	.00	435,669.32
125 TIF -SPECIAL REVENUE	410,420.75	193,058.66	.00	.00	603,479.41
178 TRUST/SLAVKA GEHRET FUN	43,096.40	194.15	740.86	.00	42,549.69
180 POLICE FORFEITURE	4.95	.00	.00	.00	4.95
200 DEBT SERVICE	410,188.24	144,022.83	.00	.00	554,211.07
225 TIF - DEBT	.00	.00	.00	.00	.00
300 ARPA CAPITAL FUND	.00	.00	.00	.00	.00
313 PARK IMPROVEMENT	52,165.83-	385.92	128,622.21-	.00	76,842.30
316 LIB CAPITAL IMPROVEMENT	15,100.24	60.89	.00	.00	15,161.13
319 AMBULANCE IMPROVEMENT	202,001.97	918.18	.00	.00	202,920.15
325 TIF PROJECT	629,022.80	.00	23,692.17-	.00	652,714.97
326 TRUST/CEMETERY IMPROVEM	43,137.27	715.35	.00	.00	43,852.62
328 FAMILY AQUATIC CENTER C	.00	.00	.00	.00	.00
332 CAPITAL IMPROVEMENT	1,012,039.51	795.59	108,800.00	.00	904,035.10
333 MYSBA CAPITAL FUND	.00	.00	.00	.00	.00
336 LOW INCOME HOUSING FUND	16,738.75	79.10	.00	.00	16,817.85
337 MDC FUNDS	.00	.00	.00	.00	.00
338 BATY DISC GOLF COURSE	9,852.94	43.48	.00	.00	9,896.42
339 MARY MAXINE REDMOND TRU	7,422.27	34.55	.00	.00	7,456.82
375 POCKET PARK	11,696.49	50.97	.00	.00	11,747.46
500 TRUST/CEMETERY PERPETUA	184,924.18	520.81	.00	.00	185,444.99
502 C.C. BIDWELL LIBRARY BO	85,280.31	393.56	786.36	.00	84,887.51
503 TRUST/IOMA MARY BAKER	38,115.16	176.20	46.74	.00	38,244.62
600 WATER	207,468.34	39,096.24	35,836.15	.00	210,728.43
601 WATER BOND SINKING	.00	.00	.00	.00	.00
602 CUSTOMER DEPOSITS	20,055.16	1,500.00	665.00	.00	20,890.16
603 WATER IMPROVEMENT	.00	.00	.00	.00	.00
604 WATER CAPITAL IMPROVEME	891,594.41	8,044.30	4,917.04	.00	894,721.67



**TREASURER'S REPORT**  
**CALENDAR 4/2024, FISCAL 10/2024**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
610 SEWER	2,034,618.64	110,607.97	72,169.01	.00	2,073,057.60
611 SEWER RESERVE	.00	.00	.00	.00	.00
612 SEWER SINKING	53,394.77	215.33	.00	.00	53,610.10
613 SEWER CAPITAL IMPROVEME	110,866.63	5,894.51	19,903.00	.00	96,858.14
614 SEWER IMPROVEMENT	.00	.00	.00	.00	.00
670 SANITATION	264,070.02	55,367.27	52,017.87	.00	267,419.42
671 SANITATION CAPITAL IMPR	9,259.64	25.67	.00	.00	9,285.31
675 YARD WASTE SITE	46,709.66	3,917.82	267.81	.00	50,359.67
740 STORM WATER	116,108.75	7,323.01	437.64	.00	122,994.12
820 INTERNAL REV SELF FUNDE	.00	.00	.00	.00	.00
950 FLEX SPENDING FUND	1,504.94	1,192.32	896.09	.00	1,801.17
951 ENTERPRISE FLEX SPENDIN	107.48	.00	.00	.00	107.48
Report Total	9,323,810.01	1,440,109.00	670,695.31	.00	10,093,223.70

**City Council Meeting**  
**Prep. Date:** 06/12/2024  
**Preparer:** Russell Farnum



**Agenda Item:** # 1  
**Agenda Date:** 06/17/2024

*Communication Page*

**Agenda Items Description:** Water Tower Painting Change Order #3

<b><u>Type of Action Requested:</u></b> Resolution					
<b><u>Attachments &amp; Enclosures:</u></b> Resolution	<b><u>Fiscal Impact:</u></b> Budget Line Item: <table border="1"><tr><td> </td></tr></table> Budget Summary: <table border="1"><tr><td> </td></tr></table> Expenditure: <table border="1"><tr><td> </td></tr></table> Revenue: <table border="1"><tr><td> </td></tr></table>				

**Synopsis:** The water tower painting plans included installation of an access ladder for the interior of the tank at the upper hatch. This is not necessary as the primary access is in the lower hatch, and the tower needs to be drained prior to any access to the tower anyway.

The only need for an upper hatch ladder would be in the case of emergency, and anyone accessing the tower from that location would need to have full safety harnesses and lift equipment anyway, making the ladder unnecessary.

Deletion of the ladder for a \$5,000 credit is recommended.

In addition, Snyder and staff are working on the final details of closing out this project. Several items of note and the status are below:

1. There was some minimal damage to an interior room under the water tower, where some errant blasting took the paint off of the wall, we are negotiating a credit and will repair that damage with City staff;
2. The westerly logo location was painted as shown on the plans but is not as visible as we would like. Tank Pros provided an estimate that is excessive in relation to the original price to paint the logo. Snyder is checking if the cost of relocating the logo is reasonable or if another party could re-locate the logo at a more reasonable price. Staff will report back to Council for further discussion on this issue.
3. The lower hatch is leaking, which is not unusual for a hatch of this age after seeing some substantial use over the last 2 months. It is unlikely that it is the fault of Tank Pros, since that hatch hadn't been opened in 15 years. There is a good chance the gasket has some damage or has just perished; or some other fault from age is the culprit. We are going to reach out to Viking about repairing the leaking hatch as they are more local and hopefully can give us a

short timeline to inspect and give an estimate on repairs. If it turns out to be Tank Pros responsibility, we will get it repaired as soon as possible and deduct the repairs from the final payout.

**Recommendation:** Approval of the resolution, deleting of the ladder for a \$5,000 credit, is recommended.

# The City of Monticello, Iowa

## RESOLUTION #

Approving Change Order #1, in the decreased amount of \$5,000.00,  
submitted by Tank Pro, Inc related to the South Water  
Tower Repainting and Maintenance Project

**WHEREAS**, Tank Pro, Inc is contracted with the City to complete the South Water Tower Repainting and Maintenance Project, and

**WHEREAS**, Tank Pro, Inc has submitted Change Order #3 tied to the elimination of the work to install the new ladder from the 30” primary manway on top of the water tower into the water storage tank, with the decrease amount of \$5,000.00, and

**WHEREAS**, The City Engineer has reviewed the proposed Change Order #3, and further recommends that it be approved by the City Council.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve Change Order #3 submitted by Tank Pro, Inc related to the South Water Tower Repainting and Maintenance Project in the decrease amount of \$5,000.00.

**IN THE TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 17<sup>th</sup> day of June, 2024.

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer



June 10<sup>th</sup>, 2024

City of Monticello, IA  
200 E 1st St.  
Monticello, IA 52310

RE: SOUTH WATER TOWER REPAINTING AND MAINTENANCE  
CHANGE ORDER REQUEST #3

Honorable Mayor and Council Members:

Enclosed for your review and approval is Change Order Request #3 for the South Water Tower Repainting and Maintenance project.

