

City of Monticello, Iowa

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Monticello City Council Meeting June 3, 2024 at 6:00 p.m.
Monticello Renaissance Center, 220 E. 1st Street, Monticello, Iowa

Mayor:	Wayne Peach	Staff:	
City Council:		City Administrator:	Russell Farnum
At Large:	Josh Brenneman	City Clerk/Treas.:	Sally Hinrichsen
At Large:	Scott Brighton	Police Chief:	Britt Smith
At Large:	Jake Ellwood	Library Director:	Faith Brehm
At Large:	Dave Goedken	Public Works Dir.:	Nick Kahler
At Large:	Candy Langerman	Water/Wastewater Sup.:	Jim Tjaden
At Large:	Mary Phelan	Park & Rec Director:	Jacob Oswald
		Ambulance Director:	Lori Lynch
		City Engineer:	Patrick Schwickerath

- **Call to Order – 6:00 P.M.**
- Pledge of Allegiance
- Roll Call
- Agenda Addition/Agenda Approval

Open Forum: If you wish to address the City Council on subjects pertaining to today's meeting agenda please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Individuals are normally limited to speaking for no more than three (3) minutes on a topic and the Open Forum is by rule limited to a total of twenty (20) minutes.

Consent Agenda (These are routine items and will be enacted by one motion without separate discussion unless someone requests an item removed to be considered separately.)

Approval of Council Mtg. Minutes May 20, 2024

Approval of Payroll May 30, 2024

Approval of Bill List

Approval of cigarette permits for Casey's, Fareway, Hy-Vee Dollar Fresh Market, Puff N Stuff, Kardes 151, Kardes Convenience Store, Great Pastimes and Dollar General

Approval of Monticello Golf Club Class C retail alcohol license and owner update

Approval of Monticello Chamber of Commerce Class C retail alcohol license renewal

Approval of Kardes C Store Special Class B retail Native Wine License

Approval of Great Pastimes Class E Retail alcohol license

Resolutions:

1. **Resolution** Approving Pay Request #3 to Tank Pro, Inc., Re: South Water Tower Repainting and Maintenance Project in the amount of \$67,514.60

2. **Resolution** Approving Pay Request #1 to Eastern Iowa Excavating & Concrete, LLC, Re: N. Chestnut Street Reconstruction Project in the amount of \$77,363.25
3. **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello

Motion:

4. **Motion** to approve transfer/sale of Police Department vehicle to Parks and Recreation Department in the amount of \$5,000

Reports / Potential Actions:

5. City Engineer
6. Mayor
7. City Administrator
8. Ambulance Director
9. City Clerk
10. Public Works Director
11. Police Chief
12. Water/Wastewater Superintendent
13. Park and Recreation Director
14. Library Director

Executive Session:

15. **Executive Session** to evaluate the performance of an individual in closed session as requested by that individual pursuant to Iowa Code Section 21.5(1)(i)

Adjournment: Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

Monticello City Council meetings are recorded, by attending and choosing to participate you give your consent to be recorded. If you prefer not to be recorded, you may submit comments in writing.

The meeting will continue to be broadcast on Mediacom (Local Access Channel) and will be accessible via Zoom via the following link.

City of Monticello is inviting you to a scheduled Zoom meeting.

Topic: June 3, 2024 Council Meeting
Time: Jun 3, 2024 06:00 PM Central Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/81566813637>

Meeting ID: 815 6681 3637

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- +1 309 205 3325 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
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Meeting ID: 815 6681 3637

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Regular Council Meeting
May 20, 2024, 6:00 P.M.
Community Media Center

Mayor Wayne Peach called the meeting to order. Council present were: Josh Brenneman, Dave Goedken, Candy Langerman, Scott Brighton and Mary Phelan. Council member Jake Ellwood arrived during the meeting. Also present were City Administrator Russell Farnum, City Clerk Sally Hinrichsen, Library Director Faith Brehm, Water/Wastewater Superintendent Jim Tjaden, and City Engineer Colton Ingles. Police Chief Britt Smith and Jacob Oswald arrived later during the meeting. The public was invited to attend the meeting in person, or to participate in the meeting electronically via “Zoom Meetings” or “Facebook” and were encouraged to communicate from the chat or message.

Goedken moved to approve the agenda, with the correction of Pay Request # 1 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$801,958.69. Langerman seconded, roll call was unanimous.

Brighton moved to approve the consent agenda; Phelan seconded. Roll call was unanimous.

Mayor opened the public hearing on proposed Fiscal Year 2023/2024 budget amendment. No public comments were received. Mayor closed the hearing. Phelan questioned the diving board and airport expense amendments. Phelan moved to approve Resolution #2024-82 Approving the City’s Proposed Amendment #2 to the Fiscal Year 2023-2024 Budget, Brighton seconded. Roll call was unanimous.

Brighton moved to approve Resolution #2024-83 Approving Pay Request #2 to Tank Pro, Inc., Re: South Water Tower Repainting and Maintenance Project in the amount of \$129,630.35. Goedken seconded. Roll call was unanimous.

Brenneman moved to approve Resolution #2024-84 Approving Pay Request #1 to Bill Bruce Builders, Inc., Re: Wastewater Treatment Plant Improvement Project in the amount of \$801,958.69. Goedken seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2024-85 Finally, Approving Change Order #1 in the amount of \$763,990.30, as submitted by Bill Bruce Builders related to the Monticello Wastewater Treatment Plant Improvements. Brenneman seconded. Roll call was unanimous.

Council member Ellwood arrived. Phelan stated that she understood that the City staff was going to handle the rental of the house. Farnum stated the projected rate used was \$1,500/month and the recommended rate is \$1,950/month. Farnum has talked to 3 people wanting to rent but was not a good fit for them. Steve Reyhons owns several rental homes and has the time and capability to perform basic property management for this property. His duties are outlined in the agreement, the biggest portion of which is finding and screening for good tenants. He will also be the first line of communication for repairs and maintenance that may be required. Peach stated, if City staff does the property management, how much time will that take them away from their other duties. Langerman moved to approve Resolution #2024-86 Approving Rental Property

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Management Agreement for property at 14432 190th St., Brighton seconded. Roll call was unanimous, except Phelan and Goedken. Carried.

Brighton moved to approve Resolution #2024-87 Approving Standard Lease for residential property at 14432 190th Street, for \$1,950/month. Ellwood seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2024-88 To accept /approve Easement with Michael D. and Susan M. Martin for the 2024 N. Chestnut Street Reconstruction Project. Brighton seconded. Roll call was unanimous.

Goedken moved to approve Resolution #2024-89 Approving Agreement with Jones County Economic Development for Administration of a TIF-funded Low and Moderate Income Housing Program, Brenneman seconded. Roll call was unanimous.

Goedken moved to approve Replacing Hydrant on Hillcrest & Replacing one manhole on South Maple and East Grand and two new manholes for on South Chestnut and alley, Ellwood seconded. Roll call was unanimous.

Phelan moved to accept funding for the library in the amount of \$15,000, Brenneman seconded. Roll call was unanimous.

Ingels reported the contractor for the water tower project has started replacing the insulation this week and waiting for better weather to complete the logo. The contractor for the North Chestnut Street project started this week.

Farnum reported Kahler was working at the cemetery tonight getting it caught up before the holiday. He updated Council on several areas, including the Wastewater Treatment Facility Interim Loan, which will have the first draw this week on Wednesday and working with bond counsel on developer assistance projects.

Farnum stated the Ambulance Department will have an Open House on May 22nd from 5 PM to 7 PM at the Ambulance garage at 201 East South Street for EMS week, which runs from May 19th to the 25th. Farnum reported that Smith started a program to get EMS drivers interested and continuing education to become an EMT. Cory Reyner has passed his EMT exam and Reggie Welter has completed his EMT training and will be taking the exam.

Brehm stated her summer staff started this week and updated Council on events happening at the library.

Hinrichsen stated the State Setoff Program has finally accepted the City to submit the utility bills to them and will be sending information on how to enter the information into their program. She will continue to work to get more approved, as time allows.

Smith reported that he submitted a DRA grant application for minor equipment that was budgeted in the 2025 budget, to help fund the costs. He is working to hire officer to fill

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vacant position. He is working with Medicom on the Local Access Channel. Smith reported the Memorial Day parade will line up on Maple Street. Kim Brooks, from the Express advised and notice would be in this week's paper.

Oswald advised this was a very busy time of the year for his department. They are finishing up soccer and starting baseball and softball teams and tournaments. They are getting pool ready and had their first pool party today. Pool will be having a soft opening for pass holders only this Thursday and Friday from 3 PM to 6 PM. They will close Saturday and Sunday for guard training and then open for the season on Monday May 27th.

Brian Wolken, Monticello Main Street Director and board members Deb Bowman and Quinn Behrends and former Chamber Director Bobby Krum were present to discuss the four pillars for the Main Street Program. They will be holding a Market Analysis Strategy Development session from 12 PM to 3 PM at the Innovation Lab this Wednesday to go over data from State and their survey and public is invited to attend. They were inquiring where the City wanted to see them doing in the future. Some issues that were mentioned were parking, signage, alley decorations, 2nd story housing opportunities and transitioning existing businesses with owners ready to retire to new owners. No action was taken.

Goedken felt a trail committee was needed to get the new trail seeded and maintained. He did not feel this should fall on the Park and Rec Department. He felt they need to look for partners to help support the trail. Peach questioned who would set the priorities and report back to Park Board and Council. Oswald stated the trail was purchased 3 months ago and it takes time to get the trail details figured out. He wants to ensure it is done correctly, so it does not have to be redone using taxpayer's funds. Farnum stated the ground has been cultivated and need a few weeks to get things going. Peach asked Oswald if he could bring a plan to the Council. Oswald requested that they give him to the middle of June, after the tournaments are finished. He stated he also has the Park Board and the Friends of the Park to work with the trail.

Ellwood moved to adjourn the meeting at 7:57 P.M.

Wayne Peach, Mayor

Sally Hinrichsen, City Clerk/Treasurer

PAYROLL - MAY 30, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
AMBULANCE	May 13 - 26, 2024				
Jamie Coleman	\$ 3,913.80	\$ 1,801.80	0.00	32.75	\$ 2,915.32
Jordan Fullerton	1,231.90	-	0.00	0.00	1,030.10
Mason Hanson	1,306.80	-	0.00	0.00	983.26
Jayna Koffron	1,792.00	-	0.00	66.00	1,363.54
Lori Lynch	3,173.85	-	0.00	0.00	2,101.46
Coletta Matson	3,062.40	950.40	0.00	36.00	1,974.77
Chloe Mogensen	237.60	-	0.00	0.00	124.67
Kyle Pierson	504.00	-	0.00	0.00	434.14
Shirlee Scott	2,032.00	-	0.00	0.00	1,530.43
Curtis Wyman	1,872.00	-	41.25	242.25	1,329.49
TOTAL AMBULANCE	\$ 19,126.35	\$ 2,752.20	41.25	377.00	\$ 13,787.18
CEMETERY	May 13 - 26, 2024				
Dan McDonald	\$ 2,013.31	\$ 46.11	0.00	0.00	\$ 1,525.91
Anthony Williams	1,159.00	-	0.00	0.00	979.55
TOTAL CEMETERY	\$ 3,172.31	\$ 46.11	0.00	0.00	\$ 2,505.46
CITY HALL	May 13 - 26, 2024				
Cheryl Clark	\$ 2,092.00	\$ -	0.00	40.50	\$ 1,454.25
Russ Farnum	3,711.54	-	0.00	0.00	2,459.79
Sally Hinrichsen	3,044.31	-	0.00	0.00	1,858.63
Nanci Tuel	1,840.80	-	0.00	0.00	1,434.41
TOTAL CITY HALL	\$ 10,688.65	\$ -	0.00	40.50	\$ 7,207.08
LIBRARY	May 13 - 26, 2024				
Faith Brehm	\$ 1,680.00	\$ -	0.00	0.00	\$ 1,284.55
Molli Hunter	1,243.20	-	0.00	0.00	987.78
Penny Schmit	1,476.00	-	0.00	0.00	1,052.30
Jacqueline Stadtmueller	240.00	-	0.00	0.00	221.64
TOTAL LIBRARY	\$ 4,639.20	\$ -	0.00	0.00	\$ 3,546.27
MBC	May 13 - 26, 2024				
Grace Dupuy	\$ 1,576.92	\$ -	0.00	0.00	\$ 1,212.70
Keziah McQuillen	292.50	-	0.00	0.00	270.12
Jacob Oswald	2,413.27	-	0.00	0.00	1,830.60
Peyton Schilling	876.88	-	0.00	0.00	809.80
Ambrose Williams	765.00	-	0.00	0.00	677.11
TOTAL MBC	\$ 5,924.57	\$ -	0.00	0.00	\$ 4,800.33
POLICE	May 13 - 26, 2024				
Dawn Graver	\$ 2,887.57	\$ -	0.00	0.00	\$ 2,142.15
Erik Honda	2,838.36	-	0.00	34.50	2,129.31
Jordan Koos	2,859.36	-	0.00	15.00	1,950.76
Cole Millard	2,421.65	-	0.00	0.00	1,914.32
Britt Smith	3,393.62	-	0.00	0.00	2,515.45
Madonna Staner	1,679.20	-	0.00	0.00	1,253.99
Brian Tate	3,163.94	-	3.00	49.75	2,321.54
TOTAL POLICE	\$ 19,243.70	\$ -	3.00	99.25	\$ 14,227.52