This request includes a \$5,000.00 deduction from the contract value to eliminate the work to install the new ladder from the 30" primary manway on top of the water tower into the water storage tank.

This ladder is not needed because the wet portion of the water tower tank can be accessed from the manway located on the lower portion of the bowl after the tower is drained, we recommend approval of Change Order Request #3.

Feel free to contact us to discuss further as needed. Thank you.

Sincerely,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink that reads 'Patrick Williams'.

Patrick Williams  
Project Engineer

cc: Tank Pro Inc.

**CHANGE ORDER NO. 3**

OWNER: City of Monticello

PROJECT: South Water Tower Repainting and Maintenance

S&A PROJECT #: 123.0022

To: Tank Pro Inc  
Contractor  
5500 Watermelon Road  
Address  
Northport, AL 35473  
City, State, Zip

You are directed to make the following changes in this contract:

1. **Description of change to be made:**  
Eliminating the work to install an interior ladder in the 30" primary manway on top of the water tower into the wet section of the water storage tank.

2. **Reason for Change:**  
The ladder is not needed for general inspection and maintenance needs as the wet portion of the water tower tank can be accessed from the manway located on the lower portion of the bowl after the tower is drained.


3. **Settlement for the cost of making the change shall be as follows:**

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
1.	Excluding Ladder from Scope of Work	1	LS	-\$5,000.00	-\$5,000.00
<b>TOTAL</b>					<b>-\$5,000.00</b>

4. **This change order will result in a net change in the contract completion time of days and a net change in the cost of the project of -\$5000.00 divided as follows:**

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$310,351.00	October 11, 2024
Change due to this C.O. (+ or -)	(\$5,000.00)	
Totals including this C.O.:	\$305,351.00	October 11, 2024

The change described herein is understood, and the terms of settlement are hereby agreed to:

Tank Pro Inc  
CONTRACTOR  
By 

DATE: 5/30/24

Snyder & Associates, Inc.  
ENGINEER  
By 

DATE: 6/10/2024

City of Monticello  
OWNER  
By \_\_\_\_\_

DATE: \_\_\_\_\_

**City Council Meeting**  
**Prep. Date:** 06/10/2024  
**Preparer:** Russell Farnum



**Agenda Item:** # 2  
**Agenda Date:** 06/17/2024

*Communication Page*

**Agenda Items Description:** Plat of Lot Combination, Parcel 2024-29

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
Resolution  
Plat

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** In December, 2022, the City approved the Plat of Parcel 2022-87 (Hagen), where an additional 40 feet was being purchased from a neighbor to add to Hagen’s property. This plat for Parcel 2024-29, combines that additional forty feet into the original parcel.

**Background:** Keith Hagen owns the property at 22102 Highway 151, which is outside the City Limits but within the City’s 2-mile extraterritorial jurisdiction.

Hagen’s property ends at the quarter-section line, but the fence is actually nearly 40 feet north of that line. Hagen is purchasing that 40-foot strip from the neighboring land owner, Telleen. This action has no impact upon the future growth or development of the City, and provides for a rational lot line that follows the existing fence.

The plat to purchase that additional 40’ was approved in 2022 with the condition that it be combined with Hagen’s property. Now that Hagen’s are selling their land and are finishing up the abstract work, this must be accomplished to fulfill the conditions on that original plat approval.

**Recommendation:** Approval is recommended.

# The City of Monticello, Iowa

RESOLUTION #

## **Approving Plat of Survey to Parcel 2024-29 for Property at 22102 Highway 151**

**WHEREAS,** The Plat of Survey to Parcel 2024-29 for property at 22102 Highway 151 has been presented to the City Council for approval, same being located within the two-mile jurisdiction of the City limits of the City of Monticello, and

**WHEREAS,** The Plat was created to add land to the existing lot and moves the lot line north nearly 40 feet north to the fence line, which is being purchased from the neighbor, and

**WHEREAS,** The City Planning and Zoning Board has reviewed the Plat of Survey and recommends that it be approved, and

**WHEREAS,** The City Council finds that the Plat of Survey for property at 22102 Highway 151 should be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the Plat of Survey for property at 22102 Highway 151.

**IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Great Seal of the City of Monticello, Iowa to be affixed hereto.  
Done this 17<sup>th</sup> day of June, 2024.

---

Wayne Peach, Mayor

Attest:

---

Sally Hinrichsen, City Clerk/Treasurer



INDEX LEGEND

LOCATION: NE1/4 SE1/4 & THE S1/2 OF THE SE1/4  
ALL IN SECTION 14, T86N, R3W

PROPRIETORS: KEITH L. AND CAROL N. HAGEN, TRUSTEES OF THE  
HAGEN FAMILY REVOCABLE TRUST

REQUESTOR: KEITH HAGEN SURVEYOR: BILL BURGER

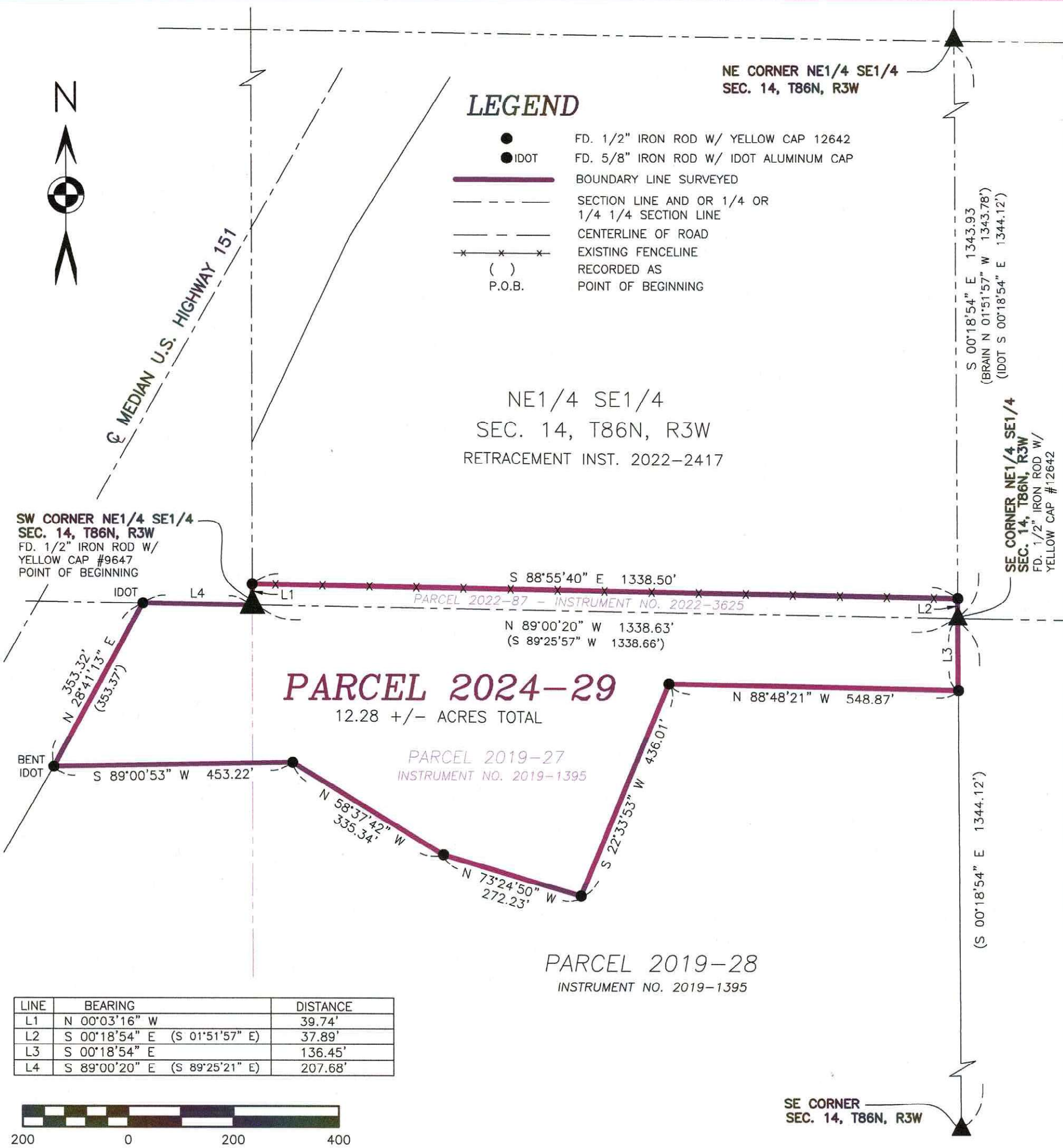
SURVEYOR COMPANY: WM. BURGER LANDSURVEYORS

BILL BURGER, 510 3RD STREET WEST COURT,  
RETURN TO: WORTHINGTON, IA 52078 (563) 855-2028

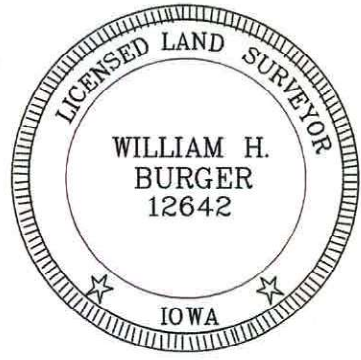
PREPARED BY BILL BURGER 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

PLAT OF SURVEY

**PARCEL 2024-29** COMPRISED OF PARCEL 2022-87 AND COMPRISED OF  
PARCEL 2019-27, ALL IN SECTION FOURTEEN (14), TOWNSHIP EIGHTY-SIX NORTH (T86N), RANGE THREE  
WEST (R3W) OF THE FIFTH PRINCIPAL MERIDIAN JONES COUNTY, IOWA



LINE	BEARING	DISTANCE
L1	N 00°03'16" W	39.74'
L2	S 00°18'54" E (S 01°51'57" E)	37.89'
L3	S 00°18'54" E	136.45'
L4	S 89°00'20" E (S 89°25'21" E)	207.68'



DATE OF SURVEY: 11/30/2022 SCALE: 1" = 200' SHEET 1 OF 3

PROPRIETORS: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

*William H. Burger* 5/29/24  
WILLIAM H. BURGER #12642 DATE

**Wm. Burger**  
**LandSurveyor**  
510 3rd Street West Court  
Worthington, Iowa 52078



**LEGAL DESCRIPTION**

**PARCEL 2024-29** – Comprised of Parcel 2022-87 and comprised of Parcel 2019-27, all in Section Fourteen (14), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa; containing a total of 12.28 acres more or less, **subject to easements, reservations, restrictions, and rights of way of record and not of record** and more particularly described by metes and bounds as follows:

**BEGINNING** at the Southwest corner of the Northeast Quarter (NE1/4) of the Southeast Quarter (SE1/4) of Section Fourteen (14), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian, Jones County, Iowa;

**Thence** North 00°-03'-16" West 39.74 feet along the West line and to the Northwest corner of Parcel 2022-87 as recorded in Instrument Number 2022-3625 in the Office of the Jones County Recorder;

**Thence** South 88°-55'-40" East 1338.50 feet along the North line and to the Northeast corner of said Parcel 2022-87;

**Thence** South 00°-18'-54" East 37.89 feet along the East line and to the Southeast corner of said Parcel 2022-87, corner also being the Southeast corner of the Northeast Quarter (NE1/4) of the Southeast Quarter (SE1/4) of said Section Fourteen (14);

**Thence** South 00°-18'-54" East 136.45 feet along the East line and to the Southeast corner of Parcel 2019-27 as recorded in Instrument Number 2019-1395 in the Office of the Jones County Recorder;

**Thence** North 88°-48'-21" West 548.87 feet along a Southerly line and to a Southerly corner of said Parcel 2019-27;

**Thence** South 22°-33'-53" West 436.01 feet along a Southerly line and to a Southerly corner of said Parcel 2019-27;

**Thence** North 73°-24'-50" West 272.23 feet along a Southerly line and to a Southerly corner of said Parcel 2019-27;

**Thence** North 58°-37'-42" West 335.34 feet along a Southerly line and to a Southerly corner of said Parcel 2019-27;

**Thence** South 89°-00'-53" West 453.22 feet along a Southerly line and to the Southwesterly corner of said Parcel 2019-27;

**Thence** North 28°-41'-13" East 353.32 feet along the Westerly line and to a Northwesterly corner of said Parcel 2019-27;

**Thence** South 89°-00'-20" East 207.68 feet along the North line of said Parcel 2019-27 to the **POINT OF BEGINNING**, containing a total of 12.28 acres more or less, **subject to easements, reservations, restrictions, and rights of way of record and not of record.**

The East line of the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section Fourteen (14), Township Eighty-six North (T86N), Range Three West (R3W) of the Fifth Principal Meridian of Jones County, Iowa, also being the East line of Parcel 2019-27 as recorded in Instrument Number 2019-1395 is assumed to bear South 00°-18'-54" East.

	<p><b><u>SURVEYORS CERTIFICATE</u></b></p> <p>I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa;</p> <p>My license renewal date is December 31, 2024</p> <p><i>William H. Burger</i> 5/29/24 William H. Burger Date Reg. No. 12642 Sheet No. 2 covered by this seal</p>
---	---

**City Council Meeting**  
**Prep. Date:** 06/12/2024  
**Preparer:** Russell Farnum



**Agenda Item:** # 3  
**Agenda Date:** 06/17/2024

*Communication Page*

**Agenda Items Description:** Accept Easement 205 Chestnut Street (Jacobs)

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
Resolution

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** Attached is the easement agreement provided to and signed by Mike and Jacqueline Jacobs for property on Chestnut Street. This will allow the City to do the Chestnut Street improvements at this property, which include re-grading the yard and building a retaining wall to make up for the grade changes. This work is already included in the contract with Eastern Iowa Excavators and in addition, the retaining wall construction through All American Lawn and Landscape (Kyle Stadtmueller) that was previously approved by Council.

The agreement includes the right to build the retaining wall on the private side of the property, which will then become the obligation of the property owner to maintain. The easement also guarantees the trees will be replaced if they die for a period of 2 years after construction.

The Council should approve the agreement and authorize the Mayor and Clerk to sign it. It will then be recorded.