PAYROLL - MAY 30, 2024

DEPARTMENT	GROSS PAY	OT PAY	COMP HRS. ACCRUED	COMP TOTAL	NET PAY
POOL	May 10 - 23, 2023				
Jill Flynn	\$ 1,222.22	\$ -	0.00	0.00	\$ 1,128.72
Stella Flynn	33.69	-	0.00	0.00	31.11
Ella Glawatz	36.75	-	0.00	0.00	33.94
Lacie Koppes	33.69	-	0.00	0.00	31.11
Lanie Luensman	33.69	-	0.00	0.00	31.11
Jacob Miller	36.75	-	0.00	0.00	33.94
Emma Schwendinger	45.75	-	0.00	0.00	42.25
Abigail Wright	33.69	-	0.00	0.00	31.11
TOTAL POOL	\$ 1,476.23	\$ -	0.00	0.00	\$ 1,363.29
ROAD USE	May 13 - 26, 2024				
Zeb Bowser	\$ 1,927.20	\$ -	0.75	3.25	\$ 1,474.59
Jacob Gravel	1,945.27	18.07	0.00	0.00	1,435.60
Nick Kahler	2,457.46	-	0.00	0.00	1,771.85
Jasper Scott	1,927.21	-	0.00	0.00	1,598.24
TOTAL ROAD USE	\$ 8,257.14	\$ 18.07	0.75	3.25	\$ 6,280.28
SEWER	May 11 - 24, 2024				
Jim Tjaden	\$ 2,791.54	\$ -	0.00	0.00	\$ 2,046.20
TOTAL SEWER	\$ 2,791.54	\$ -	0.00	0.00	\$ 2,046.20
WATER	May 11 - 24, 2024				
Scott Hagen	\$ 2,707.56	\$ -	6.00	17.00	\$ 2,186.17
Josh Willms	1,987.20	-	6.00	64.50	1,645.13
TOTAL WATER	\$ 4,694.76	\$ -	12.00	81.50	\$ 3,831.30
TOTAL - ALL DEPTS.	\$ 80,014.45	\$ 2,816.38	57.00	601.50	\$ 59,594.91

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
GENERAL					
POLICE DEPARTMENT					
ALLIANT ENERGY-IES	201 E SOUTH ST PD		311.09		
INFRASTRUCTURE TECHNOLOGY	PD COMPUTER SUPPORT FEES		98.34		
	110 POLICE DEPARTMENT TOTAL		409.43		
STREET LIGHTS					
ALLIANT ENERGY-IES	S CEDAR STREETLIGHTS		407.92		
	230 STREET LIGHTS TOTAL		407.92		
AQUATIC CENTER					
ALLIANT ENERGY-IES	811 S CEDAR ST POOL		343.08		
CARRICO AQUATIC RESOURCES INC	POOL PULSAR FEED SYSTEM		14,568.03		
INFRASTRUCTURE TECHNOLOGY	POOL OFFICE SUPPLIES		8.98		
JOHN DEERE FINANCIAL	POOL EQUIP REPAIR/MAINT		53.20		
DAVID B MCNEILL	POOL EQUIP REPAIR/MAINT		7.19		
	440 AQUATIC CENTER TOTAL		14,980.48		
CEMETERY					
ALLIANT ENERGY-IES	CEMETERY ELECTRIC		25.24		
	450 CEMETERY TOTAL		25.24		
SOLDIER'S MEMORIAL BOARD					
ALLIANT ENERGY-IES	200 E 1ST ST		374.49		
LADCO	SLDR MEM BLDG REPAIR/MAINT		244.63		
	498 SOLDIER'S MEMORIAL BOARD TOTAL		619.12		
ATTORNEY					
LYNCH DALLAS, P.C.	ATTORNEY FEES		379.50		
	641 ATTORNEY TOTAL		379.50		
CITY HALL/GENERAL BLDGS					
ALLIANT ENERGY-IES	200 E 1ST ST		748.98		
ANDY'S ELECTRIC INC	CH BLDG REPAIR/MAINT		75.00		
BAKER PAPER CO INC	CH BUILDING SUPPLIES		190.68		
INFRASTRUCTURE TECHNOLOGY	CH MISC CONTRACT WORK		355.74		
LADCO	CH BLDG REPAIR/MAINT		1,467.75		
VFW FLAG STORE	CH GROUNDS SUPPLIES		60.00		
	650 CITY HALL/GENERAL BLDGS TOTAL		2,898.15		
	001 GENERAL TOTAL		19,719.84		
MONTICELLO BERNDES CENTER					
PARKS					
ALLIANT ENERGY-IES	321 W SOUTH ST SOFTBALL		134.56		
DUBUQUE FIRE EQUIPMENT, INC.	MBC OSHA		26.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
INFRASTRUCTURE TECHNOLOGY	MBC OFFICE SUPPLIES		372.44		
JOHN DEERE FINANCIAL	MBC GROUNDS SUPPLIES		94.16		
STEVE MONK CONSTRUCTION	MBC MOWING CONTRACT		135.08		
MONTICELLO SPORTS	MBC LEAGUE SUPPLIES		420.00		
SPAHN & ROSE LUMBER CO INC	MBC CAPITAL PROJECT		3,152.88		
VFW FLAG STORE	MBC GROUNDS SUPPLIES		90.00		

	430 PARKS TOTAL		4,425.12		

	005 MONTICELLO BERNDES CENTER TOTAL		4,425.12		
TOURNAMENT FUND-GEN CKG					
PARKS					
THE CONE SHOPPE	MBC TOURNAMENT CONCESSIONS		550.00		
FAREWAY STORES #840-1	MBC TOURNAMENT CONCESSIONS		197.36		
JOHN DEERE FINANCIAL	MBC TOURNAMENT CONCESSIONS		108.95		
MORGAN STODGILL	MBC TOURNAMENT REFUND		700.00		
MIKE WENNEKAMP	MBC TOURNAMENT REFUND		350.00		

	430 PARKS TOTAL		1,906.31		

	012 TOURNAMENT FUND-GEN CKG TOTAL		1,906.31		
FIRE					
FIRE					
ALLIANT ENERGY-IES	200 E SOUTH ST FIRE STATION		295.44		
INFRASTRUCTURE TECHNOLOGY	FIRE COMPUTER SUPPORT FEES		17.98		
JOHN DEERE FINANCIAL	FIRE SUPPLIES		41.52		
SANDRY FIRE SUPPLY	FIRE EQUIP REPAIR/MAINT		849.66		

	150 FIRE TOTAL		1,204.60		

	015 FIRE TOTAL		1,204.60		
AMBULANCE					
AMBULANCE					
ALLIANT ENERGY-IES	201 E SOUTH ST AMB		311.09		
INFRASTRUCTURE TECHNOLOGY	AMB DATA PROCESSING		25.48		

	160 AMBULANCE TOTAL		336.57		

	016 AMBULANCE TOTAL		336.57		
TRUST FUND/STREET BOND					
PUBLIC WORKS					
CREEK ENTERPRISE	STREET BOND REFUND-4TH/CHESTNU		500.00		
KEITH & CAROL HAGEN	STREET BOND REFUND-PRIVATE SWR		250.00		
HIGHLAND CORP	STREET BOND REFUND-1000 NORTHR		250.00		
LUMEN/CENTURYLINK	STREET BOND REFUND - 218 W 1ST		250.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
	299 PUBLIC WORKS TOTAL		1,250.00		
	023 TRUST FUND/STREET BOND TOTAL		1,250.00		
LIBRARY IMPROVEMENT					
LIBRARY					
FAREWAY STORES #840-1	LIB IMP PROGRAMS/PROMOTIONS		18.74		
MIKE BECHTEL	LIB IMP SUMMER READING PROGRAM		171.25		
PLAYAWAY PRODUCTS LLC	LIB IMP BOOKS		37.99		
	410 LIBRARY TOTAL		227.98		
	030 LIBRARY IMPROVEMENT TOTAL		227.98		
LIBRARY					
LIBRARY					
ALLIANT ENERGY-IES	200 E 1ST ST		374.49		
E.O. JOHNSON CO INC	LIB OFFICE SUPPLIES		129.67		
MICRO MARKETING LLC	LIB AUDIO RECORDINGS		129.28		
OVERDRIVE	LIB AUDIO RECORDINGS		107.49		
LADCO	LIB BLDG REPAIR/MAINT		244.62		
WHENTOWORK, LLC	LIB PROCESSING		150.00		
	410 LIBRARY TOTAL		1,135.55		
	041 LIBRARY TOTAL		1,135.55		
AIRPORT					
AIRPORT					
ALLIANT ENERGY-IES	20373 HWY 38 AIRPORT		658.80		
LYNCH DALLAS, P.C.	ROWLAND & KRAUS PROPERTY		99.00		
MONTECELLO AVIATION INC	AIRPORT MANAGER		2,333.37		
	280 AIRPORT TOTAL		3,091.17		
	046 AIRPORT TOTAL		3,091.17		
ROAD USE					
STREETS					
ALLIANT ENERGY-IES	20500 HWY 38/151 OVERPASS		98.66		
BEHREND'S CRUSHED STONE	RU STREET MAINTENANCE SUPPLIES		292.69		
BRIAN CROWLEY	RU EQUIP REPAIR/MAINT		663.81		
W.W. GRAINGER, INC	RU EQUIP REPAIR/MAINT		116.57		
INFRASTRUCTURE TECHNOLOGY	RU UTILITIES		76.48		
IOWA STATE PRISON INDUSTRIES	RU STREET MAINTENANCE SUPPLIES		1,029.60		
JOHN DEERE FINANCIAL	RU EQUIP REPAIR/MAINT		296.29		
KIMBALL MIDWEST	RU EQUIP REPAIR/MAINT		215.03		
LAPORTE MOTOR SUPPLY	RU EQUIP REPAIR/MAINT		93.95		
MERCY PHYSICIAN ASSOCIATES	RU OSHA - BOWSER		25.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
MATHY CONSTRUCTION	RU STREET MAINTENANCE SUPPLIES	317.21			
SPAHN & ROSE LUMBER CO INC	RU STREET MAINTENANCE SUPPLIES	12.40			
SUPERIOR WELDING SUPPLY CO	RU EQUIP REPAIR/MAINT	45.00			
WRIGHT-WAY TRAILERS INC	RU EQUIP REPAIR/MAINT	171.96			
	210 STREETS TOTAL		3,454.65		
	110 ROAD USE TOTAL		3,454.65		
BATY DISC GOLF COURSE PARKS					
STEVE MONK CONSTRUCTION	BATY DG MOWING	610.99			
	430 PARKS TOTAL		610.99		
	338 BATY DISC GOLF COURSE TOTAL		610.99		
C.C. BIDWELL LIBRARY BOOK LIBRARY					
CENTER POINT PUBLISHING	LIB BIDWELL BOOKS	32.08			
MICRO MARKETING LLC	LIB BIDWELL BOOKS	104.95			
	410 LIBRARY TOTAL		137.03		
	502 C.C. BIDWELL LIBRARY BOOK TOTAL		137.03		
WATER					
ALLIANT ENERGY-IES	W 1ST ST WATER PUMP	1,987.26			
DAKOTA SUPPLY GROUP INC	WATER SYSTEM	4,539.00			
HAWKINS WATER TREATMENT	WATER SYSTEM	578.02			
INFRASTRUCTURE TECHNOLOGY	WATER DATA PROCESSING	20.48			
DAVID B MCNEILL	WATER SUPPLIES	4.00			
STEVE MONK CONSTRUCTION	WATER SYSTEM	88.33			
SURVEYING AND MAPPING LLC	WATER GIS MAPPING	1,800.00			
	810 WATER TOTAL		9,017.09		
	600 WATER TOTAL		9,017.09		
CUSTOMER DEPOSITS					
WATER					
CITY OF MONTICELLO	THOMPSON/JOSHUA & LEVENGOOD/AU	576.17			
SHEREE GARSIDE	WATER DEPOSIT REFUND	118.83			
	810 WATER TOTAL		695.00		
	602 CUSTOMER DEPOSITS TOTAL		695.00		

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
SEWER					
SEWER					
BAKER PAPER CO INC	SEWER LAB SUPPLIES	105.63			
BRIAN CROWLEY	SEWER EQUIP REPAIR/MAINT	142.90			
ENVIRONMENTAL RESOURCE ASSOC.	SEWER LAB SUPPLIES	392.37			
FAREWAY STORES #840-1	SEWER LAB SUPPLIES	39.68			
INFRASTRUCTURE TECHNOLOGY	SEWER DATA PROCESSING	8.98			
JOHN DEERE FINANCIAL	SEWER SUPPLIES	45.00			
MACQUEEN EQUIPMENT LLC	SEWER EQUIP REPAIR/MAINT	1,436.50			
MERCY PHYSICIAN ASSOCIATES	SEWER OSHA - TJADEN	69.00			
SURVEYING AND MAPPING LLC	SEWER GIS MAPPING	1,800.00			
HD SUPPLY, INC	SEWER LAB SUPPLIES	99.10			
WHITE HAWK PLUMBING & HEATING	SEWER BLDG REPAIR/MAINT	139.92			
	815 SEWER TOTAL		4,279.08		
	610 SEWER TOTAL		4,279.08		
SEWER CAPITAL IMPROVEMENT					
SEWER					
LYNCH DALLAS, P.C.	SEWER FACILITY IMPROVEMENTS	49.50			
	815 SEWER TOTAL		49.50		
	613 SEWER CAPITAL IMPROVEMENT TOTAL		49.50		
SANITATION					
SANITATION					
REPUBLIC SERVICES	RESIDENTIAL GARBAGE	24,868.78			
	840 SANITATION TOTAL		24,868.78		
	670 SANITATION TOTAL		24,868.78		
YARD WASTE SITE					
SANITATION					
ALLIANT ENERGY-IES	22411 BUSINESS HWY 151	31.76			
	840 SANITATION TOTAL		31.76		
	675 YARD WASTE SITE TOTAL		31.76		
STORM WATER					
STORM WATER FUND					