**Recommendation:** Approval of the resolution is recommended.

# THE CITY OF MONTICELLO, IOWA

## RESOLUTION #

To accept /approve Easement with Michael and Jacqueline Jacobs  
for the 2024 N. Chestnut Street Reconstruction Project

**WHEREAS,** The City of Monticello has hired a contractor to reconstruct N. Chestnut Street and has also determined it appropriate to excavate a portion of the yard and construct a retaining wall in that area, bringing about the need for easements, and

**WHEREAS,** The necessary easement has been negotiated, with Michael and Jacqueline Jacobs, said easement being attached hereto and incorporated within this Resolution as if the same had been set forth fully, verbatim, herein, and

**WHEREAS,** The Council finds that the easement as proposed is agreeable and in the best interests of the City, is a necessary component of this project, and should therefore be approved, and

**NOW THEREFORE BE IT RESOLVED** by the City of Monticello, does hereby direct approve the Easement entered into by the City of Monticello and Michael and Jacqueline Jacobs.

**IN TESTIMONY WHEREOF,** I have hereunto  
subscribed my name and caused the Great Seal for the City  
of Monticello, Iowa to be affixed. Done this 17<sup>th</sup> day of  
June, 2024.

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

Prepared by: Douglas D. Herman  
Lynch Dallas, PC  
PO Box 2457  
Cedar Rapids, Iowa 52406  
Telephone: 319-200-3717  
Facsimile: 319-365-9512

Return Address:  
City of Monticello, Iowa  
200 E. 1<sup>st</sup> Street  
Monticello, Iowa 52310

**TEMPORARY CONSTRUCTION EASEMENT AGREEMENT  
&  
Agreement Regarding Project Retaining Wall Improvement**

**KNOW ALL BY THESE PRESENTS:**

That Jacobs Family Trust, by and through Michael M. Jacobs and Jacqueline M. Jacobs (Trustees) (“Grantors”) in consideration of the sum of One Dollar (\$1.00) and other valuable consideration in hand paid by the City of Monticello, Iowa (“City”) upon final approval and acceptance of this Agreement, do hereby convey unto the City, a Temporary Construction Easement (“Easement”), and rights to install a Retaining Wall Improvement, across the following described real estate:

**The portion of Lots 400 & 401, along with the East 22' of Lots 402 & 403, in Railroad Addition, and all of the adjacent vacated alley, located in the S.E. ¼ of the S.E. ¼ of Section 14, City of Monticello, Jones County, IA, located between the front wall of the primary dwelling and right-of-way of Chestnut and Second Streets;**

and commonly known as

the front yards of 205 N. Chestnut Street (“Property”)

The Easement is granted unto the City for the purpose of the construction, installation and maintenance of the following described public improvement:

2024 N. Chestnut Street Reconstruction Project (“Project”)

Grantors agree that by this Easement, the City, its’ contractors, agents and/or assigns shall have the right to enter upon Property as shall be necessary to construct, reconstruct, inspect, repair, operate and maintain and service any and all of said improvements and all appurtenances thereto associated with the Project, together with the right to use and operate said improvements as deemed necessary, including but not limited to:

1. Removal of the private sidewalk located diagonally between the home and the intersection of 2nd and Chestnut, and replacement of one section of the sidewalk near the home at the intersection of the other two private walks parallel to the exterior walls of the home;
2. Installation of a retaining wall on the Property near the right-of-way;
3. Re-filling and re-seeding the front yard where the private sidewalk was removed, to match the existing lawn level and if necessary, slope gently from the existing grade to the retaining wall.

City agrees, prior to the termination of this Easement, to restore Property to a satisfactory condition after any disturbance of Property during Project, to substantially the same condition as prior to said disturbance.



City agrees to take efforts to minimize disruption to the Grantors, Grantors' tenants, and Grantors' Property during the term of this Easement Agreement.

City agrees to hold harmless and indemnify Grantor from any and all damages, including attorney fees arising from the use of the Easement by City, its contractors, agents, and/or assigns.

City agrees to replace any of the trees in the parkway of Chestnut Street with trees of similar size and species, not to exceed six-inch caliper, if the trees die (or show significant indications of dying) within two years of the construction. This provision shall survive the expiration of this Temporary Construction Easement. The City shall have no obligation to replace any right of way trees subject to this provision more than once.

Grantors acknowledge and agree that the retaining wall to be installed as part of the Project ("Project Retaining Wall Improvement") on the Property, shall upon project completion, be owned by Grantors, to be maintained, repaired, and replaced as appropriate in perpetuity, by Grantors, their assigns, and/or successors in interest. This provision shall survive the termination of all other obligations of the Parties under this Agreement.

Grantors hereby covenant with City that Grantors hold said real estate by title in Trust and that Grantors, as Trustees, have good and lawful authority to grant this Easement.

This Easement will expire upon completion and acceptance of the Project by the City and not later than October 31, 2024, but for those provisions specifically noted herein to survive expiration of the easement.

Subscribed and sworn to by the undersigned on this 5<sup>th</sup> day of June, 2024.

Grantors, as Trustees

Michael M. Jacobs  
Michael M. Jacobs

Jacqueline M. Jacobs  
Jacqueline M. Jacobs

STATE OF IOWA )

) §

COUNTY OF JONES )

On this 5<sup>th</sup> day of JUNE, 2024, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Michael M. Jacobs and Jacqueline M. Jacobs, to me known to be the identical persons named in and who executed the foregoing instrument, and acknowledged that they executed the instrument as an expression of their voluntary act and deed.



Cheryl M. Clark

Notary Public in and for the State of Iowa

City of Monticello, Iowa

Attest:

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk



June 13, 2024

Mayor and City Council  
City of Monticello  
200 East 1<sup>st</sup> Street  
Monticello, IA 52310

RE: CONTRACTOR'S APPLICATION FOR PAYMENT #2 - WASTEWATER  
TREATMENT PLANT IMPROVEMENTS – BILL BRUCE BUILDERS, INC

Dear Mayor and City Council:

Enclosed for your review and approval is the Contractor's Application for Payment #2 for work completed on the Wastewater Treatment Plant Improvement Project.

Application for Payment includes costs associated with general conditions, submittals, stored electrical material, concrete reinforcing for foundations, grading and excavating for the biosolids building, water main installation and beginning of the sheeting and shoring associated with change request #1.

I have reviewed the application for payment and find it in agreement with the work completed to date. I, therefore, recommend approval of the Application for Payment #1 in the amount of **\$524,564.29** to Bill Bruce Builders, Inc.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Nick Eisenbacher', with a horizontal line extending to the right.

Nick Eisenbacher, P.E.  
Project Engineer

Enclosure: Bill Bruce Builders, Inc Contractor's Application for Payment #2

cc: Karen Howe & David Kull, USDA Rural Development; Russ Farnum and Jim Tjaden City of Monticello

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Monticello</u>	<b>Owner's Project No.:</b> <u>120.1109.08</u>
<b>Engineer:</b> <u>Snyder &amp; Associates, Inc.</u>	<b>Engineer's Project No.:</b> <u>120.1109.08</u>
<b>Contractor:</b> <u>Bill Bruce Builders, Inc.</u>	<b>Contractor's Project No.:</b> <u>20231024</u>
<b>Project:</b> <u>Wastewater Treatment Plant (WWTP) Improvements</u>	
<b>Contract:</b> <u>Wastewater Treatment Plant Improvements</u>	
<b>Application No.:</b> <u>2</u>	<b>Application Date:</b> <u>5/31/2024</u>
<b>Application Period:</b> From <u>4/20/2024</u>	to <u>5/31/2024</u>

1. Original Contract Price	\$ 23,448,000.00 -
2. Net change by Change Orders	\$ 763,990.30 -
3. Current Contract Price (Line 1 + Line 2)	\$ 24,211,990.30 -
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,396,339.98 -
5. Retainage	
a. <u>5%</u> X <u>\$ 1,170,842.24-</u> Work Completed	\$ 58,542.11-
b. <u>5%</u> X <u>\$ 225,497.74-</u> Stored Materials	\$ 11,274.89
c. Total Retainage (Line 5.a + Line 5.b)	\$ 69,817.00 -
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,326,522.98 -
7. Less previous payments (Line 6 from prior application)	801,958.69
8. Amount due this application	\$ 524,564.29-
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 22,885,467.32 -

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Bill Bruce Builders, Inc.