CLAIMS REPORT

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
STEVE MONK CONSTRUCTION	STORMWATER MAINTENANCE		228.60		
	865 STORM WATER FUND TOTAL		----- 228.60		
	740 STORM WATER TOTAL		----- 228.60		
	Accounts Payable Total		=====		
			76,669.62		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

FUND NAME	AMOUNT
001 GENERAL	19,719.84
005 MONTICELLO BERNDES CENTER	4,425.12
012 TOURNAMENT FUND-GEN CKG	1,906.31
015 FIRE	1,204.60
016 AMBULANCE	336.57
023 TRUST FUND/STREET BOND	1,250.00
030 LIBRARY IMPROVEMENT	227.98
041 LIBRARY	1,135.55
046 AIRPORT	3,091.17
110 ROAD USE	3,454.65
338 BATY DISC GOLF COURSE	610.99
502 C.C. BIDWELL LIBRARY BOOK	137.03
600 WATER	9,017.09
602 CUSTOMER DEPOSITS	695.00
610 SEWER	4,279.08
613 SEWER CAPITAL IMPROVEMENT	49.50
670 SANITATION	24,868.78
675 YARD WASTE SITE	31.76
740 STORM WATER	228.60

TOTAL FUNDS	76,669.62



May 24th, 2024

City of Monticello, IA
200 E 1st St.
Monticello, IA 52310

RE: SOUTH WATER TOWER REPAINTING AND MAINTENANCE
PAY REQUEST #3

Honorable Mayor and City Council,

Enclosed for your review and approval is Pay Request #3 for work on the South Water Tower Repainting and Maintenance project.

We have reviewed the pay estimate and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #3 in the amount of **\$67,514.60** to Tank Pro Inc.

Payment for this period includes full completion of interior dry painting, exterior intermediate painting, and interior distribution and supply pipe painting and insulation, as well as partial completion of exterior finish painting.

Feel free to contact me to discuss further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink that reads 'Patrick Williams'.

Patrick Williams
Project Engineer

Enclosure Pay Request #3

cc: Tank Pro Inc.

2. SCHEDULE OF CONTRACT CHANGE ORDERS List every change order issued to date of this request even if no work has been done under one or more such orders.			ADDITIONS TO ORIGINAL CONTRACT PRICE		DEDUCTIONS FROM CONTRACT PRICE AS SHOWN ON CHANGE ORDERS (6)
CONTRACT CHANGE ORDER		DESCRIPTION (3)	TOTAL COST OF ITEMS ADDED BY CHANGE ORDER (4)	COST OF CHANGE ORDER ITEMS COMPLETED TO DATE (5)	
NO. (1)	DATE (2)				
1	4/22/2024	Exterior Surface Prep Change	\$ 38,953.00	\$ 38,953.00	
2	5/7/2024	Interior Distribution & Supply Pipe Work	\$ 34,018.00	\$ 34,018.00	
TOTALS			\$ 72,971.00	\$ 72,971.00	\$ -

3. Weather days during this pay period _____

4. Weather days to date including this pay period _____ 7 Days

5. ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE _____ 18 Total Days

(a) Original contract amount (Col. 5-front of this form) _____	\$ 237,380.00
(b) Plus: Additions scheduled in column 4 above _____	\$ 72,971.00
(c) Less: Deductions scheduled in column 6 above _____	\$ -
(d) Adjusted contract amount to date _____	\$ 310,351.00
6. ANALYSIS OF WORK PERFORMED	
(a) Cost of original contract work performed to date (Col. 9-front of this form) _____	\$ 226,680.00
(b) Extra work performed to date (Col. 5 above) _____	\$ 72,971.00
(c) Total cost of work performed to date _____	\$ 299,651.00
(d) Add: Materials stored at close of this Period (Attach detail Schedule) _____	\$ -
(e) Subtotal of (c) and (d) _____	\$ 299,651.00
(f) Less: Amount retained in accordance with contract terms 5% _____	\$ 14,982.55
(g) Net Amount Earned to Date _____	\$ 284,668.45
(h) Less: Amount of previous payments _____	\$ 217,153.85
(i) BALANCE DUE THIS PAYMENT _____	\$ 67,514.60

7. CERTIFICATION OF CONTRACTOR

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with work covered by prior Applications for Payment numbered 1 through 8 inclusive; and (2) title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Periodic Estimate for Partial Payment are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract and/or duly authorized deviations, substitutions, alterations, and/or additions; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this Periodic Estimate; that no part of the "Balance Due This Payment" has been received, and that the undersigned and his subcontractors have - (check applicable time)

- a. Complied with all the labor provisions of said contract.
- b. Complied with all the labor provisions of said contract except in those instances where an honest dispute exists with respect to said labor provisions. (If (b) is checked, describe briefly nature of dispute.)

TANK PRO, INC.

(Contractor)

By


James Rollins

(Signature of Authorized Representative)

DATE: 5/23/2024

Title VP of Operations

6. ENGINEER'S RECOMMENDATION

I certify that I have checked and verified the above and foregoing Periodic Estimate for Partial Payment; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the contractor; that all work and/or material included in this Periodic Estimate has been inspected by me and/or by my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with requirements of the referenced contract; and that partial payment claimed and requested by the contractor is correctly computed on the basis of work performed and/or material supplied to date and payment of the BALANCE DUE THIS PAYMENT is recommended.

BY:

PROJECT REPRESENTATIVE

BY:


PROJECT ENGINEER

DATE:

DATE: 5.24.2024

7. OWNER'S APPROVAL OF PAYMENT

APPROVED: _____

APPROVED: _____

DATE

DATE



TANK PRO INC.

5500 Watermelon Rd. Northport, Alabama 35473
Phone: (205) 750-0444 • Fax: (205) 750-0464
Email: tankpro@tankproinc.com

May 23, 2024

City of Monticello
200 East First Street
Monticello, IA 52310

RE: Weather Delays: **500,000 SOUTH TOWER WATER TANK**

Below you will find a list of days lost due to weather delays. Please make note for future reference for possible change order for the lost days due to weather.

Current Application Period: 5/6/2024-5/22/2024

5/7/2024	5/9/2024	5/10/2024	5/15/2024
5/20/2024	5/21/2024	5/22/2024	

Respectfully,

James Rollins
VP of Operations

Climatological Data for ANAMOSA 3 SSW, IA - May 2024

Date	Temperature				HDD	CDD	Precipitation	New Snow	Snow Depth
	Maximum	Minimum	Average	Departure					
2024-05-01	76	39	57.5	4.1	7	0	0.09	0.0	0
2024-05-02	69	52	60.5	6.7	4	0	T	0.0	0
2024-05-03	65	44	54.5	0.4	10	0	1.06	0.0	0
2024-05-04	72	42	57.0	2.5	8	0	0.00	0.0	0
2024-05-05	68	41	54.5	-0.4	10	0	0.07	0.0	0
2024-05-06	68	49	58.5	3.3	6	0	0.00	0.0	0
2024-05-07	74	52	63.0	7.4	2	0	0.53	0.0	0
2024-05-08	74	48	61.0	5.0	4	0	0.01	0.0	0
2024-05-09	78	48	63.0	6.6	2	0	0.47	0.0	0
2024-05-10	62	51	56.5	-0.3	8	0	0.23	0.0	0
2024-05-11	70	47	58.5	1.3	6	0	0.00	0.0	0
2024-05-12	73	48	60.5	3.0	4	0	0.00	0.0	0
2024-05-13	83	54	68.5	10.6	0	4	0.00	0.0	0
2024-05-14	71	59	65.0	6.7	0	0	0.01	0.0	0
2024-05-15	67	48	57.5	-1.2	7	0	0.14	0.0	0
2024-05-16	75	48	61.5	2.4	3	0	0.00	0.0	0
2024-05-17	76	48	62.0	2.5	3	0	0.00	0.0	0
2024-05-18	80	48	64.0	4.1	1	0	0.00	0.0	0
2024-05-19	86	57	71.5	11.2	0	7	0.00	0.0	0
2024-05-20	81	57	69.0	8.3	0	4	1.14	0.0	0
2024-05-21	79	60	69.5	8.4	0	5	0.27	0.0	0
2024-05-22	79	55	67.0	5.5	0	2	0.29	0.0	0
2024-05-23	73	49	61.0	-0.9	4	0	0.00	0.0	0
2024-05-24	M	M	M	M	M	M	M	M	M
2024-05-25	M	M	M	M	M	M	M	M	M
2024-05-26	M	M	M	M	M	M	M	M	M
2024-05-27	M	M	M	M	M	M	M	M	M
2024-05-28	M	M	M	M	M	M	M	M	M
2024-05-29	M	M	M	M	M	M	M	M	M
2024-05-30	M	M	M	M	M	M	M	M	M
2024-05-31	M	M	M	M	M	M	M	M	M
Sum	1699	1144	-	-	89	22	4.31	0.0	-
Average	73.9	49.7	61.8	4.2	-	-	-	-	0.0
Normal	68.8	46.4	57.6	-	187	17	3.43	M	-

Above Normals represent the month through 2024-05-23.

**Observations for each day cover the 24 hours ending at the time given below (Local Standard Time).
Observation times may have changed during this period.**

Max Temperature : 5am, 6am, 4am

Min Temperature : 5am, 6am, 4am

Precipitation : 5am, 6am, 4am

Snowfall : 5am, 6am, 4am

Snow Depth : 5am, 6am, 4am

The City of Monticello, Iowa

RESOLUTION

Approving Pay Request #3 to Tank Pro, Inc., Re: South Water Tower Repainting and Maintenance Project in the amount of \$67,514.60

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Tank Pro, Inc. contracted with the City to sand blast, prime, paint and do maintenance on the South water tower, and

WHEREAS, Tank Pro, Inc. has submitted their second pay request in the gross amount of \$299,651.00 which, after reducing same by the contractually agreed upon 5% retainer, reduces the current amount due to \$67,514.60, and

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the second pay request from Tank Pro, Inc., in the amount of \$67,514.60, same reflecting the maintenance of a 5% retainer in the current amount of \$14,982.55.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 3rd day of June 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer



May 29th, 2024

Mayor and City Council
City of Monticello
200 East 1st Street
Monticello, IA 52310

RE: N. CHESTNUT STREET RECONSTRUCTION
PAY REQUEST #1

Dear Mayor and City Council,

Enclosed for your review and approval is Pay Request #1 for work completed on the N. Chestnut Street Reconstruction project.

Payment for this period includes costs associated with clearing and grubbing, water main installation, and pavement removal.

We have reviewed the pay estimate and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Request #1 in the amount of **\$77,363.25** to Eastern Iowa Excavating & Concrete, LLC.

Feel free to contact me to discuss this further if needed. Thank you.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Colton Ingels'.

Colton Ingels, P.E.
Project Engineer

Enclosure: Pay Request #1

Cc: Matt Menster, Eastern Iowa Excavating & Concrete, LLC; Russ Farnum, City of Monticello

APPLICATION FOR PARTIAL PAYMENT NO. 1

PROJECT: N. CHESTNUT STREET RECONSTRUCTION

S&A PROJECT NO.: 123.0484.08
EI JOB NO.: 24-1047

OWNER: CITY OF MONTICELLO
CONTRACTOR: EASTERN IOWA EXCAVATION & CONCRETE, LLC
ADDRESS: 121 NIXON ST SE
CASCADE, IA 52033
DATE: May 29, 2024

PAYMENT PERIOD: May 13, 2024
to May 28, 2024

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 507,984.60
Net Change by Change Order: \$ -
Contract Amount to Date: \$ 507,984.60

CONTRACT PERIOD: TOTAL CALENDAR DAYS

Original Contract Date: April 1, 2024
Original Contract Completion Date: August 5, 2024
Late Start Date: May 13, 2024

2. WORK SUMMARY:

Total Work Performed to Date: \$ 81,435.00
Retainage: 5% \$4,071.75
Total Earned Less Retainage: \$77,363.25
Less Previous Applications for Payment: \$ -
AMOUNT DUE THIS APPLICATION: \$77,363.25

Added by Change Order: _____
Current Contract Completion Date: August 5, 2024

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Eastern Iowa Excavating & Concrete, LLC

CONTRACTOR

By Matt Menster
Matt Menster

DATE: 5-29-2024

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By Colton Ingels
Colton Ingels, P.E.