**Signature:**  **Date:** 6/13/2024

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>6/13/2024</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____



**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

Owner: City of Monticello  
 Engineer: Snyder & Associates, Inc.  
 Contractor: Bill Bruce Builders, Inc.  
 Project: Wastewater Treatment Plant (WWTP) Improvements  
 Contract: Wastewater Treatment Plant Improvements

Owner's Project No: 120.1109.08  
 Engineer's Project No: 120.1109.08  
 Contractor's Project No: 20231024

Application No.: 2 From 4/20/2024 to 5/31/2024 Application Date: 05/31/24

A ITEM #	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED & STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
			Original Contract					
1	Insurance - Bond	175,724.00	175,724.00			175,724.00	100%	0.00
2	Insurance - Builders Risk	36,000.00	36,000.00			36,000.00	100%	0.00
3	Insurance - General Liability	135,000.00	135,000.00			135,000.00	100%	0.00
4	Preconstruction	12,000.00	12,000.00			12,000.00	100%	0.00
5	General Conditions - 36 Months	2,002,468.00	55,624.11	55,624.11		111,248.22	6%	1,891,219.78
6	Submittals	50,000.00	12,500.00	25,000.00		37,500.00	75%	12,500.00
7	Concrete Reinforcing	1,207,086.00		53,994.00		53,994.00	4%	1,153,092.00
8	Cast-In-Place Concrete	950,000.00				0.00	0%	950,000.00
9	Rebar Labor	1,000,000.00				0.00	0%	1,000,000.00
10	Concrete - Aeromod	1,610,500.00				0.00	0%	1,610,500.00
11	Concrete - BioSolids	927,500.00				0.00	0%	927,500.00
12	Concrete - Generator	12,800.00				0.00	0%	12,800.00
13	Concrete - Controls & UV Building	260,000.00				0.00	0%	260,000.00
14	Concrete - Truck Dump Oil Sand Interceptor	30,000.00				0.00	0%	30,000.00
15	Concrete Paving	130,000.00				0.00	0%	130,000.00
16	Mobilization	300,000.00				0.00	0%	300,000.00
17	Placement on Project	179,200.00				0.00	0%	179,200.00
18	Digging for Electrical/Concrete around pipes	100,000.00				0.00	0%	100,000.00
19	Sluice Gates/Slides Gates Install	50,000.00				0.00	0%	50,000.00
20	Liquid Process Pipe Install	50,000.00				0.00	0%	50,000.00
21	Shaftless Screw Conveyor - Labor	20,000.00				0.00	0%	20,000.00
22	Secondary Containment Scale - Labor	10,000.00				0.00	0%	10,000.00
23	Ploymer Blending and Feed Equipment - Labor	10,000.00				0.00	0%	10,000.00
24	Rotary Press System - Labor	20,000.00				0.00	0%	20,000.00
25	Precast Structural Concrete - Engineering	24,000.00	24,000.00			24,000.00	100%	0.00
26	Precast Structural Concrete - Wall Panels	368,127.00			130,359.00	130,359.00	35%	237,768.00
27	Precast Structural Concrete - 10" Hollowcore	96,927.00				0.00	0%	96,927.00
28	Precast Structural Concrete - 8" Hollowcore	28,760.00			28,760.00	28,760.00	100%	0.00
29	Precast Structural Concrete - Trucking	16,320.00				0.00	0%	16,320.00
30	Precast Structural Concrete - Wash	14,100.00				0.00	0%	14,100.00
31	Precast Struectral Concrete - Caulking & Grouting	45,500.00				0.00	0%	45,500.00
32	Precast & Steel Erection	199,400.00				0.00	0%	199,400.00
33	Masonry	150,000.00				0.00	0%	150,000.00
34	Structural Steel Fabrication	199,750.00				0.00	0%	199,750.00
35	Rough Carpentry - Labor	66,000.00				0.00	0%	66,000.00
36	Demolition of Metal Panels	12,800.00				0.00	0%	12,800.00
37	Metal Panel Install	45,980.00				0.00	0%	45,980.00
38	EPDM Roofing	192,400.00				0.00	0%	192,400.00
39	Sectional Doors	76,462.00				0.00	0%	76,462.00
40	FRP Aluminum Hybrid Doors	77,155.00				0.00	0%	77,155.00
41	Aluminum Framed Entrances and Storefronts	30,090.00				0.00	0%	30,090.00
42	Painting	124,931.00				0.00	0%	124,931.00
43	Specialties	8,030.00				0.00	0%	8,030.00
44	Lab Equipment - End Loader	179,000.00				0.00	0%	179,000.00
45	Lab Equipment - Hotsy Pressure Washer	7,800.00				0.00	0%	7,800.00