DATE: 5-29-2024

5. OWNER'S APPROVAL

City of Monticello

OWNER

By _____
Wayne Peach, Mayor

DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS				COMPLETED WORK THIS PERIOD		
		PLAN QTY.	UNIT	UNIT COST	COST TOTAL	QTY. TO DATE	CO #	COST TOTAL
1.	CLEARING AND GRUBBING	109.0	UNIT	\$ 35.50	\$ 3,869.50	109		\$ 3,869.50
2.	TOPSOIL, OFF-SITE	331	CY	\$ 38.50	\$ 12,743.50			\$ -
3.	EXCAVATION, CLASS 10	1633	CY	\$ 12.85	\$ 20,984.05			\$ -
4.	SUBGRADE PREPARATION	2235	SY	\$ 1.00	\$ 2,235.00			\$ -
5.	GRANULAR STABILIZATION	186	CY	\$ 38.50	\$ 7,161.00			\$ -
6.	SUBGRADE TREATMENT, GEOGRID	2235	SY	\$ 6.70	\$ 14,974.50			\$ -
7.	SUBBASE, MODIFIED, 12"	2235	SY	\$ 11.50	\$ 25,702.50			\$ -
8.	SUBBASE, SPECIAL BACKFILL, 4"	401	SY	\$ 6.00	\$ 2,406.00			\$ -
9.	REMOVAL OF STRUCTURE, RETAINING WALL	2	EA	\$ 2,050.00	\$ 4,100.00			\$ -
10.	COMPACTION TESTING	1	LS	\$ 2,500.00	\$ 2,500.00			\$ -
11.	ROCK EXCAVATION	11	CY	\$ 85.00	\$ 935.00			\$ -
12.	TRENCH FOUNDATION	28	TON	\$ 30.65	\$ 858.20			\$ -
13.	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	444	CY	\$ 38.50	\$ 17,094.00	279		\$ 10,741.50
14.	TRENCH COMPACTION TESTING	1	LS	\$ 2,500.00	\$ 2,500.00			\$ -
15.	SUBDRAIN, TYPE 1, SMOOTH INTERIOR, 6"	1358	LF	\$ 12.50	\$ 16,975.00			\$ -
16.	SUBDRAIN CLEANOUT, TYPE A-2, 6"	19	EA	\$ 400.00	\$ 7,600.00			\$ -
17.	SUBDRAIN OUTLETS AND CONNECTIONS, CONNECT TO EXISTING INTAKE, 6"	1	EA	\$ 475.00	\$ 475.00			\$ -
18.	STORM SEWER SERVICE STUB, PVC, 4"	3	EA	\$ 350.00	\$ 1,050.00			\$ -
19.	WATER MAIN, TRENCHED, PVC AWWA C900, 8"	600	LF	\$ 56.00	\$ 33,600.00	424		\$ 23,744.00
20.	WATER MAIN, TRENCHLESS, PVC AWWA C900 CERTA-LOK, 8"	60	LF	\$ 148.00	\$ 8,880.00	60		\$ 8,880.00
21.	FITTING, 11.25 DEGREE BEND 8"	2	EA	\$ 345.00	\$ 690.00	2		\$ 690.00
22.	FITTING, 45 DEGREE BEND 8"	6	EA	\$ 365.00	\$ 2,190.00			\$ -
23.	FITTING, 90 DEGREE BEND 8"	1	EA	\$ 380.00	\$ 380.00	1		\$ 380.00
24.	FITTING, TEE, 8"X8"	1	EA	\$ 570.00	\$ 570.00	1		\$ 570.00
25.	FITTING, CROSS, 8"X8"	1	EA	\$ 895.00	\$ 895.00			\$ -
26.	FITTING, CAP, 8"	1	EA	\$ 215.00	\$ 215.00	1		\$ 215.00
27.	FITTING, REDUCER	4	EA	\$ 265.00	\$ 1,060.00	1		\$ 265.00
28.	WATER SERVICE STUB, TYPE K COPPER, 1", SHORT SIDE (approx. 7ft)	3	EA	\$ 1,400.00	\$ 4,200.00			\$ -
29.	WATER SERVICE STUB, TYPE K COPPER, 1", LONG SIDE (approx. 44ft)	2	EA	\$ 2,525.00	\$ 5,050.00			\$ -
30.	WATER MAIN ABANDONMENT, FILL AND PLUG, 6"	549	LF	\$ 9.00	\$ 4,941.00			\$ -
31.	WATER MAIN REMOVAL, 6"	80	LF	\$ 17.25	\$ 1,380.00			\$ -
32.	VALVE, GATE, 8"	4	EA	\$ 2,450.00	\$ 9,800.00	2		\$ 4,900.00
33.	FIRE HYDRANT ASSEMBLY	2	EA	\$ 7,950.00	\$ 15,900.00	2		\$ 15,900.00
34.	FLUSHING DEVICE (BLOWOFF), 2"	2	EA	\$ 1,585.00	\$ 3,170.00			\$ -
35.	FIRE HYDRANT ASSEMBLY REMOVAL	1	EA	\$ 425.00	\$ 425.00	1		\$ 425.00
36.	VALVE REMOVAL	1	EA	\$ 425.00	\$ 425.00			\$ -
37.	PAVEMENT, PCC, 7"	2012	SY	\$ 57.55	\$ 115,790.80			\$ -
38.	CURB AND GUTTER, 2.0', 7"	88	LF	\$ 35.00	\$ 3,080.00			\$ -
39.	CURB AND GUTTER, 3.0', 7"	63	LF	\$ 44.00	\$ 2,772.00			\$ -
40.	REMOVAL OF SIDEWALK	244	SY	\$ 13.25	\$ 3,233.00			\$ -
41.	REMOVAL OF DRIVEWAY	50	SY	\$ 18.25	\$ 912.50			\$ -
42.	SIDEWALK, PCC, 4"	222	SY	\$ 48.00	\$ 10,656.00			\$ -
43.	SIDEWALK, PCC, 6"	100	SY	\$ 67.00	\$ 6,700.00			\$ -
44.	DETECTABLE WARNING	136	SF	\$ 42.85	\$ 5,827.60			\$ -
45.	DRIVEWAY, PAVED, PCC, 6"	79	SY	\$ 64.75	\$ 5,115.25			\$ -
46.	FULL DEPTH PATCHES, HMA, 6"	252	SY	\$ 92.00	\$ 23,184.00			\$ -
47.	SUBBASE OVER-EXCAVATION	78	TON	\$ 37.00	\$ 2,886.00			\$ -
48.	PAVEMENT REMOVAL	610	SY	\$ 10.50	\$ 6,405.00	610		\$ 6,405.00
49.	REMOVAL AND SALVAGING BRICK PAVERS	14302	SF	\$ 0.95	\$ 13,586.90			\$ -
50.	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 5,800.00	\$ 5,800.00	0.25		\$ 1,450.00
51.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1	0.42	AC	\$ 7,500.00	\$ 3,150.00			\$ -
52.	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 2	0.42	AC	\$ 4,500.00	\$ 1,890.00			\$ -
53.	SWPPP MANAGEMENT	1	LS	\$ 850.00	\$ 850.00			\$ -
54.	FILTER SOCKS, 12"	1125	LF	\$ 4.00	\$ 4,500.00			\$ -
55.	FILTER SOCKS, REMOVAL	1125	LF	\$ 1.00	\$ 1,125.00			\$ -

56.	INLET PROTECTION DEVICE, DROP-IN	1	EA	\$ 120.00	\$ 120.00			\$ -
57.	INLET PROTECTION DEVICE, MAINTENANCE	1	EA	\$ 50.00	\$ 50.00			\$ -
58.	SEGMENTAL BLOCK RETAINING WALL 1	168	SF	\$ 47.00	\$ 7,896.00			\$ -
59.	SEGMENTAL BLOCK RETAINING WALL 2	343	SF	\$ 48.50	\$ 16,635.50			\$ -
60.	HANDRAIL, ALUMINUM	65	LF	\$ 220.00	\$ 14,300.00			\$ -
61.	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00	0.25		\$ 3,000.00
62.	MAINTENANCE OF POSTAL SERVICE	1	LS	\$ 250.00	\$ 250.00			\$ -
63.	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	\$ 485.00	\$ 485.00			\$ -
64.	CONCRETE WASHOUT	1	LS	\$ 850.00	\$ 850.00			\$ -
CHANGE ORDER SUMMARY:				TOTAL ORIGINAL CONTRACT = \$ 507,984.60		TOTAL		\$ 81,435.00

		TOTAL CHANGE ORDERS = \$ -				\$ -		
		TOTAL CONTRACT						
		& CHANGE ORDERS \$507,984.60				\$ 81,435.00		

The City of Monticello, Iowa

RESOLUTION

**Approving Pay Request #1 to Eastern Iowa Excavating & Concrete, LLC,
Re: N. Chestnut Street Reconstruction Project in the amount of \$77,363.25**

WHEREAS, The City of Monticello, Iowa is an incorporated city within Jones County, Iowa; and

WHEREAS, Eastern Iowa Excavating & Concrete, LLC contracted with the City to reconstruct North Chestnut Street, and

WHEREAS, Eastern Iowa Excavating & Concrete, LLC has submitted their first pay request in the gross amount of \$81,435.00 which, after reducing same by the contractually agreed upon 5% retainer, reduces the current amount due to \$77,363.25, and

WHEREAS, The Council finds that the pay request is supported by the work completed and that the City Engineer has recommended approval of said pay request.

NOW THEREFORE, BE IT RESOLVED that the City Council of Monticello, Iowa does hereby approve the first pay request from Eastern Iowa Excavating & Concrete, LLC, in the amount of \$77,363.25, same reflecting the maintenance of a 5% retainer in the current amount of \$4,071.75.

IN THE TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 3rd day of June 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 5/30/2024
Preparer: Sally Hinrichsen



Agenda Item: # 3
Agenda Date: 6/3/2024

Communication Page

Agenda Items Description: **Resolution** Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello

Type of Action Requested: Motion; **Resolution**; Ordinance; Report; Public Hearing; Closed Session

Attachments & Enclosures:

Resolution

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: This resolution is recommended by the State Auditor’s Office.

Background Information: The proposed Resolution is a formal approval of all transfers from one fund to another in the City Budget that were, in this case, necessitated by Budget Amendments. The transfers all appear in the budget or amended budget, as the case may be, and this Resolution basically a second approval of the fund transfers.

The transfers approved with the FY 2024 - 2nd Budget Amendment are noted on the Resolution

Staff Recommendation: It is recommended that the Council approve the resolution

THE CITY OF MONTICELLO, IOWA

RESOLUTION

Authorizing the City Clerk to make the Appropriate Transfers of Sums and Record the Same in the Appropriate Manner for FY 2024 for the City of Monticello

WHEREAS, The Council previously approved by Resolution 2023-56, dated April 17, 2023 and Resolution #2024-68, dated April 22, 2024; that the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as set in FY 2024 budget and record the same in the appropriate manner.

WHEREAS, the transfers approved with Resolutions 2023-56 and 2024-68 are all not to exceed amounts, and

WHEREAS, Council amended the FY 2024 budget on May 20, 2024 and adjusted the transfer of funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Monticello, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate transfer of sums as approved in the FY 2024 budget amendment #2 and record the same in the appropriate manner.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Transfer from Tournament Fund to Park Improvement - Not to exceed \$8,486 for diving boards.

- And -

2. Decrease Transfer from General Fund to Capital Improvements - from Not to exceed \$50,000.00 to \$00.00 .
3. Increase Transfer from Youth/ Adult Tournaments to Tournament Fund - Not to exceed \$19,000 for park improvements.

NOW THEREFORE BE IT RESOLVED by the City of Monticello, through its' City Council, in session this 3rd day of June 2024, that the City Council does

hereby approve to make the appropriate transfer of sums listed above for FY 2024.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal for the City of Monticello, Iowa to be affixed. Done this 3rd day of June 2024.

Wayne Peach, Mayor

Attest:

Sally Hinrichsen, City Clerk/Treasurer

City Council Meeting
Prep. Date: 05/30/2024
Preparer: Russell Farnum



Agenda Item: # 4
Agenda Date: 06/03/2024

Communication Page

Agenda Items Description: Motion to Transfer Police Squad to Parks and Recreation Department

Type of Action Requested: Motion

Attachments & Enclosures:

<u>Fiscal Impact:</u>	
Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Synopsis: The retired Police Squad was planned to be transferred to the Parks and Recreation department. Based upon mileage and equipment, Chief Smith determined the value to be around \$5,000 based upon condition and wear-and-tear.

Upon Council approval the vehicle will be transferred to Parks and Recreation for the amount of \$5,000.

Recommendation: Approval of a motion is recommended.

City Council Meeting
Prep. Date: 5/30/2024
Preparer: Sally Hinrichsen



Agenda Item: # 5-14
Agenda Date: 6/3/2024

Communication Page

Agenda Items Description: Reports

Type of Action Requested: Motion; Resolution; Ordinance; **Reports**; Public Hearing; Closed Session

Attachments & Enclosures:

Fiscal Impact:

Budget Line Item:	
Budget Summary:	
Expenditure:	
Revenue:	

Reports / Potential Actions:

- 5. City Engineer
- 6. Mayor
- 7. City Administrator
- 8. Ambulance Director
- 9. City Clerk
- 10. Public Works Director
- 11. Police Chief
- 12. Water/Wastewater Superintendent
- 13. Park and Recreation Director
- 14. Library Director