46	Refrigerated Composite Sampler	27,500.00				0.00	0%	27,500.00
47	Plumbing / HVAC	499,980.00				0.00	0%	499,980.00
48	Electrical - General Conditions (temp pwer, submittals & Mob)	144,025.00		21,603.75		21,603.75	15%	122,421.25
49	Electrical - Service Equipment	675,000.00			66,378.74	66,378.74	10%	608,621.26
50	Electrical - Site Work	310,613.00				0.00	0%	310,613.00
51	Electrical - Building Power and Equipment	310,612.00				0.00	0%	310,612.00
52	Lagoon Sludge Removal	93,900.00				0.00	0%	93,900.00
53	SWPPP Installation	43,795.00	1,344.20			1,344.20	3%	42,450.80
54	SWPPP Inspections	14,600.00	2,000.00	700.00		2,700.00	18%	11,900.00
55	Retaining Walls	43,207.00				0.00	0%	43,207.00
56	MOBILIZATION	219,649.00	21,964.89	21,964.89		43,929.78	20%	175,719.22
57	TOPSOIL STRIP SALVAGE SPREAD	58,971.00	5,710.00			5,710.00	10%	53,261.00
58	SITE GRADING	148,842.00	3,492.00	3,492.00		6,984.00	5%	141,858.00
59	ROCK SURFACING AND SUBBASE	62,214.00				0.00	0%	62,214.00
60	WATER MAIN AND SERVICES	322,021.00	115,869.48	13,702.50		129,571.98	40%	192,449.02
61	PRV VALVE VAULT	61,312.00				0.00	0%	61,312.00
62	4" SANITARY FORCE MAIN	34,589.00				0.00	0%	34,589.00
63	8" SANITARY GRAVITY MAIN	72,519.00				0.00	0%	72,519.00
64	10" SANITARY FORCE MAIN	19,920.00				0.00	0%	19,920.00
65	16" SANITARY GRAVITY MAIN	21,984.00				0.00	0%	21,984.00
66	18" SANITARY GRAVITY MAIN	128,356.00				0.00	0%	128,356.00
67	SANITARY MANHOLES	254,293.00				0.00	0%	254,293.00
68	MH-11 DIGESTED SLUDGE PS & VV	94,292.00				0.00	0%	94,292.00
69	EFFLUENT PS & VV	424,757.00				0.00	0%	424,757.00
70	BYPASS PUMPING	145,830.00				0.00	0%	145,830.00
71	STORM SEWER AND DRAIN TILE	59,390.00				0.00	0%	59,390.00
72	TRUCK DUMP TANK & SANITARY	52,864.00				0.00	0%	52,864.00
73	STRUCTURE EXCAVATION	334,347.00	11,010.00	5,505.00		16,515.00	5%	317,832.00
74	STRUCTURE BACKFILL	283,748.00				0.00	0%	283,748.00
75	STRUCTURE SUBBASE	204,903.00				0.00	0%	204,903.00
76	DEMO	304,279.00	5,878.57			5,878.57	2%	298,400.43
77	DEWATERING	164,411.00				0.00	0%	164,411.00
78	Wall Mounted Walkways - Install	34,000.00				0.00	0%	34,000.00
79	Stop Logs / Stainless Steel Sluices Gates & Slide Gates	94,800.00				0.00	0%	94,800.00
80	Split-Clarator Secondary Clarifier	688,417.00				0.00	0%	688,417.00
81	Wall Mounted Aerators	371,879.00				0.00	0%	371,879.00
82	Sludge Management	10,959.00				0.00	0%	10,959.00
83	Plant Process Controls	123,612.00				0.00	0%	123,612.00
84	Wall mounted Walkways	308,612.00				0.00	0%	308,612.00
85	Actuagted Valves	93,971.00				0.00	0%	93,971.00
86	Sluice Gates & Hand Lift Stop Plates	21,206.00				0.00	0%	21,206.00
87	Aeration Blower and Controls	649,681.00				0.00	0%	649,681.00
88	Probe Module & Sensor Probes	19,213.00				0.00	0%	19,213.00
89	Clarifier Algae Control	20,857.00				0.00	0%	20,857.00
90	Bio-P Selector Tank Mixing	65,643.00				0.00	0%	65,643.00
91	Installation Materials and Spare Parts	91,750.00				0.00	0%	91,750.00
92	Manufacturer's Services	14,500.00				0.00	0%	14,500.00
93	Freight	14,400.00				0.00	0%	14,400.00
94	Variable Frequency Motor Controllers / Controls / Submersible Pumps	1,514,000.00				0.00	0%	1,514,000.00
95	Fabricated Stainless Steel - Labor	100,750.00				0.00	0%	100,750.00
96	Fabricated Stainless Steel - Materials	170,000.00				0.00	0%	170,000.00
97	Ultraviolet Disinfection Equipment - Placement for Fabrication	45,897.00				0.00	0%	45,897.00
98	Ultraviolet Disinfection Equipment - Submittals	45,897.00		45,897.00		45,897.00	100%	0.00
99	Ultraviolet Disinfection Equipment - Delivered to Job Site	45,897.00				0.00	0%	45,897.00
100	Ultraviolet Disinfection Equipment - Start-Up	15,299.00				0.00	0%	15,299.00
101	Girt Classifying & Washer	104,099.00				0.00	0%	104,099.00
102	Cheemical Containments & Seales / Polymer Blending & Feed Equipment Chemical Feed / Shaftless Screw Conveyor	280,527.00				0.00	0%	280,527.00
103	Liquid Process Piping - Man Holes, Valves, and Piping	190,648.00				0.00	0%	190,648.00
104	Fournier - Rotary Press Submittals	75,220.95		75,220.95		75,220.95	100%	0.00
104.1	Fournier - Rotary Press	426,252.05				0.00	0%	426,252.05
105	Utility Materials - Piping, valves, vaults	931,480.00	66,930.79			66,930.79	7%	864,549.21
<b>Orginal Contract Totals</b>		<b>\$ 23,448,000.00</b>	<b>\$ 685,048.04</b>	<b>\$ 322,704.20</b>	<b>\$ 225,497.74</b>	<b>\$ 1,233,249.98</b>	<b>\$ 0.05</b>	<b>\$ 22,214,750.02</b>

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

Owner: City of Monticello  
 Engineer: Snyder & Associates, Inc.  
 Contractor: Bill Bruce Builders, Inc.  
 Project: Wastewater Treatment Plant (WWTP) Improvements  
 Contract: Wastewater Treatment Plant Improvements

Owner's Project No: 120.1109.08  
 Engineer's Project No: 120.1109.08  
 Contractor's Project No: 20231024

Application No.: 1 Application Period: From 4/20/2024 to 5/31/2024 Application Date: 05/31/24

A ITEM #	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED & STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
			<b>Change Orders</b>					
1	Unsuitable Soils	763,990.30		163,090.00		163,090.00	21%	600,900.30
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
						0.00	#DIV/0!	0.00
<b>Change Order Totals</b>		\$ 763,990.30	\$ -	\$ 163,090.00	\$ -	\$ 163,090.00	\$ 0.21	\$ 600,900.30

Original Contract and Change Orders								
<b>Project Totals</b>		\$ 24,211,990.30	\$ 685,048.04	\$ 485,794.20	\$ 225,497.74	\$ 1,396,339.98		\$ 22,815,650.32

**Stored Materials Summary**

**Contractor's Application for Payment**

Owner: City of Monticello  
 Engineer: Snyder & Associates, Inc.  
 Contractor: Bill Bruce Builders, Inc.  
 Project: Wastewater Treatment Plant (WWTP) Improvements  
 Contract: Wastewater Treatment Plant Improvements

Owner's Project No: 120.1109.08  
 Engineer's Project No: 120.1109.08  
 Contractor's Project No: 20231024

Application No.: 1 Application Period: From 4/20/2024 to 5/31/2024

Application Date: 05/31/24

A ITEM NO. LUMP SUM TAB	B SUPPLIER INVOICE NO.	C SUBMITTAL NO. (WITH SPECIFICATION SECTION NO)	D DESCRIPTON OF MATERIALS OR EQUIPMENT STORED	E STORAGE LOCATION	F APPLICATION NO NO. WHEN MATERIALS PLACED IN STORAGE	G MATERIALS STORED			J INCORPOATED IN WORK			M MATERIALS REMAINING IN STORAGE (I-L) (\$)
						H PREVIOUS AMOUNT STORED (\$)	I AMOUNT STORED THIS PERIOD (\$)	K AMOUNT STORED TO DATE (G+H) (\$)	L AMOUNT PREVIOUSLY INCORPORATED IN THE WORK (\$)	M AMOUNT INCORPORATED IN THE WORK THIS PERIOD (\$)	N TOTAL AMOUNT INCORPOATED IN THE WORK (J+M) (\$)	
26	Pay App #1		Wall Panels	Advanced Precast	1	130,359.00		130,359.00			0.00	130,359.00
28	Pay App #2		8" Hollowcore	Advanced Precast	1	28,760.00		28,760.00			0.00	28,760.00
49	Pay App #1		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	40,500.00		40,500.00			0.00	40,500.00
49	Pay App #2		Service Equipment - Electrical Distribution Storage	Westphal & Company	2	25,878.74		25,878.74			0.00	25,878.74
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
								0.00			0.00	0.00
<b>Totals</b>						\$ 225,497.74	\$ -	\$ 225,497.74	\$ -	\$ -	\$ -	\$ 225,497.74

# The City of Monticello, Iowa

## RESOLUTION #

### **Approving Pay Request #2 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$524,564.29**

**WHEREAS**, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

**WHEREAS**, Bill Bruce Builders, Inc. contracted with the City for the construction of public improvements described in general, as construction of the Wastewater Treatment Facility Improvements Project, and

**WHEREAS**, Bill Bruce Builders, Inc. has submitted their second pay request in the amount of \$524,564.29 which has been reduced by the contractually agreed upon 5% retainer, and

**WHEREAS**, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve the second pay request from Bill Bruce Builders, Inc., in the amount of \$524,564.29, same reflecting the maintenance of a 5% retainer in the current amount of \$69,817.00.

**IN THE TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 17<sup>th</sup> day of June 2024.

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

**City Council Meeting**  
**Prep. Date:** 06/12/2024  
**Preparer:** Russell Farnum



**Agenda Item:** # 5  
**Agenda Date:** 06/17/2024

*Communication Page*

**Agenda Items Description:** Resolution Approving Ambulance Tier Agreements and Authorizing Ambulance Director to Execute

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
Resolution

<b><u>Fiscal Impact:</u></b>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** The Ambulance Service provides mutual aid and backup Life Support and Advanced Life Support services to other Ambulance Services and EMS in our area. These services are provided through Mutual Aid Agreements, which have been common throughout Emergency Services for quite some time.

Tier Agreements are similar, but provide for direct staffing services during a response. For example, if an incident in Hopkinton and they did not have a paramedic available, one of our paramedics could provide Advanced Life Support service while Hopkinton continues to transport the patient.

Having a formal backup agreement through the attached template Tier Agreement allows the Monticello Ambulance Service to bill for the services provided to these other agencies, and vice-versa. It also formally calls out the protocols, insurance, and other technical agreements of this arrangement.

The agreements are advantageous to the Monticello Ambulance as we obtain mutual aid and backup support from the cooperating agencies. They, in turn, get the same benefits from us.

Monticello is currently working with Anamosa, Hopkinton, Olin and Midland to put these agreements in place. The attached Resolution approves the Agreement and allows the Ambulance Director to execute the agreement(s) with the various parties on behalf of the Monticello Ambulance Service.

**Recommendation:** Approval of the resolution is recommended.

# The City of Monticello, Iowa

## RESOLUTION #

### Approving Ambulance Tier Agreements and Authorizing Ambulance Director to Execute

**WHEREAS**, The City of Monticello, Iowa is an incorporated City within Jones County, Iowa; and

**WHEREAS**, The Monticello Ambulance Service provides mutual aid and backup Life Support and Advanced Life Support services to other Ambulance Services and EMS in our area, and

**WHEREAS**, The City of Monticello finds the agreements are advantageous to the Monticello Ambulance as we obtain mutual aid and backup support from the cooperating agencies.

**NOW THEREFORE, BE IT RESOLVED** that the City of Monticello, Iowa does hereby authorize the Ambulance Director to execute the agreement(s) with the various parties on behalf of the Monticello Ambulance Service.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 17th day of June, 2024

---

Wayne Peach, Mayor

*Attest:*

---

Sally Hinrichsen, City Clerk/Treasurer

# Tier Agreement

## EMERGENCY MEDICAL SERVICE ADVANCED LIFE SUPPORT ASSISTANCE AGREEMENT

The parties MONTICELLO AMBULANCE SERVICE and **BLANK**, agree to assist each other by providing advanced life support services when available and when requested by the other party. This service will here after be referred to as a PARAMEDIC TIER or INTERCEPT.

IT IS AGREED by the parties, that:

1. Either party may call for assistance from the other party at any time day or night.
2. The party which has been requested to provide advanced life support services has the right to refuse to respond if unavailable or if by responding they would leave their response area unprotected.
3. Charges for providing the advanced level care shall be paid by the ambulance service requesting said service and shall be \$150.00 per occurrence.
4. When a paramedic tier response is in progress, all units involved should switch to Jones County EMS to provide a standard channel for communication.
5. Tier should be made at a location that is safe for crew exchange.
6. The paramedic tier ambulance should be equipped and staffed at the highest available level of their certification.
7. Either party may terminate this agreement by giving written notice at least thirty (30) days in advance of the date of termination.
8. Each party shall adhere to the highest standards of emergency medical care and response time.
9. Each party agrees to comply with all applicable laws, regulations, and standards related to ambulance services.
10. Each party shall maintain comprehensive liability insurance covering its operations, employees, and vehicles during the term of this agreement. Proof of insurance shall be provided on request.
11. Each party agrees to keep all information obtained during the term of this agreement confidential and shall not disclose such information to any third party without express written consent of the other party.
12. Each party shall indemnify, defend and hold harmless the other party from and against any and all claims, liabilities, damages, losses and expenses arising out of or in connection with the provision of ambulance services under this agreement.
13. MONTICELLO AMBULANCE SERVICE represents and warrants that neither it nor any of its employees or contractors who provide services to **BLANK** are or have been excluded from participation, debarred, and are not otherwise ineligible to participate in a "Federal Health Care Program" as defined in 42U.S.C Section 1320a-7b(f) or in any other government payment program. MONTICELLO AMBULANCE SERVICE further represents and warrants that neither it nor any of its employees or contractors who provide services to **BLANK** are or ever have been listed on the Office of Foreign Assets Control's (OFAC) Specially Designated Nationals and Blocked Persons List (SDN). If MONTICELLO AMBULANCE SERVICE or MONTICELLO AMBULANCE SERVICE'S employees or contractors should be excluded from participation, disbarred, or become otherwise ineligible to participate in any such program during the term of this agreement, MONTICELLO AMBULANCE SERVICE will immediately remove such employee or contractor from providing services to **BLANK**



# Tier Agreement

## EMERGENCY MEDICAL SERVICE ADVANCED LIFE SUPPORT ASSISTANCE AGREEMENT

and in event later than three (3) days after the occurrence, notify MONTICELLO AMBULANCE SERVICE of the event. In the event **BLANK** has reasonable suspicion any MONTICELLO AMBULANCE SERVICE employee or contractor who provides services to **BLANK** are or have been excluded from participation, disbarred, or otherwise ineligible to participate in a "Federal Health Care Program" or listed on the SDN, MONTICELLO AMBULANCE SERVICE will notify **BLANK** in writing of such suspicion and MONTICELLO AMBULANCE SERVICE agrees to provide **BLANK** satisfactory assurances no such exclusion exists, including but not limited to, proof of exclusion screening within three(3) days of receipt of **BLANK** notice. In the event of exclusion, SDN listing or failure to provide satisfactory assurances as described herein, **BLANK** may immediately terminate this agreement without penalty upon written notice to MONTICELLO AMBULANCE SERVICE and **BLANK** shall receive an equitable refund of funds paid to MONTICELLO AMBULANCE SERVICE. Additionally, notwithstanding anything to the contrary herein, in the event of a breach by MONTICELLO AMBULANCE SERVICE in the terms of this section, MONTICELLO AMBULANCE SERVICE agrees to indemnify **BLANK** for any expenses or liability incurred by MONTICELLO AMBULANCE SERVICES's breach of its obligations under this section.

14. In the event, but only in the event, that 42 U.S.C Section 1320a-7b(f) is applicable to this agreement, each party agrees that until the expiration of four (4) years after the furnishing of products or services under this agreement. each party will make available to the Secretary of the U.S. Department of Health and Human Services, the U.S. Controller General, and their representatives, this agreement and all books, documents, and records necessary to certify the nature and extent of costs of products and services provided hereunder

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates set forth below

**BLANK**

**BLANK**

\_\_\_\_\_

\_\_\_\_\_

**Person**

**PERSON**

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**City Council Meeting**  
**Prep. Date:** 06/12/2024  
**Preparer:** Russell Farnum



**Agenda Item:** # 6  
**Agenda Date:** 06/17/2024

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**Agenda Items Description:** Non-Hourly Staff Raises

**Type of Action Requested:** Resolution

**Attachments & Enclosures:**  
 Resolution

**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Synopsis:** There has been much discussion on staff wages for non-hourly employees. The evaluations are completed.

Council should take action on the raises prior to July 1. The attached resolution does not include myself, nor the Ambulance Director, as requested by Council. My raise can be settled in a separate discussion and Lori's will be determined in October. Faith, the Library Director, was granted a 5% raise by the Library Board and her evaluation was completed by them with my input.

Based upon the evaluations and staff performance, I recommend 5% raises. For comparison the County decided to budget 4.75% raises for their non-hourly staff. The individual County raises have not yet been decided.

Other options are outlined below:

Salary Options FY25						
Name	Position	Salary	4.5%	4.75%	5%	5.25%
Britt Smith	Police Chief	\$ 87,194	\$ 91,118	\$ 91,336	\$ 91,554	\$ 91,772
Sally Hinrichsen	City Clerk/Treasurer	\$ 77,072	\$ 80,540	\$ 80,733	\$ 80,926	\$ 81,118
Nick Kahler	Public Works Director	\$ 62,854	\$ 65,682	\$ 65,840	\$ 65,997	\$ 66,154
Jacob Oswald	Parks and Rec Director	\$ 62,745	\$ 65,569	\$ 65,725	\$ 65,882	\$ 66,039
Grace DuPuy	Recreation Coordinator	\$ 41,000	\$ 42,845	\$ 42,948	\$ 43,050	\$ 43,153
Jim Tjaden	Water & Sewer Superintendent	\$ 71,020	\$ 74,216	\$ 74,393	\$ 74,571	\$ 74,749

**Recommendation:** Approval of the resolution with 5% raises is recommended.

# The City of Monticello, Iowa

## RESOLUTION #2024-\_\_\_

Adopting FY '25 Salary for the non-hourly employees

**WHEREAS**, Department Heads and several other employees or positions are not covered by multiple-year pay Resolutions and do not have negotiated employment agreements (Police Chief, City Clerk, Public Works Director, Water/Wastewater Director, Park and Rec. Director and Park and Recreation Superintendent), and

**WHEREAS**, Other employees or positions still need salaries set forth annually (City Administrator, Police Chief), and

**WHEREAS**, The City Council has historically approved wage or salary increases for those positions annually, and

**WHEREAS**, The Airport Manager is a “contract” position with the manager being paid an annual stipend by the City with the annual increase normally being based upon the recommendation of the Airport Commission, which met, and recommended a stipend of \$30,000 for FY’25, and

**WHEREAS**, the Council finds that the following positions: Public Works Director, Water/Wastewater Superintendent, City Clerk, Park and Rec. Director, Park and Rec Superintendent and Police Chief should receive a salary as stated below to take effect with the 1<sup>st</sup> pay period including July 1, 2025:

Nick Kahler (Director of Public Works)	\$65,997.00
Sally Hinrichsen (City Clerk)	\$80,926.00
Jacob Oswald (Park and Rec Director)	\$65,882.00
Grace DuPuy (Park and Rec Superintendent)	\$43,050.00
Jim Tjaden (Water/Wastewater Superintendent)	\$74,571.00
Britt Smith (Police Chief)	\$91,554.00

**WHEREAS**, in Resolution 2023-68, the Council granted revisions to the Longevity Pay, which shall apply to all permanent, full-time staff as follows:

### **Longevity Pay:**

- A. Longevity Pay, as outlined in the Employee Handbook, shall herein be modified and apply for all full-time employees, for continuous service to the City, as follows:

- i. At the beginning of the 10th year of employment, employee will receive an additional \$ 0.25 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
  - ii. At the beginning of the 15th year of employment, employee will receive an additional \$ 0.50 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
  - iii. At the beginning of the 20th year of employment, employee will receive an additional \$ 0.75 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
  - iv. At the beginning of the 25<sup>th</sup> year of employment, employee will receive an additional \$1.00 per hour wage increase, in addition to any steps or other adjustments in effect at the time.
- B. Longevity Pay shall be subject to the same payroll deductions that are applied to regular wages.
- C. Longevity Pay shall not be retroactive. It shall be effective as of the date of this Resolution, moving forward, and

**WHEREAS**, in Resolution 2023-68, the Council granted revisions to the City contribution toward health insurance, which shall apply to all permanent, full-time staff as follows:

**City Contributions toward Health Insurance:**

- A. Beginning July 1, 2023, the City shall provide the following contribution toward employee health insurance coverage:
- i. For Single coverage, the City shall pay the full premium;
  - ii. For Single + Spouse, or Single + Dependent coverage, the City shall pay the equivalent of:
    - a) the Single premium, plus
    - b) \$70.00, plus
    - c) \$250.00.
  - iii. For Family coverage, the City shall pay the equivalent of:
    - a) the Single premium, plus
    - b) \$70.00, plus
    - c) \$500.00.
- B. The difference between the City contribution and the cost of the selected health insurance coverage shall be the responsibility of the Employee.
- C. The City has the right to change insurance plans to provide coverage and deductibles similar to, but not necessarily identical to, the coverage outlined in the Employee Handbook, and

**WHEREAS**, all of the above wage increases have been accounted for within the proposed FY '25 Budget,

**NOW THEREFORE BE IT RESOLVED** that the City Council of Monticello, Iowa does hereby approve of the wages and salary increases as set out above, all of said wages and salaries shall be retroactive, if necessary, in order to take effect and be applicable to the first payroll issued during the month of July, 2025.

**IN TESTIMONY WHEREOF**, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 17<sup>th</sup> day of June, 2024.

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Wayne Peach, Mayor

*Attest:*

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Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting  
Prep. Date: 6/13/2024  
Preparer: Sally Hinrichsen



Agenda Item: # 7-16  
Agenda Date: 6/17/2024

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**Agenda Items Description:** Reports

**Type of Action Requested:** Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

**Attachments & Enclosures:**


**Fiscal Impact:**

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

**Reports / Potential Actions:**

- 7. City Engineer
- 8. Mayor
- 9. City Administrator
- 10. City Clerk
- 11. Public Works Director
- 12. Police Chief
- 13. Water/Wastewater Superintendent
- 14. Park and Recreation Director
- 15. Library Director
- 16. Ambulance Director